

TICONDEROGA AIRPORT 4B6

7 January 2019

The meeting started at 0830 in the Town Hall. Tom Cunningham, Joe Giordano, David Woods, Bryan Douros, Ernie Tobin and Jon Hanna on the phone.

Jon reported that we sold 168 gallons of fuel in December. This leaves us with 746 gallons in the tank.

Bryan talked about a leak in the fuel pump and that it only was a problem at very cold temperatures and has not leaked since. We will watch this situation and keep everyone in the loop.

The FAA has been contacted about the night landing approach and we will have a work shop meeting to gather the required information to answer the FAA's questions.

The payment box needs a spare key at the town hall, Jon will work on obtaining it. We also will need some signage to alert the pilots of the box. We will work on the wording at the next work shop.

Joe has received the revisions on the five year plan which fits our requirements. We will need to provide paper work to go forward with the environmental assessment.

Joe will look into inviting the APA to our workshop to answer several questions about what options we have for the future of the airport.

The gate rail is having problems with the snow and ice. We will look into ways to eliminate this problem.

We currently have 11 based planes at the airport.

Next monthly meeting will be 0830, Tuesday, 4 February, at the town hall.

Submitted by Jon Hanna

TICONDEROGA AIRPORT 4B6

5 February 2019

The meeting started at 0830 in the Town Hall. Joe Giordano, David Woods, Bryan Douros, Jon Hanna and Ernie Tobin on the phone.

Jon reported that we sold 101 gallons of fuel in January. This leaves us with 7100 gallons in the tank. It was decided to lower the current price, of 4.83, to 4.79.

We have not seen any fuel leak from the pump this month.

A pavement management plan was submitted by PA, a second plan bid was requested and was higher than PA. The PA bid was approved.

An apron upgrade plan was received from PA, a second was received and the cost was within the 10% requirement. The PA bid was approved.

We will plan to hold a work shop meeting in May to review the current project plans.

A spare key was made and is working fine, an extra key will be made and one will be left at the town hall and the other at the airport. A sample sign was approved to mount on the fence to point the way to the payment box.

At the last town board meeting the Highway Department brought up a problem when they plowed the snow from the runway after the last snow storm. A plane attempted to land while a truck was plowing the runway. The plane was able to land safely after the plowing was completed. The airport members will be contacted when plowing will start and be on site to make radio announcements to any pilots in the area alerting them to the plowing of the runway.

The gate has been working well this past month.

Our current QTpod 3000 we not be supported after June 2020. We will make arrangements to upgrade to a QTpod 4000.

A discussion about wild animals inside the airport fence resulted in awareness and for all to watch to see if the situation becomes a problem.

Next monthly meeting will be 0830, Wednesday, 11 March, at the town hall.

Submitted by Jon Hanna

TICONDEROGA AIRPORT 4B6

7 March 2019

The meeting started at 0830 in the Town Hall. Jon Hanna, Ernie Tobin by phone, Joe Giordano, Dave Iuliano, David Woods and Bryan Douros attended.

Jon reported that we sold 50 gallons of fuel in February and we had 2216 gallons left in the tank. Joe has been talking to Steve about the best time to purchase our next delivery to fill the tank.

When we have our annual inspection and filter change we will take the pictures of the water trap under the filter vessel.

The gate was not working this morning and a team went to look at the situation after the meeting finding the gate stuck. The track lock was released and the gate freed up after clearing ice from the track. Further testing found the gate and guide wheels working fine.

The construction gate was left open last night, Joe will follow up on this.

The FAA plans to come out to the airport to check the 30 degree night landing approach so we will be able to clear any obstructions.

Joe will contact Bruce at PA to find out where our action plan is at.

Jon will obtain the information for ordering the runway break away light post bases, lamps and one REIL replacement bulb.

Next monthly meeting will be 0830, Tuesday, 2 April, at the town hall.

Submitted by Jon Hanna

TICONDEROGA AIRPORT 4B6

2 April 2019

The meeting started at 0800 in the Town Hall. Jon Hanna, Ernie Tobin by phone, Joe Giordano, Fred Hundson, Dave Iuliano, David Woods, Art Ryn and Bryan Douros attended.

Jon reported that we sold 106 gallons of fuel in March and we received a delivery of 5002 gallons filling the tank on Monday.

The gate was not working and David contacted AFSCO to come out at 2PM on Monday. They found that the open and close stops required adjustment. This may have been caused by frost heaving.

Joe will contact Marc Miller to look at the Vederoot system, on/off switch, fuel sample pump, QTpod screen a 110 outlet and the fuel hose operation.

Joe will set up the annual fuel filter change out and procedure checks with Eastern Aviation.

Joe will send out the current FAA obstructions for runway 20.

Information on the runway lamps and couplings has been supplied and should be on order. When they arrive then the repairs will be done.

Information was given to Joe for ordering one spare REIL lamp.

It is understood that the plane at the airport has not paid any tie down fee and it now belongs to the insurance company, Joe will look into billing them.

Joe will talk to PA about a work shop, for second half of May, to talk about current progress.

We will look into a payment box, in order to receive tie down fees, to mount by the gate.

Next monthly meeting will be 0830, Tuesday, 7 May, at the town hall.

Submitted by Jon Hanna

TICONDEROGA AIRPORT 4B6

14 May 2019

The meeting started at 0800 in the Town Hall. Jon Hanna, Ernie Tobin, Joe Giordano, Fred Hundson, David Woods, and Bryan Douros attended.

Jon reported that we sold 80 gallons of fuel last month and we had new filters installed while all our procedures were reviewed and reported on by Ernie, he also updated our price to the current price.

Ernie, Dave and I will meet at the airport to look at the gate and form a plan on what needs to be done.

We will meet at the airport to ID the tree that needs to be cut down.

Jon will look into the purchase of a new electrical box cover to replace the damaged one.

Joe will contact Marc Miller when Joe receives the installation procedures for the water separator replacement from Mike to look at the Vederoot system, on/off switch, fuel sample pump, QTpod screen a 110 outlet and the fuel hose operation.

The runway lamps and couplings as well as a spare REIL lamp will be ordered by Ernie. When they are received the broken runway and taxi lights will be repaired.

It is understood that the plane at the airport has not paid any tie down fee and it now belongs to a new owner, Joe will look into billing him.

We will look into a payment box, in order to receive tie down fees, to mount by the gate.

Next monthly meeting will be 0830, Tuesday, 11 June, at the town hall.

Submitted by Jon Hanna

TICONDEROGA AIRPORT 4B6

9 July 2019

The meeting started at 0830 in the Town Hall. Jon Hanna, Ernie Tobin on the phone, Joe Giordano, David Woods, and Bryan Douros attended.

Jon reported that we sold 791 gallons of fuel last month.

Joe has set up a meeting with PA for Tuesday, 16 July. We will meet at 10AM at the Town Hall and then move to the airport.

We discussed the need for ten based planes at the airport and where we are at now and ways to keep our numbers up.

Jon gave an overview of the work done by Daniel Heimbach on the repairs to the Veeder-Root system, the suction pump, the screen and the 918S unit. We then talked about the problem of reeling in the fuel hose.

We have the tree at the airport ID and Dave has been working with IP to get an OK to cut it down.

Jon is waiting for a return call for a new electrical box cover to replace the damaged one.

Dave will have the electrician install the 110 outlet.

The payment box should arrive this week.

Next monthly meeting will be 0830, Tuesday, 6 August, at the town hall.

Submitted by Jon Hanna

TICONDEROGA AIRPORT 4B6

13 August 2019

The meeting started at 0830 in the Town Hall. Ernie Tobin on the phone, Joe Giordano, David Woods, and Bryan Douros attended.

It was reported that we sold 1189 gallons of fuel last month.

Bruce Clark from Passero reached out and described the need to phase the construction portion of the apron expansion on the ACIP. He wanted to get the town's input on how to phase this in. We discussed the phased approach to the construction of the apron expansion. We decided it needed our consultant's input in line with the ACIP to best determine how to delineate area #1 and area #2

We discussed Marc Miller's service contract work request. We decided to eliminate the hose reel guide portion that was intended to assist in the retraction of the hose reel. However, there is concern that this will not eliminate the bunching of hose onto the side closest to the apron and therefore not solve the problem. Further review of the hose reel guide will be needed, but the committee is in favor of the other three items (install new electrical pump switch, replace hand pump bladder, remove redundant high level alarm).

The lock-box for tie-down payments has arrived. We had some discussion as to the most suitable location to install this box.

Next monthly meeting will be 0830, Wednesday, September 4th, at the town hall.

Submitted by Joe Giordano

TICONDEROGA AIRPORT 4B6

5 September 2019

Revision 1

The meeting started at 0830 in the Town Hall. Jon Hanna, Ernie Tobin, Joe Giordano, David Woods, Dave Iuliano, and Bryan Douros attended.

Jon reported that we sold 1189 gallons of fuel in July and 1289 last month.

Jon gave an update on the night landing approach, we have received the ok from IP to cut the trees on the North end and they should be done next week. The trees on the South end have been cut down.

Jon is still working on the electrical box cover.

Dave will have the electrician install the 110 outlet in the kiosk.

The payment box has arrived and the decision was made to install it on the fence adjacent to the individual entry swing-gate.

Bryan and Ernie worked on the drive through gate and made necessary repairs and it is now working fine.

We further discussed the notion of breaking up the apron expansion into two phases and reviewed our consultant's preliminary schematic of each phase. Further discussion with the consultant will finalize their design and construction sequence.

We discussed landing and tie down fees as they relate to long-term (seasonal) aircraft stays at the airport.

County weights and measures did the annual inspection of the fuel farm and we are set for another year.

Mark Miller sent a picture of a new on/off switch for the fuel farm and the committee decided it will correct the confusion pilots have expressed. It will be replaced along with the removal of a redundant high level alarm and repairs to the hand pump.

Orkin will be submitting a formal proposal to seal the electrical vault from rodents and snakes.

Next monthly meeting will be 0830, Wednesday, 2 October, at the town hall.

Submitted by Jon Hanna

TICONDEROGA AIRPORT 4B6

2 October 2019

The meeting started at 0830 in the Town Hall. Jon Hanna, Joe Giordano, David Woods, Dave Iuliano, Bryan Douros, Ernie Tobin on the phone and special guest Chattie Van Wert attended.

Chattie listed the phone numbers for the airport and asked if any were not being used. Fred will check if the emergency line is working.

Jon reported that we sold 1422 gallons of fuel in September.

Jon gave an update on the night landing approach; we have cut the trees on the North end of the runway and should now be compliant with the requirements of the FAA. Bryan will talk to Passero and update them so they can contact the FAA with the required documents.

Jon has made progress on the electrical box cover.

The electrician installed the 110-volt outlet and will provide a spare circuit breaker.

The payment box has arrived and Dave Woods will be installing it on the fence adjacent to the gate.

We talked about the expansion plan and have questions with the number on buildings we can place on the airport, what we need to do to test the fill dirt density and how best to correct the depth of the underground wires going to the vault.

Next monthly meeting will be 0830, Tuesday, 5 November, at the town hall.

Submitted by Jon Hanna

TICONDEROGA AIRPORT 4B6

7 November 2019

The meeting started at 0830 in the Town Hall. Fred Hunsdon, Jon Hanna, Joe Giordano, David Woods, Dave Iuliano, Bryan Douros and Ernie Tobin on the phone.

Jon reported that we sold 1047 gallons of fuel in October. As it is late in the season we will watch the fuel level and try to hold off to mid-winter when the fuel price will be lowest.

Bryan will check that the trees that should have been taken down were and work with Joe to contact Passero and update them so they can send the FAA the required documents.

The payment box has been installed by Dave Woods, but we are unable to locate the handle so he is going to install custom knobs. Jon will add instructions and payment slips.

Dave Woods was also busy making and installing a replacement box cover in the parking lot.

We talked about the tie down expansion plan and have questions with the number on buildings we can place on the airport and decided that it would be best to go with T hangers instead of a community hanger.

Next monthly meeting will be 0830, Tuesday, 7 January, at the town hall.

Submitted by Jon Hanna