

Town of Ticonderoga
Board Meeting Agenda (Thursday June 13, 2024; 6:00pm)

Call to Order

Pledge to the Flag

Opening Remarks

Presentations

TrailNorth Federal Credit Union (TFCU) 70th Anniversary Proclamation

Public Hearing

No Parking Sign Change – Calkins Place.

RESOLUTION to change the end of the no parking period on the no parking signs on the South side of Calkins Place from 3:15 to 3:30.

Committee Reports

Airport TT

RESOLUTION authorizing the Supervisor to execute a categorical exclusion (CATEX) for the Ticonderoga Municipal Airport (4B6) Airfield Lighting Improvement project to replace aging equipment.

Building Grounds Parks Rec Library JC/DW

RESOLUTION to hire Jason Winchell as the Head Groundskeeper at a rate of \$21.49/hour.

RESOLUTION to offer employment to Derrick Osier as a part-time, on-call, groundskeeper with no benefits at the rate of \$16.71/hour.

RESOLUTION to offer employment to Evan Frasier as a part-time, on-call, groundskeeper with no benefits at the rate of \$16.71/hour.

Economic Development MW/HT

Highway / Transfer Station DW/MW

RESOLUTION authorizing the purchase of: 1 tilting front hitch w/ LED lights, 1 patrol type rear tower w/ wing adapter, 1 right hand wing w/ LED light, 1 reversible plow w/ moldboard and snow deflector, and necessary hydraulic parts from Tenco Industries, with funds to come from Highway Equipment Capital Reserve. Total price will be \$60,150.00, NOT including installation or delivery.

RESOLUTION authorizing the creation of a purchase order in the amount of \$60,150.00, to Tenco Industries for the purchase of: 1 tilting front hitch w/ LED lights, 1 patrol type rear tower w/ wing adapter, 1 right hand wing w/ LED light, 1 reversible plow w/ moldboard and snow deflector, and necessary hydraulic parts with funds to come from Highway Equipment Capital Reserve.

Municipal Facility Evaluation TT/HT

Public Safety DW/JC

RESOLUTION to hire Laura Wright for the position of Police Clerk, pending a successful background investigation. Rate of pay will be \$19.11/hour. Position is part-time, no benefits.

Town of Ticonderoga
Board Meeting Agenda (Thursday June 13, 2024; 6:00pm)

DISCUSSION: EMS District replies to RFQ.

Public Works MW/TC

RESOLUTION authorizing the Supervisor to execute letter of authorization (LOA) NO. 2024-005 with AES Northeast for Completion of SEQR and SHPO process in support of the GIGP water meter project in the amount of \$2,500.00.

RESOLUTION to send Eric Blanchard and Derrick Fleury to the 2024 Siewert Screen Seminar June 17, 2024, in Albany. Seminar is free, reimbursement for meals.

RESOLUTION to update the account for 65 Montcalm Street (Steve Racanelli) to 0.10 EDU water and 0.10 EDU sewer, per the updated tax roll.

RESOLUTION to update the account for 67 Montcalm Street (Steve Racanelli) to 0.10 EDU water and 0.10 EDU sewer, per the updated tax roll.

RESOLUTION to update the account for 16 The Portage (Glenn Swajger) to 0.10 EDU water and 0.10 EDU sewer, per the updated tax roll.

RESOLUTION to update the account for 98 Grace Avenue (Mersadie Olcott) to 1 EDU water and 1 EDU sewer, per the updated tax roll.

RESOLUTION to update the account for 110 Champlain Avenue (Robert Goetsch) to 1 EDU water and 1 EDU sewer, per the updated tax roll.

RESOLUTION to close account #64-00706300 (Jeff Birch) as the property has been combined with 34 Windy Point Way.

RESOLUTION to update the account for 119 The Portage (Britni Casagrain) to 2 EDU water and 2 EDU sewer, per the updated tax roll.

RESOLUTION to update the account for 7 Newton Street (Paul Pockett) to 1 EDU water and 1 EDU sewer, per the updated tax roll.

RESOLUTION authorizing the addition of 1625 NYS Route 9N (Johndrow; Tax Map Parcel #138.2-2-22.000) to the Town of Ticonderoga Water District per previously approved settlement agreement (dated December 22, 2022).

RESOLUTION authorizing the purchase of a solenoid kit and a coil kit for the bar screen motor for the Sewer Department, from Siewert Equipment. The total price will be \$2,197.10.

RESOLUTION authorizing the creation of a purchase order in the amount of \$2,197.10, to Siewert Equipment for the purchase of a solenoid kit and a coil kit for the bar screen motor, for the Sewer Department.

RESOLUTION authorizing the purchase of various repair parts and kits for the UV, including freight, for the Sewer Department, from Trojan Technologies. Total price will be \$3,651.50.

RESOLUTION authorizing the creation of a purchase order in the amount of \$3,651.50, to Trojan Technologies for the purchase of various repair parts and kits for the UV (including freight), for the Sewer Department.

Town of Ticonderoga

Board Meeting Agenda (Thursday June 13, 2024; 6:00pm)

RESOLUTION authorizing the purchase of two Liberty submersible pumps with impeller and adapter kits, from Siewert Equipment. One pump is for District 4 and the other will be shared between Districts 7 & 8. Total Price will be \$17,910.00, with funds being loaned from SS05 to districts 4 & 7.

RESOLUTION authorizing the creation of a purchase order in the amount of \$17,910.00, to Siewert Equipment for the purchase of two Liberty submersible pumps with impeller and adapter kits, from Siewert Equipment. One pump is for District 4 and the other will be shared between Districts 7 & 8. Funds will be loaned from SS05 to districts 4 & 7.

RESOLUTION authorizing the purchase of construction work to repair water main and reconnect 2" HDPE water service, for the Water Department, from Bellamy Construction. Total price will be \$26,580.00, with funds to come from Water Repair Reserve.

RESOLUTION authorizing the creation of a purchase order in the amount of \$26,580.00, to Bellamy Construction for the purchase of construction work to repair water main and reconnect 2" HDPE water service, for the Water Department.

RESOLUTION authorizing the purchase of one 3" Volute Submersible Pump, Kit and Installation, for the Sewer Department, from Fleet Pump & Service Group. Total price will be \$33,880.00, with funds coming from Fund Balance.

RESOLUTION authorizing the creation of a purchase order in the amount of \$33,880.00, to Fleet Pump & Service Group for the purchase of one 3" Volute Submersible Pump, Kit and Installation, for the Sewer Department.

RESOLUTION commencing New York State Environmental Quality Review Act (SEQRA) review for Town of Ticonderoga Water Meters Project New York State Environmental Facilities Corporation Green Infrastructure Grant Program (GIGP) Application No. 2159, Clean Water State Revolving Fund (CWSRF) No. 5520-13-00 and declaring the Town Board to act as lead agency for the review of the project under SEQRA, and the Town Supervisor is authorized to send or designate and delegate the sending of the full environmental assessment form and other relevant information to all involved agencies to coordinate review under SEQRA. This resolution shall take effect immediately.

RESOLUTION authorizing Town Supervisor to execute grant agreement and approve local match for New York State Environmental Facilities Corporation Green Infrastructure Grant Program (GIGP) application no. 2159, Clean Water State Revolving Fund (CWSRF) no. 5520-13-00, Town of Ticonderoga Water Meters Project. This resolution shall take effect immediately.

Human Services - Youth JC/HT

RESOLUTION to accept the resignation of Dominick Crossman as Summer Program counselor effective immediately.

RESOLUTION to change the \$10/per day per child Summer Camp fee to a onetime annual registration fee of \$50.00 per child for the program at time of sign-up effective for this year (a transition year) in anticipation of receiving grant funding to help run the program in the future.

RESOLUTION authorizing the Supervisor to execute the USDA Summer Food Service Program agreement with Essex County.

Human Services - Seniors HT

Town of Ticonderoga
Board Meeting Agenda (Thursday June 13, 2024; 6:00pm)

RESOLUTION authorizing the following budget adjustments:

○ A.3120.193	Police & Constable Vacation Buy-back	\$4,127.91
○ A.3120.477	Police & Constable Education & Training	\$3,547.55
○ DA.5130.200	Highway Machinery Equipment	\$122,770.00
○ DA.5130.200	Highway Machinery Equipment	\$139,150.00
○ SS05.8130.466	Sewer Collection System Materials	\$33,880.00
○ SS08.8130.405	Sewage Treatment & Disposal Contractual	\$4,477.50
○ SW06.8310.493	Water Professional Contractual Engineer	\$2,300.00

Funding equipment purchase and un/underbudgeted accounts by respective Fund Balances.

RESOLUTION authorizing the following Inter-Fund Transfer:

○ A.9950.900	General Inter-fund Transfer	(\$63.36)
○ H61.5031	Chilson / Eagle Lake	\$63.36

Transfer funds from General to Eagle Lake Water Project.

RESOLUTION authorizing the following Inter-Fund Loans:

○ A.0391	General Due From Other Funds	(\$10,491.72)
○ H20.0630	Airport Environmental Assessment	\$10,491.72

Transfer funds from General to Airport Environmental Assessment project under funding is received.

○ A.0391	General Due From Other Funds	(\$11,760.00)
○ H69.0630	LaChute River Walk Trail Extension	\$11,760.00

Transfer funds from General to LaChute River Walk project until funding is received.

○ SS05.0391	Sewer Due From Other Funds	(\$8,955.00)
○ SS04.0630	Sewer Due To Other Funds	\$8,955.00

Transfer funds to cover Abstract, until they can be paid back.

○ SS05.0391	Sewer Due From Other Funds	(\$4,477.50)
○ SS07.0630	Sewer Due To Other Funds	\$4,477.50

Transfer funds to cover Abstract, until they can be paid back.

Town of Ticonderoga

Board Meeting Agenda (Thursday June 13, 2024; 6:00pm)

RESOLUTION to set the employees Standard Work Day, for elected official James O’Bryan, per NYS Retirement.

RESOLUTION to make Rhiannon Peters and David Burrows permanent under the title Building Inspector III, effective June 13, 2024.

RESOLUTION authorizing the Supervisor to execute the Scheduled Preventive Maintenance Agreement with Stark Tech Emergency Power Systems, LLC to provide service to the town’s generators (well field and Community Building, WPCP).

RESOLUTION authorizing the purchase of a stainless-steel Tipper Body Model STIP, for the Highway Department, from Tenco Industries. Total price will be \$18,150.00.

RESOLUTION authorizing the creation of a purchase order in the amount of \$18,150.00, to Tenco Industries for the purchase of a stainless-steel Tipper Body Model STIP, for the Highway Department.

RESOLUTION authorizing the purchase of one “single truss arch storage shelter” (W30’xL65’xH15’), for the Highway Department, from Chery Industrial. Total price will be \$7,734.15.

RESOLUTION authorizing the creation of a purchase order in the amount of \$7,734.15, to Chery Industrial for the purchase of one “single truss arch storage shelter” (W30’xL65’xH15’), for the Highway Department.

RESOLUTION to authorize amending the License Issuing Agent Agreement with NYS DEC agreeing to continue selling Sporting Licenses on Plain 8 ½” x 11” paper.

RESOLUTION approving the settlement in the NYS Real Property Tax Law Article 7 assessment challenge brought by Gregory Dennin for real property identified as tax map parcel 150.43-10-8.000 reducing the 2023 fair market value from \$178,300 to \$50,000 and authorizing counsel to execute the stipulation of settlement.

RESOLUTION to publish the Notice of Completion of Final Assessment Roll.

RESOLUTION to acquire the services of Darrah Land Surveying, PLLC for surveying services associated with property located at 102 Race Track Road in the Town of Ticonderoga, Essex County, NY, Tax Map Parcel #150.34-9-18.019.

RESOLUTION to schedule a public hearing on July 11, 2024, at 6 PM in the Community Building basement for the purpose of hearing public comments on the Town of Ticonderoga’s community development needs and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2024 program year and to authorize advertising the public hearing notice.

RESOLUTION to schedule a public hearing on July 11, 2024, at 6 PM in the Community Building basement for the purpose of hearing public comments on the Town of Ticonderoga extending the Ticonderoga Water District to include 1631 NYS 9N (Eric Rafferty; Tax Map Parcel #139.2-2-23.000) and to authorize advertising the public hearing notice.

RESOLUTION to accept the minutes of the May 9, 2024, Regular Town Board Meeting and May 23, 2024, Finance Meeting.

RESOLUTION to Pay the Abstract.

Town of Ticonderoga
Board Meeting Agenda (Thursday June 13, 2024; 6:00pm)

RESOLUTION to accept the Supervisor's Report as submitted.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

Public Comment

Adjourn the Town Board Meeting