

**Minutes of the Regular Ticonderoga Town Board Meeting held on June 13, 2024,  
commencing at 6:00 p.m. with a Public Hearing regarding an Ordinance for No Parking  
during certain hours on Calkins Place**

**Present:** Mark A. Wright, Supervisor  
Dave Woods, Councilman  
Joyce Cooper, Councilwoman  
Tom Thatcher, Councilman  
Matthew Fuller, Town Attorney  
Tonya M. Thompson, Town Clerk

**Absent:** Heath Towne, Councilman

**Others:** Sherry Veneto and Heath Towne, Councilman via Go-to-Meeting, Laura Wright and Marcy Eichen from TrailNorth Federal Credit Union

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Opening Remarks

All State, County and Towns Offices will be closed to observe the Juneteenth Holiday.

The Ticonderoga Triathlon Festival is Saturday, June 15 from 7 a.m. to 2 p.m. the route is from Black Point Beach to Alexandria Avenue around Baldwin and back to the Beach.

The Town's equalization rate is now at 100%, please contact the Town Assessor for further questions on equalization and how it affects you along with the Town.

HHHN property, the contract is in the works now and we are getting a survey of the property. Everything is moving forward.

U.S. District Court has granted our request to dismiss the Gooseneck litigation. They stated "closer inspection reveals that this case is just an improper attempt to collaborately attack the settlement agreement adopted in an earlier dispute between the defendants in this case. We are pleased with the decision and we will once again initiate our efforts to the Chilson/Eagle Lake project. It is unfortunate that three taxpayers chose to impart their will upon their neighbors and thwart the significant progress the Town Board has made in trying to provide a feasible, affordable, safe and compliant drinking water resolution. The plaintiff's action has most assuredly increased our project engineering and construction costs as well as burden the taxpayers with litigation fees associated with defending this lawsuit. One of the three plaintiffs has stated he will appeal, we will watch that cautiously as any appeal could potentially cost the taxpayers more in defense fees and endanger the Town's ability to implement this solution. The Town has repeatedly stated that although it is not legally bound to provide a solution to out of district users, we have a moral obligation to make every effort to ensure that all of our residents have feasible, affordable, safe and compliant drinking water source solution. We will run down every feasible option and pursue all available funding sources to achieve this. This is the right thing to do and the Town Board has never shied from that pursuit. So, now we can move forward with plans to provide a feasible, affordable, safe and compliant drinking water solution for our residents in Chilson and Eagle Lake. Unfortunately, the choice to accept or reject any

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solution will fall to those owners, any solution will fall to those owners. The Town will continue to comply with all DOJ consent decree and work with Federal, State and County and other partners to bring Ticonderoga to compliance with the Safe Drinking Water Act.

Presentation

Supervisor Wright stated that we have many local organizations that are and continue to celebrate significant milestones, tonight is no exception. TrailNorth Federal Credit Union is celebrating 70 years this year. Here is a proclamation.

**WHEREAS**, TrailNorth Federal Credit Union (formerly known as Ticonderoga Federal Credit Union) was originally founded in 1954 by employees of International Paper Company's Ticonderoga Mill, taking on the structure of a not-for-profit financial cooperative, giving power to individual member-owners rather than corporate owners; and

**WHEREAS**, Over the past 70 years, TrailNorth's membership has continued to change and grow, resulting in six charter expansions since 1954, including expanding to various towns in the area as well as opening membership to all individuals who live, work, worship or attend school in six different counties; and

**WHEREAS**, In January 2020, the Board of Directors for Ticonderoga Federal Credit Union officially changed their name to TrailNorth Federal Credit Union to better reflect the local roots in the area, for which they were proud to serve, as well as including the surrounding communities, accounting for the continued growth over the years; and

**WHEREAS**, TrailNorth Federal Credit Union's mission is to enhance the lives of their members by offering a full range of convenient and economic services while maintaining financial security; and

**WHEREAS**, TrailNorth Federal Credit Union achieves their mission through their Core Values: Financial Strength, Community, Service and Integrity, which ensures the continued strength, relevance and viability of the credit union now and long into the future; and

**WHEREAS**, TrailNorth Federal Credit Union serves their communities by being a "force for good" which includes providing free financial education seminars, supporting local organizations through donations and charitable drives, sponsoring community events, as well as providing free youth financial education materials; and

**WHEREAS**, TrailNorth Federal Credit Union stays committed to providing safe, secure operations since their founding in 1954, working hard to ensure the credit union's continued strength, relevance, and viability now and long into the future;

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**NOW, THEREFORE**, I, Mark A. Wright, Supervisor of the Town of Ticonderoga, do hereby proclaim Thursday, June 13, 2024, as *TRAILNORTH FEDERAL CREDIT UNION DAY* in the Town of Ticonderoga, New York this 13<sup>th</sup> day of June 2024.

Public Hearing

Order Restricting Parking within Designated Areas (School Zone on Calkins Place)

This is to change the end time on the No Parking restriction along Calkins Place

No Public to comment

Closed at 6:10 p.m.

**Resolution #252-2024** brought by Joyce Cooper, seconded by Tom Thatcher to adopt an Ordinance restricting parking within Designated areas along Calkins Place for an end time limit of 3:30 p.m. around the Ticonderoga Central School. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**TOWN BOARD OF THE TOWN OF TICONDEROGA**

**COUNTY OF ESSEX, STATE OF NEW YORK**

**ORDER RESTRICTING PARKING WITHIN DESIGNATED AREAS**

WHEREAS, the Town Board has the authority to enact an order restricting parking on Town highways under section 1660 (18) of the New York State Vehicle and Traffic Law; and

WHEREAS, the Town Board has received complaints and observed conditions on the west side of Champlain Avenue between Algonkin Street and Father Jogues Street, whereat line of site, impassable vehicular traffic and similar issues have caused the Town Board to review the parking on that area of Champlain Avenue; and

WHEREAS, the Town Board wishes to restrict parking in this area of Champlain Avenue; and

WHEREAS, the restriction of parking as set forth in this ordinance is an unlisted action under the State Environmental Quality Review regulations, the Board has completed an Environmental Assessment Form, and finds that the

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adoption of this Order will not result in any significant adverse environmental impacts.

NOW THEREFORE BE IT ORDERED THAT:

Section 1. No vehicle or trailer however described or characterized shall be parked on any day starting at the intersection of Lake George Avenue and the South Side of Calkins Place traveling easterly to Newton Street 308 feet from 7:00 a.m. to 3:30 p.m., and continuing from Newton Street easterly to the intersection Calkins Street and Amherst Street 136 feet from 7:00 a.m. to 3:30 p.m.

Section 2. A violation of this Order shall be deemed a traffic infraction as defined in New York Vehicle and Traffic Law §155. Convictions for a first offense shall be punishable by a fine not exceeding fifty dollars (\$50). Convictions for a 2<sup>nd</sup> offense and for each subsequent offense, both or all of which were committed within a period of 18 months, shall be punished by a fine not exceeding two hundred fifty dollars (\$250). In addition, for a second offense and for each additional offense committed within eighteen (18) months of the first offense, the Town may arrange for the removal and storage of the offending vehicle or trailer, and require reimbursement for the costs of same before returning said vehicle to the owner thereof.

Airport – Tom Thatcher, Councilman

Councilman Thatcher would like to thank everyone for making our first annual Fly-In successful. It was beyond.., he was hoping for a good day to enjoy airplanes, we did have four aircrafts fly in as far as New Jersey and Long Island. For the local people, it was a great turnout. That was really the hope of our local residents to come out and see the airport. There are many people that do not even know we are out there and that was the goal that worked very well. We have sold 2779 gallons of fuel sold in May and he believes that we are on target to do better than that this month.

**Resolution #253-2024** brough by Mark Wright, seconded by Tom Thatcher authorizing the Supervisor to execute a categorical exclusion (CATEX) for the Ticonderoga Municipal Airport (4B6) Airfield Lighting Improvement project to replace aging equipment. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Buildings and Grounds – Dave Woods, Councilman

- Bathroom repairs in the Community Bldg – waiting on repairs to the bldgs. boilers
- Air Conditioner repair at the Library

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Parks, Recreation, Historical Lands, Beach, Cemeteries, Monuments –  
Joyce Cooper, Councilwoman

Councilwoman Cooper announced an event coming to Bicentennial Park next weekend the 22<sup>nd</sup> and 23<sup>rd</sup> of June, a Type 3, Volkswagen Invasion. This is a private group that gets together every year and this year Keith Park has asked to have it here in our Bicentennial Park, there could be up to 40 cars if the entire group shows up. (He is the grandson of Mason Smith).

**Parks and Recreation Committee Meeting Minutes**

May 21, 2024

Committee members present were James Chauncy, Bill Dolback, Nancy Kelley, Kathy Long representing PRIDE, Joyce Cooper and Dave Woods. Also present were Supervisor Mark Wright, Town Board Member Tom Thatcher, 2 representatives from Alliance for Positive Health, and a representative from The Prevention Team, Ashley Rivers, and Little League President Dan Wood.

**Public Participation:**

The representatives from the *Alliance for Positive Health* in Plattsburgh addressed the committee regarding the potential placement of containers for the disposal of needles on town parklands. One already exists at the Mountain Lake Services building on Cannonball Path. Committee members and Supervisor Wright informed the representatives that one had been placed near the Kissing Bridge in the past but was removed at the request of the town. It was felt, then as well as now, having this container in such a public location is not the image that the town wants to present to residents and visitors. The representatives were thanked for the services they presently provide in Ticonderoga.

The representative from the *Prevention Team* in Ticonderoga introduced herself as a new member of this team. She noted that her organization hopes to have the support group TINADA active again in the near future. She also noted her disappointment that the Ticonderoga Central School District does not make good use of the Prevention Team's Programs, as many other area school districts are doing. A meeting with the TCS superintendent was suggested with a town official potentially in attendance also.

Dan Wood and Ashley Rivers attended as representatives of Little League. They expressed great concern regarding the needle that was found in one of the dugouts at Field 2 prior to a game. There has been great public outcry on Facebook regarding this incident. It was agreed by all present that adults should inspect the dugouts and fields prior to games and practices to make sure no needles are present. Chairperson Cooper who recently chaired the annual Downtown Cleanup Week noted that fortunately, no needles were found during cleanup of the downtown

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area including Montcalm Street and the La Chute Trail including the day local fifth graders came to the downtown to help with cleanup. The committee and Little League representatives agreed that doors or gates on the dugouts might prevent the field and structures being used by drug users. Little League will help get gates installed on the dugouts for all 3 fields. Solar security lights will also be placed on the dugouts. It is hoped the discovery of this needle was just an isolated incident and this will not continue.

**Recreation Field Improvements:**

Dan Wood presented a proposal to construct a baseball batting cage near Field 1. This cage would be used by Little League players but will also be available for girls' softball and community use. The projected cost is \$20,000 with several local businesses offering discounted prices. Supervisor Wright will provide around \$12,000 in ARPA funds for the project. Council Member Cooper was pleased to learn that girls' teams and community members could also use the cage.

Mr. Wood also discussed the construction of Field 4. This field should be t-ball size and should have dugouts. He has concerns about getting the fence around this new field installed in a timely manner. A fence proposal was accepted, and Parks and Rec funds were encumbered in 2023 for the project. He would like to see the fill completed by September to allow seeding and use of the field in 2025. George Brown should be contacted regarding moving the Disk Golf basket which is in the area of this new field.

Nancy Kelley noted the new bleacher being installed at Field 2 is discolored in several spots. Unfortunately, inspection of the bleachers could not take place when they were delivered in January. They had to be stored outdoors and were packaged to prevent exposure to the elements. Nancy will contact the company to learn how these spots could be cleaned.

The next committee meeting is Tuesday, June 18<sup>th</sup>.

**Resolution #254-2024** brought by Joyce Cooper, seconded by Dave Woods to offer employment to Jason Winchell as the Head Groundskeeper at a rate of \$21.49/hour. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #255-2024** brought by Joyce Cooper, seconded by Tom Thatcher to offer employment to Derrick Osier as a part-time, on-call, groundskeeper with no benefits at the rate of \$16.71/hour. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #256-2024** brought by Joyce Cooper, seconded by Dave Woods to offer employment to Evan Frasier as a part-time, on-call, groundskeeper with no benefits at the rate of \$16.71/hour.

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**All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #257-2024** brought by Joyce Cooper, seconded by Tom Thatcher to offer seasonal employment to Landon Frasier as Camp Counselor for the 2024 Summer program at \$15.00 per hour, no benefits. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Economic Development – Mark Wright, Supervisor

## **Town of Ticonderoga**

### **Economic Development Committee (EDC) Minutes (05/15/2024)**

**Attendees:** Mark A. Wright (Chair); John Bartlett (TMSP); Nicole Justice Green (PRIDE); Beth Hill (Fort Ticonderoga Association); Matt Courtright (TACC).

**Excused:** Donna Wotton (TRA); Heath Towne (Vice-Chair).

**Guests:** Carol Calabrese; Laura Wright; Terry Smith; Bill Dolback; Linda Bhatia; Stuart Lilie, Erin Mullen.

Mark Wright opened the meeting (1500).

#### **Town Updates**

- Mark Wright reminded everyone of the Airport Fly-In and Open House. Matt Courtright provided flyers developed by TACC. Wright informed the group that this meeting would be dedicated to discussions on the 250<sup>th</sup> anniversary activities by Fort Ticonderoga and other historical groups.

#### **Fort Ticonderoga Association**

- Stuart Lilie and Beth Hill provided an overview of Fort Ticonderoga's 250<sup>th</sup> celebration calendar of events. Fort Ticonderoga events will span the 2024 to 2027 period and note real events on the actual day that they occurred.
- Wright asked if there was any indication on what could be expected in terms of the increased percentage of visitors due to the 250<sup>th</sup> anniversary. Stuart stated they have received inquiries from around the globe. Like the eclipse, it is unknown for certain as to what to expect.
- Beth stated the nation is treating the event as more of a national celebration while Fort Ticonderoga is focusing on the specific historical points which occurred in our region.

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Fort Ticonderoga's 250<sup>th</sup> Northern Department program focuses on expanding awareness and tourism during the celebration. Events are posted on their website.

**Ticonderoga Historical Society**

- The Ticonderoga Historical Society is changing its name to "Lower Adirondack Regional Center for History (LARCH).
- Bill Dolback passed out a flyer of their annual events for 2024. One event which ties to the 250<sup>th</sup> anniversary is the new Howe Family exhibit.

**Miscellaneous**

- TACC will prepare marketing materials listing major calendar events for all organizations but will need this data from everyone. The goal is to have the 2024 material ready for summer.
- One suggestion involved coordinating with the Festival Guild for a special musical performance to coincide with some other calendar event.
- It is hoped local businesses will support the event with specials similar to that done for the eclipse.
- The Heritage Museum could possibly conduct one or more of its Industrial History Walking tours which discuss early industry including the French sawmill.
- One input suggested possible use of Town occupancy tax money to fund programs.
- Bill Dolback suggested the use of a logo for marketing. The State has a generic logo. Fort Ticonderoga also has a logo for the celebration.

**ACTION ITEMS:** none.

Meeting adjourned: 1550.

**Town of Ticonderoga  
Highway and Transfer Station  
May 28, 2024, minutes of Meeting**

**Present:**

Dave Woods, Sal Barnao, Mark Wright, John Deming

**Others:**

Matt Fuller, Joyce Cooper, Tom Thatcher



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**Public Discussion**

Said the Pledge of Allegiance

- Joyce- Can we paint no parking at the Lachute Square on the West Side is a sidewalk. People are parking on it.
- Tom T – Sal we will need picnic tables and trash cans at the airport. I am told we have some. Can I get with you next week to get this situated? I have a work crew to get everything moved.

End public comment.

**Committee Discussion**

- Sal- We are trying to work with the manpower we have.
  - We do have advertisements for MEO's and PT- Grounds keepers.
  - We are trying keep up with the maintenance of equipment in house.
  - Personnel Discussion had.
- Dave – We still have roughly 1800 ft of sidewalk left we can do.
  - We are going to ask other departments if they can help pull and prep areas as it takes several people to do this safely. (Flagging, Equipment, Groundwork).
- Sal- Do we have an update on the fix at the Transfer Station? We are beginning to have some issues with the way things are going right now. Over 6 months and we have not had any repairs. We still have trash in the hopper.
  - Mark- I have been working with the county and will push the issue again.
- Mark – have we been able to mow the grass on the trail near Lake George Ave?
  - Sal - It was started, I am not sure how far he has been able to get.
- Dave - Public Safety brought up the Parking spaces across from the House of Pizza and The Crosswalk. Can we eliminate them as people cannot be seen as they are stepping out to cross. They are blocked by cars parked there.
  - That is a board discussion/decision and needs to be a Resolution.
- Mark- Sal did we have any flooding at ST Clair with this last storm? Lowes completed a lot of work this month.
  - I did not see any flooding.
- Mark – I know you are short staffed. Do you have a time frame we can get STOP painted on the intersections on Montcalm Street.
  - We have been having two guys as we can come in at 4 am to paint. We strip what we can.

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Meeting was adjourned at 9:30am

Minutes were taken and prepared by Rebecca Norton

Much discussion was held on crosswalks.

**Resolution #258-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the purchase of: 1 tilting front hitch w/ LED lights, 1 patrol type rear tower w/ wing adapter, 1 right hand wing w/ LED light, 1 reversible plow w/ moldboard and snow deflector, and necessary hydraulic parts from Tenco Industries, with funds to come from Highway Equipment Capital Reserve. Total price will be \$60,150.00, NOT including installation or delivery. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #259-2024** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$60,150.00, to Tenco Industries for the purchase of: 1 tilting front hitch w/ LED lights, 1 patrol type rear tower w/ wing adapter, 1 right hand wing w/ LED light, 1 reversible plow w/ moldboard and snow deflector, and necessary hydraulic parts with funds to come from Highway Equipment Capital Reserve. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Municipal Facility Evaluation – Tom Thatcher, Councilman

No meeting, keeping the committee informed of the process with purchasing the HHHN building.

Public Safety – Dave Woods, Councilman

The following is a summary of the activities of the Ticonderoga Police Department from April 30<sup>th</sup>, 2024, to May 28, 2024.

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	277	1468
Incident reports:	25	161
Arrests:	21	151
Uniform traffic tickets:	54	324
DWI arrests:	3	8
Accidents investigated:	8	41

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The following is a summary of the activities of the Building Inspection / Code Enforcement Department.

**Building Inspection:**

	<b>(April)</b>	<b>YTD</b>
Building Permits Issued:	14	243
Safety Inspections:	0	46
Pass/Fail:	0/0	41/2

**Permit & Inspection Notes:**

- 2- Accessory Structure Permits (Sheds) → NYS Rt 9N & Coates Pt
- 3- Alterations/Repairs Permit → Saint Clair St, Father Jogues & NYS Rt 22
- 1- Porch Permit → Snapping Turtle Way
- 3- Signage Permits → Montcalm (2) & NYS Route 9N
- 2- Residential Demo Permits → Delano Rd & NYS Route 74
- 1 Septic Permit → NYS Route 74
- 2- New Manufactured homes → Warner Hill & Windy Point L

**Code Violation Notices:**

	<b>(April)</b>	<b>YTD</b>
Order to Remedy:	1	46
Remediated:	0	27
Clean-Up Contractor:	0	4
NYS DFS	0	0
Condemned:	0	0
Do Not Occupy:	0	2
Appearance Tickets:	0	3

**Code Violation Notes**

- Garbage/Rubbish OTR- The Portage

**Miscellaneous:**

	<b>(April)</b>	<b>YTD</b>
*Complaints:	2	50
Resolved:	0	9/21

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**Misc. Complaint Notes:**

- Complaint about Garbage/Rubbish (The Portage)-OTR Sent

**Trainings:**

- Consumer Fireworks in NY Training
- Residential Systems→ Part 1: Whole house Mechanical Ventilation & Part 2: Forced Air distribution.

**Safety & Resource Grants (YTD):**

N/A

**Noteworthy Highlights / Achievements:**

- 64 The Portage was inspected and deemed vacant on 5/22/2024, the structure was Boarded up and a Do not Occupy was placed on the door.
- A VT resident called the office to complain that her VT property taxes increased drastically & stated that she believes new lights were installed on International Paper that have decreased her property value and wants something done about it.
- Civil Service exams: Both Dave & I Passed.
- Discuss Lowes Storm Water
- NYS Route 74 Residence with Rubbish/Junkyard issues called the office and will be starting Cleanup.
- Discuss Tin Pan Alley: Burying of Electrical Service Wire

**Resolution #260-2024** brought by Dave Woods, seconded by Tom Thatcher to offer employment to Laura Wright for the Position of Police Clerk, pending a successful background investigation. Rate of pay will be \$19.11 an hour, the position is part-time with no benefits. **All in Favor** Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. Mark A. Wright – Abstain. **Carried.**

**EMS District**

Supervisor Wright explained that the Town went out asking for Request for Qualifications and we received two. Discussion was held.

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**Resolution #261-2024** brought by Mark Wright, seconded by Dave Woods to authorize the Supervisor to solicitate a cost proposal from Center for Governmental Research. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Public Works – Mark Wright, Supervisor

**Town of Ticonderoga**

**Public Works Committee Meeting Minutes**

**May 28, 2024**

**10:00 am**

**Committee Members Present:** Mark Wright, Tom Thatcher, Derrick Fleury, Eric Blanchard, Matt Fuller (Town Attorney), Sherry Veneto

**Others:** Jennifer Weeks (AES-Architecture, Engineering, & Land Surveying), Kristin Darby (AES), Hannah Neilly (Essex County), Dave Burrows

**Pledge to the Flag**

**Public Comment:** None

**Items for Discussion:**

8 Mossy Point

- a. The property owner has put a sewer tap application in for connection to the Town system.
- b. The property is not within the sewer district and would require an addition or extension of the district.
- c. There was discussion at previous meetings regarding limiting additions to the sewer system until the DEC report is done in August.
  - i. After a short discussion, it was agreed that Dave Burrows would reach out to the owner and let them know they must wait for an answer until August when more information is available from DEC.

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Lowe's Building

- a. Derrick would like to have AES look at the pictures that were sent to him and Dave of the retention pond.
  - i. Dave and Jen will take a trip up to the Lowe's property after the meeting to check out the updates and will report back to the group.

65 & 67 Montcalm Street (Steve Racanelli)

- a. The new tax roll shows a vacant commercial lot for 65 & 67 Montcalm Street. The accounts need to be updated to .10 EDU water and .10 EDU sewer.
  - i. It is recommended to the Town Board to correct the billing account for 65 Montcalm Street (Steve Racanelli) to .10 EDU water and .10 EDU sewer. Per the updated tax roll.
  - ii. It is recommended to the Town Board to correct the billing account for 67 Montcalm Street (Steve Racanelli) to .10 EDU water and .10 EDU sewer. Per the updated tax roll.

16 The Portage (Glenn Swajger)

- a. The house on the property has been taken down and is now a vacant lot. This is noted on the tax roll. The account needs to be corrected to .10 EDU water and .10 EDU sewer.
  - i. It is recommended to the Town Board to correct the account for 16 The Portage (Glenn Swajger) with a charge of .10 EDU water and .10 EDU sewer. Per the change on the tax roll.

98 Grace Avenue (Mersadie Olcott)

- a. The apartment has been removed from the house, and the tax roll now lists it as a single-family dwelling. The EDU count needs to be corrected to 1 for both water and sewer.

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- i. It is recommended to the Town Board to correct the billing account for 98 Grace Avenue (Mersadie Olcott) to 1 EDU water and 1 EDU sewer. Per the updated tax roll showing it as a single-family dwelling.

110 Champlain Avenue (Robert Goetsch)

- a. The apartment has been removed from the house, and the tax roll now shows it as a single-family dwelling. The EDU count needs to be corrected to 1 for both water and sewer.

- i. It is recommended to the Town Board to correct the billing account for 110 Champlain Avenue (Robert Goetsch) to 1 EDU water and 1 EDU sewer. Per the updated tax roll showing it as a single-family dwelling.

Black Point Road Lot (Jeff Birch)

- a. This lot has been combined with the adjoining property of 34 Windy Point Lane. The account needs to be closed.

- i. It is recommended to the Town Board to close account #64-00706300 (Jeff Birch), as it has been combined with 34 Windy Point Lane.

119 The Portage (Britni Casagrain)

- a. This property now has an apartment in the house. The account needs to be increased to 2 EDU water and 2 EDU sewer.

- i. It is recommended to the Town Board to increase the account for 119 The Portage (Britni Casagrain) to 2 EDU water and 2 EDU sewer. Per the updated tax roll showing a 2-family dwelling.

7 Newton Street (Paul Pockett)

- a. This property now shows a single-family home on the property, it is currently only charged a vacant lot fee. The account needs to be corrected to 1 EDU water and 1 EDU sewer.

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- i. It is recommended to the Town Board to increase the account for 7 Newton Street (Paul Pockett) to 1 EDU water and 1 EDU sewer. Per the updated tax roll.

**Pine Springs Park**

- a. A question was brought up about the billing for Pine Springs Park. Currently each home/property is receiving a bill. Should it remain this way or change to 1 bill to the association for each property?
- b. The Town provides water to the association, and they run the water to each property.
- c. More information is going to be needed. Sherry will look to see if there are any sort of agreements with the association for Town water being provided.
  - i. The topic will be tabled for now until more information is available.

**Black Point Road Lot (Howard Robbins)**

- a. The owner is looking to build on this lot, but the property was deemed unbuildable, and the account was closed in 2017.
- b. This will need to be discussed at the Town Board meeting.
  - i. Sherry will get “back billing” information together for the meeting.

**Homelands**

- a. Last week something was off on the pump run time, the high max on the outlet line had blown up. Eric would like to change the upper high max as that one is not in great shape either.
- b. Still don't have the flight pump yet. Should we see if we should get another one? Derrick also wants to order one for Delano Point.



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- c. Still looking for places of infiltration, there seems to be a couple of places.
- d. Matt suggested sending a reminder letter in the next bill to that district. Just to remind them their charges could increase with the overflows.

**Superintendent's Report**

64 The Portage, the water shut-off is broken. Dave has been trying to get ahold of someone to notify them there could be a broken line as well in the home. Derrick will touch base with Dave about contact information.

10 Wayne Avenue has a leak, Sherry has sent them a letter to notify them they need to repair it within 30 days.

Derrick talked with Bellamy about the leak at Aaron's. The part was received and is not big enough. They have come up with a plan, Derrick is waiting on an updated quote.

**Chief Wastewater Operator's Report**

The Biofilter on Black Point was installed. The smell has not been present per the homeowners by the beach. Considering doing the same for The Hague Road but will give Black Point a little time first to make sure everything is working properly. The UV bulbs that were replaced are doing their job, the counts are better.

**Town Supervisor Discussions**

None

**AES Report**

**1. Water**

- I. **4989: Chilson Eagle Lake** (Required by DOH) – On Hold due to Litigation
  - **May 2024 – No updates**
    - i. **A decision is expected by the end of July**
  - Project Status and Key Items
    - i. Update from EPA/EFC - EFC will supply funding for Test Well Drilling (\$300,000)

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- ii. IUP 2023 was posted for DWSRF/BIL - Chilson was awarded \$14,000,000.00 (\$5M grant & \$9M interest free financing)
- iii. AES provided the Town with estimated costs for Test Well Drilling at both the Porter and Williams Properties
- iv. Next Steps: AES will plan to go over the next steps at the June meeting.
  1. HydroSource perform Geophysical Survey on Porter & Williams Properties
  2. Go out to RFP for Well Drilling
  3. Develop MPR
  4. District Vote

**II. 4898/4801: Water Meters (Required by DEC)**

• **May 2024 – Update**

i. **Project Budget**

1. **Mike Metcalf worked with Ti Sales to review and update the project budget based on Neptune meters.**

a. **The project cost used in the 2023 GIGP application was \$2,624,879.**

b. **The updated project cost completed in April 2024 from Ti Sales using Neptune meters & a drive by system is \$3,117,325.81 (assuming meter purchases will occur in 2025).**

ii. **GIGP project checklist. The following items are due by August 31, 2024**

1. **Project Schedule (AES) – to be updated by AES as part of the report update after receiving EFC comments.**

2. **Engineering Report (AES) – completed and awaiting EFC comments. AES to respond to comments and issue revised report**

a. **AES never received comments from EFC and the report was submitted in 2022 – will be following up the AES monthly meeting w/ EFC this Thursday (5/30/24)**

iii. **Budget & Financing Items**

1. **Project costs/Exhibit C (AES) – as part of the report update**

2. **Plan of finance (Town, Matt F, & AES)**

3. **DUNS # (AES has on file)**

iv. **Legal**

1. **Title cert (Matt F & Town – local law?)**

2. **Cert copy of authorized representative & local match funding resolutions of eligible GIGP total project costs only (Matt F & Town – project cost provided by AES)**

3. **Bond resolution, Estoppel Notice, & Permissive Referendum (Matt, project cost and description provided by AES)**

v. **SHPO signoff – (AES)**

vi. **SEQR – (AES)**

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- vii. **MWBE Work plan (Town & AES)**
- viii. **Prior to disbursement of funds need, among other things, Engineering agreement compliant with EFC terms and conditions and EFC procurement requirements.**
- **Project Status and Key Items**
  - i. The Town was awarded a \$1,795,000 GIGP grant for water meters. Minimum local match is \$598,333. Most current budget estimate was just under \$2 million as of July 2022.
  - ii. Town elected to move forward with ultrasonic meters in a drive-by system to later be upgraded at the Town's discretion.
  - iii. Current DEC deadline is 5/31/25.
  - iv. **NEXT STEPS:**
    - 1. Provide DEC with an updated schedule. - waiting to hear back from Albany DEC. Connor Cincotta indicated on 11/9/23 that the Town should hold off on an extension request until they can provide a locked in schedule that is reasonable to meet.
    - 2. **NEED TO ESTABLISH RATES – Baker Tilly – working on getting a call scheduled.**
    - 3. Funding June 2024
    - 4. Design Finalize Dec 2024
    - 5. Agency Review 2025
    - 6. Bidding Fall 2025
    - 7. Construction 2026-2027

**III. 5262: Lead Service Lines**

- **May 2024- Update**
  - i. **The desktop study results are complete. Max is finishing his final review with Derrick before submittal to DOH.**
  - ii. **Next steps:**
    - 1. **Submit forms to DOH and wait to hear back, Respond to DOH comments if necessary.**
- **Project Status & Key Items**
  - i. Town signed LOA 11/30/23.
  - ii. Budget: not to exceed \$10,500 & \$300 reimbursables.
  - iii. Work to be completed and submitted to DOH by 10/16/24 deadline.
  - iv. AES has finished the desktop study of service lines and overlay of the data onto GIS maps to estimate (by age) which lines may be lead.
  - v. This work meets the inventory deadline for October. There is no need to dig up service lines or get into homes for a visual inspection. AES will let Derrick know if this changes for any reason.

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**IV. Additional Water System Upgrades**

- **May 2024 – Update**
  - i. **4975: AES and Derrick have locations identified for logger deployment and just working to coordinate a time with Max to get them installed.**
  - ii. **AES to schedule and complete hydrant testing with Derrick after we have a month +/-.**

**2. Wastewater**

**I. 4394: Portage Project**

- **May 2024 – No Update**
- Project Status & Key Items
  - i. The survey group at AES completed the easement maps and Matt completed the easements and forms. AES is working on getting the easements executed and recorded.
  - ii. Meeting was held on Friday April 26<sup>th</sup> at Matt Fuller's office w/ Town's Attorneys:
    1. AES will continue to work with the town as needed to provide requested information following review by our attorney.

**II. 5052: Treatment Plant**

- **May 2024 – No Update**
- Project Status & Key Items
  - i. DEC report approval was received on March 22, 2024.
  - ii. DEC report comments were provided 12/29/2023.
  - iii. AES Comment responses and updated report issued 01/29/2024.

**III. 5001: Long Term Control Plan**

- **May 2024 – No Update**
- Project Status & Key Items
  - i. AES is drafting the LTCP to meet EPA requirements.
  - ii. Once the LTCP is drafted, the Flow Management Plan will be written as an appendix (LOA authorizing the work for the FMP was signed by Town)
  - iii. In April, DEC responded to the 2023 Flow Certification violation by requesting that the Flow Management Plan be incorporated into the LTCP. A LOA has been drafted for the Town's review and approval for the Flow Management Plan portion of the LTCP.
  - iv. Jen to circulate a project priority list.
  - v. The Updated Long Term Control Plan Draft Permit extended due date to August 1, 2024.
  - vi. We will work on finalizing the LTCP once the scope of the collection system projects is finalized.

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**IV. 5229: Collection System**

- **May 2024 – No Update**
- Project Status & Key Items
  - i. Jen recommends finishing the separation of The Portage to the river to direct all stormwater flows to the river. AES will need to evaluate where this falls on the project priority list.
  - ii. Final reports (4737 ventilation and 5229 collection system) were issued to EFC on April 16, 2024. The most recent changes modified the cover page for the ventilation report to reflect both CWSRF numbers and the GIGP number. Earlier revisions (April 2 and April 5) modified the FEMA flood maps in the collection system and ventilation reports to identify the location of the WPCP.
  - iii. Comment response and addendums on the 5229 – Combined Sewer System Evaluation Outfall 003 & Trunk Sewer Main Report and the 4737 – WPCP Effluent Exchange System Evaluation Final Engineering Report were submitted on February 16, 2024.
  - iv. The submittal included a final Summary Report detailing the total project scope, budget, and schedule for all three reports (5052, 5229, and 4737).
  - v. Comments on the 5229 – Combined Sewer System Evaluation Outfall 003 & Trunk Sewer Main and the 4737 – WPCP Effluent Exchange System Evaluation Final Engineering Report were provided verbally during the virtual meeting on 11/28/23 and were provided formally in writing on December 22, 2023, with a due date of Friday January 26, 2024.
  - vi. One of the comments requested the creation of a summary report that combines the total project scope, budget, and schedule for all three reports (5052, 5229, and 4737). AES requested an extension until February 16, 2024, which was granted by EFC.
  - vii. The existing report, along with the 4737 (ventilation) report and 5052 (WWTP phosphorus) report is the basis for current funding package. Both original reports were submitted to EFC & DEC on 5/10/2023.

**V. Wastewater Funding**

- **May 2024 – Update**
  - i. AES is authorized by the town to take the lead in re-working and resubmitting the WPCP and collection system WQIPs (\$1.4M & \$10M) to better tie-in the Lake George Basin septage disposal need.
    1. Schedule meeting with ECCR, Town, Matt F, & AES to gameplan the applications – after June 14<sup>th</sup>?
  - ii. GIGP Water Meters (\$1.795M) – see water meter section above.
  - iii. Green Resiliency Grant Program (EFC)
    1. Based on the grant criteria it appears that some of the sewer separation projects may qualify for this funding.

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2. \$60M available to support green infrastructure projects in flood-prone communities
  3. Grant funding supports the implementation of green infrastructure for stormwater management and restoration of non-instream features (wetlands, riparian buffers, and flood plains)
  4. Applications for inaugural round due August 16, 2024 – recommend applying next year during design phase because the grant application requires conceptual plans and green infrastructure design calculations.
- Project Status & Key Items
    - i. It was confirmed at the March W&S meeting that there is no need to re-issue the 4737/5052/5229 EPG reports.
    - ii. The WQIP awards were announced, and the Town did not receive the \$10M grant for the collection system.
      1. Rob Wick recommended moving forward with the grant funding as-is for now and revising the bond later (with revised scope if needed).
    - iii. If scope changes are made then the final project scope will need to be resubmitted to WIIA for approval.
      1. All 8 service areas are included in the WIIA scope.
    - iv. March 29th is the 6 month deadline for BIL funding. Town needs to submit an SRF funding application by March 29, 2024, to secure BIL funding and close on financing agreement by September 30, 2024, or lose BIL (\$8,559,500). If the Town loses BIL funding the Town will not be eligible for future rounds of funding. Note: deadline was met.
    - v. Existing Engineering Contract is for planning and preliminary design only and is being used by ECCR as the existing contract required for funding. Will need to execute a contract amendment to update the contract for Final Design, Bidding, Construction, & Post Construction services to move forward.
    - vi. Town is working with ECCR to complete the documentation needed to execute the project financing agreement. AES can provide assistance upon request from the Town or ECCR. Town and ECCR submitted some *items and, per Rob, received an extension for the remaining items until the WQIP awards are announced*
      1. *Current Funding Outlook:*
        - a. *Project Cost:*
        - b. *IUP & Bond Amount:*
        - c. *BIL: \$8,559,500.00 (50% of project cost \$17,119,000)*
        - d. *WIIA: \$7,743,293.22 (25% of project cost \$30,973,172.88)*
          - i. **Award may be reduced if the project scope/costs change**
        - e. *GIGP: \$1,000,000.00 tied to effluent heat exchanger*

**VI. Additional Wastewater System Upgrades**

- Sewer District Consolidation

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- Committee would like to start consolidation following Water District Consolidation

### **3. Additional Items**

#### **I. LOAs**

- a. 2024-001 LOA for general water & sewer engineering – Approved May Board Meeting
  - i. A LOA for \$15,000 was approved by the Town to cover 2024 W&S meetings, misc. calls and correspondence, and 40 hrs. of misc. work upon the town's request. Tasks exceeding 4 hours would warrant a separate LOA.
- b. 2024-002 LOA for Homelands PS - Approved May Board Meeting
  - i. A LOA for \$5,000 was approved by the Town to cover costs associated with assistance to date and further assistance if needed.
  - ii. Current costs incurred are \$3,639.75. Remaining balance available for any further assistance needed. If not needed, then it will not be billed.
- c. 2024-003 LOA for Flow Management Plan - Approved May Board Meeting
  - i. A LOA for \$8,885 was approved by the Town to cover time spent working with Derrick, Eric, & DEC to figure out what DEC is going to require and will cover writing the Flow Management Plan and 1 round of DEC comments.
  - ii. The Flow Management Plan will be written per the CFR requirements and included in the LTCP as an appendix. The work consists of approximately 10 hours previously incurred, and 55 hours of time intended to be spent on the report and DEC comment response.
- d. 2024-004 LOA for (2) WQIP Grant Applications - Approved May Board Meeting
  - i. LOA for \$7,500 to cover updating and resubmitting the two 2023 WQIP applications (due July 31)
  - ii. Plan is to team up with ECCR and Matt F regarding the project need and regional impact.
- e. **2024-005 LOA for Water Meter GIGP SEQR and SHPO work**
  - i. **Draft will be circulated later today or tomorrow.**

#### **II. Fiscal Advisors**

##### **a. *May 2024 – Update***

- i. **An email was sent by Andre Riley of Baker Tilly to the group indicating that the prior contacts have left the firm. Jen requested to schedule a call to review the status and re-initiate the process.**
- ii. Jen sent an email on 4/26/2024 to Baker Tilly requesting a status update on their progress on the evaluation of water/sewer debt and rates. Jen received a notification that Alex Hilt, the main contact, is no longer with Baker Tilly and a number to call 317-465-1500 and received an out of office number for the other main

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contact. If no one else from Baker Tilly responds this week then I will call the number.

**III. 5274: St Clair Storm Culvert**

**a. May 2024 Update**

**i. Derrick received a Dig Safe request for the Lowes pond area in April. The work was scheduled for the week of May 6, 2024. How does it look?**

**b. Project Status & Key Items**

- i. Dave Burrows has been in touch with Kristin and Michael regarding the work proposed to repair the Lowes detention pond. Dave submitted the bid docs for the maintenance work in March and it was sent out to bid.
- ii. Has the Town heard back from Connor at DEC regarding the NOV response?
- iii. AES put together Proposal for Report on St Clair and sent to Town for Review but it has not been accepted/executed.
- iv. In 2023 Lowes performed some maintenance on the Bio-Retention Pond but this only included mowing and not dredging the Pond. On 12/1/23 AES provided a memo to the town with recommendations for Lowe's Bioretention area.
- v. Per February 2024 W&S meeting The Town indicated that this project is not done, but they're not aggressively pursuing at this time.

**IV. 5260: Fireman's Field (Regan Development)**

**a. May 2024 – Update**

**i. Does the town need anything from AES or is the ball in Regan & Jamie Easton's court? Does the Town want to work to establish an offset ratio or discuss what might be acceptable?**

**b. Project Status & Key Items**

- i. 4/12/24 call w/ Jamie Easton, Derrick, & Jen – can town start working on developing the ratio of the offset they would want for this development project and others moving forward for adding flow to the system (e.g. - if estimated additional sewer flow is 10,000 gpd then with a 5:1 offset a total of 50,000 gpd of storm would need to be removed from the system (based on 1 year avg rainfall event over 30 yrs).
- ii. Follow-up call with the Town, Matt Fuller, Jamie Easton, and Larry Regan – Jamie Easton is supposed to be working on a plan to propose to the Town for SEQR and also dealing with the flow cert issue. Town is supposed to see if it can identify any areas for potential sewer offset.
- iii. Jen provided a second round of comments to the town on the engineer's resubmission to the town on March 6, 2024. The engineer followed up with a 3<sup>rd</sup> submission on March 19, 2024. The engineer Jamie Easton attended the March W&S meeting to answer questions and discuss the project.
- iv. Escrow set up and LOA processed.



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- v. Jen has been in contact with the engineer (Jamie Easton) after he received AES's initial review comments.
- vi. The Engineer issued a 2<sup>nd</sup> submission on 2/16/24.

**V. Alexandria Ave Bridge Replacement**

**a. May 2024 – No updates**

- i. Waiting on the health department.
- ii. Courtesy review of plans and comment letter for the Town to issue to the consultant engineer – letter drafted for discussion with Derrick. If additional work is needed AES can provide an LOA for the Town to execute.

**VI. 5261: Golf Course**

**a. May 2024 – No updates**

**b. Project Status & Key Items**

- i. The golf course is purportedly looking at building their own sewer system/soil disposal option.
- ii. AES drafted letter responding to Golf Course and sent to Town on **9/8/23**
- iii. Any update from the Golf Course?

**VII. Well Field Building**

**a. May 2024 – No updates**

**b. Project Status & Key Items**

**i. Well Abandonment**

- 1. Derrick is working on it and will let AES know if any assistance is needed.
- ii. Cyber Security Report due to NYS DOH – Revised version sent to Derrick 1/31/24 – raw water data for Lake George and Gooseneck were still open items. Does Derrick need anything else?

**VIII. 5263: Homeland Sewer**

**a. May 2024 – No update**

**b. Project Status & Key Items**

- i. Derrick reported one of the pumps in the Homelands PS went down and the PS is operating with one pump. Check valve issues resulting in Delano pumping into Homelands. Eric & Derrick are pursuing pump rebuilds if possible. Derrick said the better pump stopped working. They are ordering a replacement from Sweden and are looking at a rental pump in the meantime. Derrick said they are hoping to rebuild a spare pump, but if it can't be rebuilt then pursue the rental option for the time being.

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1. The temporary Liberty pump was installed in March 2024 and is doing okay for now based on pump down times. The Liberty pump takes 6.7 minutes to pump down compared to 5.8 minutes with the original pump.
2. The failed GR pump impeller was installed in the still working GR pump in March 2024 and it is now pumping better than the temporary Liberty pump.
3. They are still waiting for the permanent replacement Flygt pump to arrive from overseas.
4. The replacement check valve in the Homelands PS was installed in March 2024.
  - ii. Jen reviewed pump alternatives with Derrick on 10/30/23.
  - iii. AES has drafted an LOA for work associated with evaluating the pumping needs and is reviewing it with Derrick
  - iv. AES is available to assist further if needed.

**IX. 5099: Black Point Sewer**

**a. May 2024 – Update**

**i. Mulch bed installed by Town and operating**

**b. Project Status & Key Items**

- i. Michael Metcalf provided information on peat moss beds at the last meeting
- ii. Derrick/Eric installed carbon bags on outlets to manage odor
- iii. Town will work on installing the peat bed system in the spring. Mike Metcalf will be available to provide guidance.

**X. WPCP Flow Certification**

**a. May 2024 – No new updates, see 5001 LTCP**

**b. Project Status & Key Items**

- i. DEC requires a Flow Management Plan as an appendix to the LTCP.
- ii. The Town approved a LOA for this work in April.
- iii. In March, Eric sent a letter to Connor Cincotta @ DEC requesting input on the flow exceedance versus the BMP that calls for maximizing flow to the WWTP. Eric has also had several calls with Connor regarding the issue. Connor indicated that he elevated the issue and DEC is working on a response.
- iv. WPCP exceeded the annual average flow in 2023, which initiates a reporting process with DEC.
- v. AES is working with Eric and Derrick to notify the DEC and determine what will be required.

**XI. Stormwater No Exposure Certification (due 9/16/2024)**

**a. May 2024 – No new updates**

**b. Project Status & Key Items**

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- i. Eric will have this item covered. Just putting it here to keep it on the radar because it is required on a non-standard 5-year cycle. press

The meeting adjourned at 11:13.

Next Committee meeting is June 25, 2024, at 10:00.

Minutes submitted by Sherry Veneto Water/Wastewater Clerk

**Resolution #262-2024** brought by Tom Thatcher, seconded by Mark Wright authorizing the Supervisor to execute letter of authorization (LOA) NO. 2024-005 with AES Northeast for Completion of SEQR and SHPO process in support of the GIGP water meter project in the amount of \$2,500.00. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #263-2024** brought by Dave Woods, seconded by Joyce Cooper to send Eric Blanchard and Derrick Fleury to the 2024 Siewert Screen Seminar June 17, 2024, in Albany. Seminar is free, reimbursement for meals. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #264-2024** brought by Mark Wright, seconded by Tom Thatcher to update the account for 65 Montcalm Street (Steve Racanelli) to 0.10 EDU water and 0.10 EDU sewer, per the updated tax roll. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #265-2024** brought by Tom Thatcher, seconded by Joyce Cooper to update the account for 67 Montcalm Street (Steve Racanelli) to 0.10 EDU water and 0.10 EDU sewer, per the updated tax roll. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #266-2024** brought by Dave Woods, seconded by Tom Thatcher to update the account for 16 The Portage (Glenn Swajger) to 0.10 EDU water and 0.10 EDU sewer, per the updated tax roll. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #267-2024** brought by Tom Thatcher, seconded by Joyce Cooper to update the account for 98 Grace Avenue (Mersadie Olcott) to 1 EDU water and 1 EDU sewer, per the updated tax roll. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #268-2024** brought by Dave Woods, seconded by Tom Thatcher to update the account for 110 Champlain Avenue (Robert Goetsch) to 1 EDU water and 1 EDU sewer, per the updated

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tax roll. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #269-2024** brought by Tom Thatcher, seconded by Joyce Cooper to close account #64-00706300 (Jeff Birch) as the property has been combined with 34 Windy Point Way. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #270-2024** brought by Dave Woods, seconded by Tom Thatcher to update the account for 119 The Portage (Britni Casagrain) to 2 EDU water and 2 EDU sewer, per the updated tax roll. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #271-2024** brought by Tom Thatcher, seconded by Joyce Cooper to update the account for 7 Newton Street (Paul Pockett) to 1 EDU water and 1 EDU sewer, per the updated tax roll. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #272-2024** brought by Mark Wright, seconded by Tom Thatcher authorizing the addition of 1625 NYS Route 9N (Johndrow; Tax Map Parcel #138.2-2-22.000) to the Town of Ticonderoga Water District per previously approved settlement agreement (dated December 22, 2022). **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #273-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the purchase of a solenoid kit and a coil kit for the bar screen motor for the Sewer Department, from Siewert Equipment. The total price will be \$2,197.10. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #274-2024** brought by Tom Thatcher, seconded by Dave Woods authorizing the creation of a purchase order in the amount of \$2,197.10, to Siewert Equipment for the purchase of a solenoid kit and a coil kit for the bar screen motor, for the Sewer Department. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #275-2024** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the purchase of various repair parts and kits for the UV, including freight, for the Sewer Department, from Trojan Technologies. Total price will be \$3,651.50. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

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**Resolution #276-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$3,651.50, to Trojan Technologies for the purchase of various repair parts and kits for the UV (including freight), for the Sewer Department. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #277-2024** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the purchase of two Liberty submersible pumps with impeller and adapter kits, from Siewert Equipment. One pump is for District 4 and the other will be shared between Districts 7 & 8. Total Price will be \$17,910.00, with funds being loaned from SS05 to districts 4 & 7. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #278-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$17,910.00, to Siewert Equipment for the purchase of two Liberty submersible pumps with impeller and adapter kits, from Siewert Equipment. One pump is for District 4 and the other will be shared between Districts 7 & 8. Funds will be loaned from SS05 to districts 4 & 7. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #279-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the purchase of construction work to repair water main and reconnect 2” HDPE water service, for the Water Department, from Bellamy Construction. Total price will be \$26,580.00, with funds to come from Water Repair Reserve. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #280-2024** brought by Tom Thatcher, seconded by Dave Woods authorizing the creation of a purchase order in the amount of \$26,580.00, to Bellamy Construction for the purchase of construction work to repair water main and reconnect 2” HDPE water service, for the Water Department. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #281-2024** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the purchase of one 3” Volute Submersible Pump, Kit and Installation, for the Sewer Department, from Fleet Pump & Service Group. Total price will be \$33,880.00, with funds coming from Fund Balance. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #282-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$33,880.00, to Fleet Pump & Service Group for the purchase of one 3” Volute Submersible Pump, Kit and Installation, for the Sewer Department. **All**

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**in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye.  
**Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #283-2024** brought by Tom Thatcher, seconded by Joyce Cooper commencing New York State Environmental Quality Review Act (SEQRA) review for Town of Ticonderoga Water Meters Project New York State Environmental Facilities Corporation Green Infrastructure Grant Program (GIGP) Application No. 2159, Clean Water State Revolving Fund (CWSRF) No. 5520-13-00 and declaring the Town Board to act as lead agency for the review of the project under SEQRA, and the Town Supervisor is authorized to send or designate and delegate the sending of the full environmental assessment form and other relevant information to all involved agencies to coordinate review under SEQRA. This resolution shall take effect immediately. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**TOWN BOARD OF THE TOWN OF TICONDEROGA**

**COUNTY OF ESSEX, STATE OF NEW YORK**

Resolution No. 283 of 2024

Adopted June 13, 2024

Introduced by Tom Thatcher

who moved its adoption

Seconded by Joyce Cooper

**RESOLUTION COMMENCING NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)  
REVIEW FOR TOWN OF TICONDEROGA WATER METERS PROJECT NEW YORK STATE ENVIRONMENTAL  
FACILITIES CORPORATION GREEN INFRASTRUCTURE GRANT PROGRAM (GIGP) APPLICATION NO. 2159,  
CLEAN WATER STATE REVOLVING FUND (CWSRF) NO. 5520-13-00**

**WHEREAS**, the Town of Ticonderoga (the “Town”) has undertaken preliminary engineering work for the installation of water meters for water and sewer users in the Town which is intended to help conserve water flow to the Town’s wastewater treatment facility, and also which meters are required for the Town’s water supply permit from the New York State Department of Environmental Conservation permit ID 5-1548-00264/00001 and identified as New York State Environmental Facilities Corporation (EFC) Green Infrastructure Grant Program Application No. 2159, and Clean Water State Revolving Fund (CWSRF) No. 5520-13-00 (the “Project”); and

**WHEREAS**, the Project is an action under the New York State Environmental Quality Review Act (SEQRA), requiring review thereunder by the Town Board of the Town; and

**WHEREAS**, the action is an unlisted action under SEQRA but in accordance with regulations of the EFC, shall be treated as a Type 1 action requiring coordinated review; and

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**WHEREAS**, part 1 of a full environmental assessment form has been prepared and provided to the Town Board; and

**WHEREAS**, pursuant to SEQRA, a lead agency for review of the Project under SEQRA must be established; and

**WHEREAS**, the Town Board of the Town hereby declares its intent to act as lead agency and to review the Project in accordance with SEQRA.

**NOW, THEREFORE BE IT**

**RESOLVED**, the Town Board hereby declares its intention to act as lead agency for the review of the Project under SEQRA, and the Town Supervisor is authorized to send or designate and delegate the sending of the full environmental assessment form and other relevant information to all involved agencies to coordinate review under SEQRA; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

**Resolution #284-2024** brought by Tom Thatcher, seconded by Joyce Cooper authorizing Town Supervisor to execute grant agreement and approve local match for New York State Environmental Facilities Corporation Green Infrastructure Grant Program (GIGP) application no. 2159, Clean Water State Revolving Fund (CWSRF) no. 5520-13-00, Town of Ticonderoga Water Meters Project. This resolution shall take effect immediately. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**TOWN BOARD OF THE TOWN OF TICONDEROGA**

**COUNTY OF ESSEX, STATE OF NEW YORK**

Resolution No. 283 of 2024

Adopted June 13, 2024

Introduced by Dave Woods

who moved its adoption

Seconded by Tom Thatcher

**RESOLUTION COMMENCING NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)  
REVIEW FOR TOWN OF TICONDEROGA WATER METERS PROJECT NEW YORK STATE ENVIRONMENTAL  
FACILITIES CORPORATION GREEN INFRASTRUCTURE GRANT PROGRAM (GIGP) APPLICATION NO. 2159,  
CLEAN WATER STATE REVOLVING FUND (CWSRF) NO. 5520-13-00**

**WHEREAS**, the Town of Ticonderoga (the “Town”) has undertaken preliminary engineering work for the installation of water meters for water and sewer users in the Town which is intended to help conserve water flow to the Town’s wastewater treatment facility, and also which meters are required for the Town’s water supply permit from the New York State Department of Environmental

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Conservation permit ID 5-1548-00264/00001 and identified as New York State Environmental Facilities Corporation (EFC) Green Infrastructure Grant Program Application No. 2159, and Clean Water State Revolving Fund (CWSRF) No. 5520-13-00 (the "Project"); and

**WHEREAS**, the Project is an action under the New York State Environmental Quality Review Act (SEQRA), requiring review thereunder by the Town Board of the Town; and

**WHEREAS**, the action is an unlisted action under SEQRA but in accordance with regulations of the EFC, shall be treated as a Type 1 action requiring coordinated review; and

**WHEREAS**, part 1 of a full environmental assessment form has been prepared and provided to the Town Board; and

**WHEREAS**, pursuant to SEQRA, a lead agency for review of the Project under SEQRA must be established; and

**WHEREAS**, the Town Board of the Town hereby declares its intent to act as lead agency and to review the Project in accordance with SEQRA.

**NOW, THEREFORE BE IT**

**RESOLVED**, the Town Board hereby declares its intention to act as lead agency for the review of the Project under SEQRA, and the Town Supervisor is authorized to send or designate and delegate the sending of the full environmental assessment form and other relevant information to all involved agencies to coordinate review under SEQRA; and be it further

**RESOLVED**, that this resolution shall take effect immediately.

Human Services: Youth – Joyce Cooper, Councilwoman

## **Youth Commission Meeting 5/20/2023**

### **Afterschool Program**

After school program has been doing very well, we have added two more students to our program. Our monthly average in April was 17.5 with a total of 263 student visits. As of this month we've had 187 in total visits with an average of 18.7 students per day. I would like to talk about the option to run on a three-staff plan. It has been used once this month and the changes to the everyday schedule went very well with the kids and staff.

### **Summer Camp**

We have hired applicants for the summer program. I have also sent in our application and finished the safety plans needed. We haven't started sending out forms for parents



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yet. I am working on the day to day schedule and employe schedule for breaks and lunches.

### **Exchange Program**

We have received a couple of larger donations that have really filled the empty shelves. We had one parent come in and walk out with quite a lot of equipment for her daughter. The one area we are lacking in is footwear. If we could get more donations like that we would be in better shape.

Councilwoman Cooper discussed the summer program a bit and the charge that was required. We used to do \$10.00 a day, but the Commission feels that we should do a one-time registration fee of \$50.00 to attend the program. It was felt that too much time was spent chasing down people to pay the fees that were due; however we also found out from Nicole Justice-Green of PRIDE that if we do NOT charge attendees of our program that they may be able to find us grants to pay for supplies and offset some other costs.

**Resolution #285-2024** brought by Tom Thatcher, seconded by Joyce Cooper to accept the resignation of Dominick Crossman as Summer Program counselor effective immediately. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #286-2024** brought by Dave Woods, seconded by Tom Thatcher to change the \$10/per day per child Summer Cap fee to a onetime annual registration fee of \$50.00 per child for the program at time of sign-up effective for this year ( a transition year) in anticipation of receiving grant funding to help run the program in the future. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #287-2024** brought by Joyce Cooper, seconded by Tom Thatcher to authorize the Supervisor to execute the USDA Summer Food Service Program agreement with Essex County. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Human Services: Seniors – Heath Towne, Councilman (reported by Supervisor Wright)

Meeting was held on May 29<sup>th</sup>, Champlain National Bank held a presentation on scams & fraud. Supervisor Wright updated those in attendance on items the Town is working through including the purchase of HHHN, the K9 Program It was a good meeting.

Health Insurance – Mark Wright, Supervisor

Meeting was this past week and discussion held on the rate increase. Right now for the Gold 6 is 13.46% and the Gold 17 is 13.78%. The national average is around 19%. We are hoping this will go down by budget processing time.

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Contract Negotiations – Mark Wright, Supervisor

No meeting.

I.T. and Cable T.V. – Mark Wright, Supervisor

Spectrum Northeast, LLC (“Spectrum”) is noticing its customers that on or around June 28, 2024, PAC-12 Network will discontinue service on the channel lineup serving your community and a slate message will be placed on the channel with “programming no longer available”. PAC-12 team coverage will move to the Big Ten Network or ACC Network.

This letter will serve as notice that on or around July 1, 2024, Spectrum Northeast, LLC (“Spectrum”), will launch Comedy.TV on channel 196 (490 in Plattsburgh) in high definition on SPP Tier 1 and SPP3 Entertainment View on the channel lineup serving your community.

This letter will serve as notice that on or around July 1, 2024, Spectrum Northeast, LLC (“Spectrum”), will launch Weather on Espanol on channel 835 (241 in Plattsburgh) in high definition on SPP Latino View on the channel lineup serving your community.

Spectrum Northeast, LLC (“Spectrum”), is making its customers aware that on or around July 8, 2024, Spectrum will drop CR1 Russia, CTC Russian Network, DOM KINO, Muzika Pervogo, NTV America, Rossiya24, RTR Planeta and Vremya on the channel lineup serving your community. The channels have been slated with a message since March 3, 2022, that programming is no longer available, and Spectrum will be removing the slate message.

Resolutions for Consideration

**Resolution #288-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the following budget transfers:

○ A.1989.400	Contingency	(\$136.54)
○ A.1355.499	Board of Assessment Review	\$25.00
○ A.1110.411	Justices General Office Supplies	\$111.54

**Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$73,893.62).**

○ DA.5142.114	Highway Snow Removal Position 4	(\$553.58)
○ DA.5142.120	Highway Snow Removal Seasonal On-Call	\$553.58

**Transfer funds to cover seasonal cost.**

○ DA.0450.001	Capital Reserve – Highway Equipment	(\$60,150.00)
○ DA.5130.230	Highway Equipment	\$60,150.00

**Transfer funds from Capital Reserve to purchase hitch for Highway truck.**

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- SW06.0450.030 Capital Reserve – Water Repair (\$26,580.00)
- SW06.8340.466 Water System Materials & Supplies \$26,580.00

**Transfer funds from Capital Reserve for to repair water main and reconnect water Service.**

- A.2210.001 General Services, Escrow Regan Dev. (\$208.50)
- A.1440.499 Engineer Regan Development Escrow \$208.50

**Transfer Escrow revenue received to the appropriate expense line.**

- A.4089.000 ARPA Funds - Federal (\$23,371.87)
- A.5410.410 Sidewalk Construction and Replacement \$23,371.87

**Transfer ARPA funds received to the correct expenditure lines.**

- A.0450.019 Capital Reserve – General Sidewalks (\$48,100.00)
- A.5410.410 Sidewalk Construction and Replacement \$48,100.00

**Transfer funds from Capital Reserve for sidewalk repair/replacement.**

- A.3089.001 State Aid Justices JCAP Grant (\$1,331.76)
- A.1110.411 Engineer Regan Development Escrow \$1,331.76

**Transfer Grant funds received to appropriate expense line.**

**All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #289-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the following budget adjustments:

- A.3120.193 Police & Constable Vacation Buy-back \$4,127.91
- A.3120.477 Police & Constable Education & Training \$3,547.55
- DA.5130.200 Highway Machinery Equipment \$122,770.00
- DA.5130.200 Highway Machinery Equipment \$139,150.00
- SS05.8130.466 Sewer Collection System Materials \$33,880.00
- SS08.8130.405 Sewage Treatment & Disposal Contractual \$4,477.50
- SW06.8310.493 Water Professional Contractual Engineer \$2,300.00

**Funding equipment purchase and un/underbudgeted accounts by respective Fund Balances.**

**All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

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**Resolution #290-2024** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the following Inter-Fund Transfer:

○ A.9950.900	General Inter-fund Transfer	(\$63.36)
○ H61.5031	Chilson / Eagle Lake	\$63.36

**Transfer funds from General to Eagle Lake Water Project.**

**All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #291-2024** brought by Tom Thatcher, seconded by Dave Woods authorizing the following Inter-Fund Loans:

○ A.0391	General Due From Other Funds	(\$10,491.72)
○ H20.0630	Airport Environmental Assessment	\$10,491.72

**Transfer funds from General to Airport Environmental Assessment project under funding is received.**

○ A.0391	General Due From Other Funds	(\$11,760.00)
○ H69.0630	LaChute River Walk Trail Extension	\$11,760.00

**Transfer funds from General to LaChute River Walk project until funding is received.**

○ SS05.0391	Sewer Due From Other Funds	(\$8,955.00)
○ SS04.0630	Sewer Due To Other Funds	\$8,955.00

**Transfer funds to cover Abstract, until they can be paid back.**

○ SS05.0391	Sewer Due From Other Funds	(\$4,477.50)
○ SS07.0630	Sewer Due To Other Funds	\$4,477.50

**Transfer funds to cover Abstract, until they can be paid back.**

**All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #292-2024** brought by Dave Woods, seconded by Joyce Cooper to set the employees Standard Work Day, for elected official James O’Bryan, per NYS Retirement. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

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**Resolution #293-2024** brought by Mark Wright, seconded by Joyce Cooper to make Rhiannon Peters and David Burrows permanent under the title Building Inspector III, effective June 13, 2024. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #294-2024** brought by Tom Thatcher, seconded by Dave Woods authorizing the Supervisor to execute the Scheduled Preventive Maintenance Agreement with Stark Tech Emergency Power Systems, LLC to provide service to the town's generators (well field and Community Building, WPCP). **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #295-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the purchase of a stainless-steel Tipper Body Model STIP, for the Highway Department, from Tenco Industries. Total price will be \$18,150.00. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #296-2024** brought by Tom Thatcher, seconded by Dave Woods authorizing the creation of a purchase order in the amount of \$18,150.00, to Tenco Industries for the purchase of a stainless-steel Tipper Body Model STIP, for the Highway Department. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #297-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the purchase of one "single truss arch storage shelter" (W30'xL65'xH15'), for the Highway Department, from Chery Industrial. Total price will be \$7,734.15. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #298-2024** brought Dave Woods, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$7,734.15, to Chery Industrial for the purchase of one "single truss arch storage shelter" (W30'xL65'xH15'), for the Highway Department. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

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Councilman Thatcher made a note that Sarg Condit bought one of these and they are rated for 70 MPH wind, we had a 72 MPH wind gust that destroyed it.

**Resolution #299-2024** brought by Tom Thatcher, seconded by Joyce Cooper to authorize amending the License Issuing Agent Agreement with NYS DEC agreeing to continue selling Sporting Licenses on Plain 8 ½” x 11” paper. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #300-2024** brought by Mark Wright, seconded by Tom Thatcher approving the settlement in the NYS Real Property Tax Law Article 7 assessment challenge brought by Gregory Dennin for real property identified as tax map parcel 150.43-10-8.000 reducing the 2023 fair market value from \$178,300 to \$50,000 and authorizing counsel to execute the stipulation of settlement. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #301-2024** brought by Dave Woods, seconded by Tom Thatcher to publish the Notice of Completion of Final Assessment Roll. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #302-2024** brought by Mark Wright, seconded by Tom Thatcher to acquire the services of Darrah Land Surveying, PLLC for surveying services associated with property located at 102 Racetrack Road in the Town of Ticonderoga, Essex County, NY, Tax Map Parcel #150.34-9-18.019. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #303-2024** brought by Mark Wright, seconded by Tom Thatcher to schedule a public hearing on July 11, 2024, at 6 PM in the Community Building basement for the purpose of hearing public comments on the Town of Ticonderoga’s community development needs and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2024 program year and to authorize advertising the public hearing notice. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #304-2024** brought by Tom Thatcher, seconded by Joyce Cooper to schedule a public hearing on July 11, 2024, at 6 PM in the Community Building basement for the purpose

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of hearing public comments on the Town of Ticonderoga extending the Ticonderoga Water District to include 1631 NYS 9N (Eric Rafferty; Tax Map Parcel #139.2-2-23.000) and to authorize advertising the public hearing notice. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #305-2024** brought by Tom Thatcher, seconded by Dave Woods to accept the minutes of the May 9, 2024, Regular Town Board Meeting and May 23, 2024, Finance Meeting. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

**Resolution #306-2024** brought by Dave Woods, seconded by Tom Thatcher to Pay the Abstract #6 of 2024. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

<b>Board Meeting Date 6/13/2024</b>				
Gross Payroll # 11	114,404.74			
Gross Payroll # 12	111,157.52			
Gross Payroll # 13	125,881.26			
<b>Trust &amp; Agency Total</b>	<b>\$351,443.52</b>			
<b>Pre-Pays:</b>	<b>\$0.00</b>			

<b>ABSTRACT # 6</b>	<b>6/13/2024</b>	<b>Cash Transfers</b>	<b>YTD Revenue</b>	<b>YTD Expenses</b>
General (A)	205,500.62	205,500.62	4,127,457.16	1,874,895.95
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	-
CM Library Trust Special		-	313.51	-
Highway (DA)	38,927.43	38,927.43	1,833,662.07	581,338.94
H17 - Ticonderoga Airport Improvements		-	-	-

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H18 - Airport Pavement Management	-	-	755,585.10	51,846.85
H19 - Airport Apron Reconstruction / Taxiway Rehab	-	-	73,234.83	2,121.52
H20 - Airport Environmental Assessment	10,491.72	10,491.72	10,644.81	21,136.62
H36 - C/P Chilson Res. Replacement	-	-	20.01	-
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	0.18	-
H49 - GIGP Daylight Streaming	-	-	-	-
H50 - C/P WQIP WWTP Disinfection	-	-	12.52	2,160.00
H51 - Res & Design French Sawmill		-	-	-
H53 - Clean Water Main Project	-	-	22.28	-
H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	2.14	-
H57 - Parking Lot Cannonball Path		-	0.54	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	34.76	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	-	-
H61 - Chilson/Eagle Lake Water Exploration	63.36	63.36	390.89	454.25
H62 - Lead Service Line Replacement Grant	-		15.27	-
H63 - Water Meter Project	-		-	135.00
H64 - WWTP Ventilation Project GIGP	-		-	23,261.50
H65 - 5052 WWTP Phosphorous removal EPG	-		-	-
H66 - NYS DEC EPG #104867	-		50,000.00	-
H67- Wet Weather Operating Plan	-	-	0.12	-



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H68 - Black Point HVAC 5099	-	-	-	-
H69 - LaChute River Walk Trail Extension	11,760.00	11,760.00	-	27,240.00
PN - Permanent Fund Mt. Hope Cemetery			252.90	-
SF01- Ticonderoga Town/Village Joint Fire District	-		738,602.00	738,602.00
SF02 - Chilson Fire Protection District			103,650.00	103,650.00
Claymore Sewer District (SS01)	61.24		3,089.15	361.00
Park Ave Sewer District (SS02)	28.03		26,165.94	20,532.41
Alex Ave Sewer District (SS03)	40.77		18,532.22	16,902.97
Homelands Sewer Dist (SS04)	370.59		10,235.87	26,643.18
Central Sewer (SS05)	76,426.64	79,841.59	788,877.29	571,290.11
Commerce Park Sewer (SS06)	163.71		40,233.36	35,244.00
Delano Point Sewer (SS07)	189.85		12,982.97	10,942.31
Baldwin Road Sewer Dist (SS08)	257.48		22,692.22	31,727.11
Black Point Road Sewer (SS09)	1,973.36		138,123.73	158,002.26
Hague Road Sewer (SS10)			6,009.19	2,538.04
9N & 74 Sewer (SS11)	304.19		15,159.11	13,535.98
Hague Sewer (SS12)	25.73			2,300.34
9N & 74 Water (SW01)	-		36,584.88	34,598.40
Street Road Water (SW02)	-		17,907.48	15,616.00
Alex Avenue I Water District (SW03)	-		15,397.47	14,336.00
Homelands Water District (SW04)	-		6,231.10	5,913.60
Alex Ave II Water District (SW05)	-		22,833.09	22,387.20

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Central Water (SW06)	328,368.91	328,389.89	665,208.22	720,528.11
Park Ave Water Dist (SW07)	-		17,238.58	16,768.00
Shore Airport Water (SW09)	20.98		122,155.56	171,558.32
<b>Multi Account Total</b>	<b>674,974.61</b>	<b>674,974.61</b>	<b>9,679,558.52</b>	<b>5,318,567.97</b>
<b>Total Expenditures This Abstract</b>	<b>\$1,026,418.13</b>	<b>TRUE</b>		

**Resolution #307-2024** brought by Tom Thatcher, seconded by Joyce Cooper to accept the Supervisor’s Report as submitted. **All in Favor** Mark A. Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

## Supervisor's Report

6/13/2024

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	381,950.69	178,045.97	5,541,834.40	6,101,831.06
Airport	87,091.10			87,091.10
Highway	54,579.70	89,652.14	1,669,232.48	1,813,464.32
H17 - Airport				-
H36 - Master Drinking Water	100,134.49			100,134.49
Clean Water H49 H50 H53	158,782.50			158,782.50
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWGCC				-
H61 - Chilson Eagle Lake Project				-
<b>All other Capital Projects</b>	<b>1,393,065.38</b>			
SS01 - Claymore				-

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SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
<b>SS05 &amp; All Districts</b>	336,990.00	730,719.31	1,376,714.45	2,444,423.76
SS06 - Commerce				-
SS07 - Delano Point				-
SS08 - Baldwin				-
SS09 - Black Point				-
SS10 - Hague Rd				-
SS11 - 9N&74				-
SW01 - 9N&73				-
SW02 - Street Road				-
SW03 - Alex Ave I				-
SW04 - Homelands				-
SW05 - Alex Ave II				-
<b>SW06 - Central Water All Districts</b>	227,211.22	538,964.93	664,100.10	1,430,276.25
C/R - Carillon Park		5,506.76	666,926.02	672,432.78
C/R - Liberty Monument		16,529.48		16,529.48
C/R - Unemployment		32,539.16		32,539.16
C/R - Police Equipment		24,463.12		24,463.12
C/R - Senior Bus		32,302.74		32,302.74
C/R - Frazier Bridge		7,103.41		7,103.41
C/R - Forfeiture		1,860.75		1,860.75
C/R - Building Improvement		355,299.98		355,299.98
C/R - General Sidewalk Improvement		319,691.15		
C/R - Building & Grounds Equipment		11,316.83		
C/R - Airport Development		212,223.05		
C/R - Highway Equipment		362,633.47		362,633.47

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C/R - DA Sidewalk Repair		52,936.30		
C/R - Sewer Equipment + Infrastructure		61,625.48		61,625.48
C/R - Sewer Repair		107,958.73		107,958.73
C/R - Water Equipment + Infrastructure		240,135.07		240,135.07
C/R - Water Repair		89,587.98		89,587.98
0				-
Library Trust		36,229.11		36,229.11
Mount Hope Cemetery		29,223.88		29,223.88
				14,205,928.62
<b>Total</b>	<b>2,739,805.08</b>	<b>3,536,548.80</b>	<b>9,918,807.45</b>	<b>16,195,161.33</b>

Matthew Fuller, Town Attorney

Update – Drinking Water for Eagle Lake/Chilson Residents

You were updated on the dismissal of the case. We have quickly moved back into project mode. Yesterday he spoke with EFC on funding and this morning he called the EPA on the time frame; they did ask for another conversation tomorrow with a very preliminary schedule because we will not be able to meet that June 2025 deadline for the Drinking Water Solution for Chilson and Eagle Lake. They would like to hear about this tomorrow and then they will give us some proposed documents likely next week that we can then discuss at the public work’s meeting at the end of the month and try to put this back on for approval in the July regular meeting. This will be a quick time frame, but the court process with modifying those documents takes a couple of months, so that doesn’t mean we stop our process, but it does get those wheels moving. His plan for the process with your approval and again this will be subject to movement here, but one of the things that we have to do with the EFC funding is procure the Engineering services. We will send out an RFQ for engineering services for that water work up in Chilson and Eagle Lake. We can anticipate doing that in late July and into August of this year, so, by next month we will have an RFQ ready to go. We were also working on drilling test wells and we anticipate putting that solicitation out sometime in August to return late September, early October. We will then pursue drilling late September/October maybe October/November depending on timing and that will hopefully tee up the completion of the MPR for the holidays – probably much later January. Then have it accepted in February, go through the district proceeding and the Public Hearing, those kind of things and in March or April of next year have a district vote, sometime late April

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or May of 2025 and if that occurs we will be in line to have an SRF closing because if you remember we do have an award with EFC under the State Revolving Fund. In the summer or fall of next year 2025 that will allow the engineering to take place and this is probably a year's process. In 2026, we will have the engineers and sometime in 2026 it will be done and we would submit it to DOH for approval, bid the project, probably January or February the winter of 2026 or 2027 and then the project would be awarded in late March or early April of 2027, Notice to Proceed, May of 2027 and project construction, late May or early June of 2027 through likely the spring or summer of 2028, substantial completion in the fall of 2028 and meet the consent decree, his proposal will be December of 2028.

More discussion was held on the time frame, the procedure, prior test wells and on the district.

Councilwoman Cooper asked if we are on track for the water meter project?

Mr. Fuller explained that we are not going to make the May of 2025 date. We are still moving forward with the financing and all of that. We will be coming back to this in the next month.

Public Comment

Laura Wright inquired about the air conditioners at the Library; it is listed as a cooling center; we are having this heat next week.

Mrs. Thompson explained that the air conditioners work, they are just manual at the moment.

Mrs. Wright noted that you talked about dangerous crosswalks, and she thinks if you are looking at the one downtown, you should also look at the one at the Chinese restaurant. She believes that a stop was taken away at the stop sign and there is constantly a truck there. People are blowing through the stop sign partially because they are not seeing it because a truck is parked there and also when you are trying to cross there and coming from the Chinese food side across to the laundromat is hazardous.

Meeting adjourned at 7:31 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga  
Board Meeting Agenda (Thursday, June 13, 2024; 6:00 p.m.)

**Call to Order**

**Pledge to the Flag**

**Opening Remarks**

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**Presentations**

TrailNorth Federal Credit Union (TFCU) 70<sup>th</sup> Anniversary Proclamation

**Public Hearing**

No Parking Sign Change – Calkins Place.

**RESOLUTION** to change the end of the no parking period on the no parking signs on the South side of Calkins Place from 3:15 to 3:30.

**Committee Reports**

Airport TT

**RESOLUTION** authorizing the Supervisor to execute a categorical exclusion (CATEX) for the Ticonderoga Municipal Airport (4B6) Airfield Lighting Improvement project to replace aging equipment.

Building Grounds Parks Rec Library JC/DW

**RESOLUTION** to hire Jason Winchell as the Head Groundskeeper at a rate of \$21.49/hour.

**RESOLUTION** to offer employment to Derrick Osier as a part-time, on-call, groundskeeper with no benefits at the rate of \$16.71/hour.

**RESOLUTION** to offer employment to Evan Frasier as a part-time, on-call, groundskeeper with no benefits at the rate of \$16.71/hour.

Economic Development MW/HT

Highway / Transfer Station DW/MW

**RESOLUTION** authorizing the purchase of 1 tilting front hitch w/ LED lights, 1 patrol type rear tower w/ wing adapter, 1 right hand wing w/ LED light, 1 reversible plow w/ moldboard and snow deflector, and necessary hydraulic parts from Tenco Industries, with funds to come from Highway Equipment Capital Reserve. Total price will be \$60,150.00, NOT including installation or delivery.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$60,150.00, to Tenco Industries for the purchase of: 1 tilting front hitch w/ LED lights, 1 patrol type rear tower w/ wing adapter, 1 right hand wing w/ LED light, 1 reversible plow w/ moldboard and snow deflector, and necessary hydraulic parts with funds to come from Highway Equipment Capital Reserve.

Municipal Facility Evaluation TT/HT

Public Safety DW/JC

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**RESOLUTION** to hire Laura Wright for the position of Police Clerk, pending a successful background investigation. Rate of pay will be \$19.11/hour. Position is part-time, no benefits.

**DISCUSSION:** EMS District replies to RFQ.

Public Works MW/TC

**RESOLUTION** authorizing the Supervisor to execute letter of authorization (LOA) NO. 2024-005 with AES Northeast for Completion of SEQR and SHPO process in support of the GIGP water meter project in the amount of \$2,500.00.

**RESOLUTION** to send Eric Blanchard and Derrick Fleury to the 2024 Siewert Screen Seminar June 17, 2024, in Albany. Seminar is free, reimbursement for meals.

**RESOLUTION** to update the account for 65 Montcalm Street (Steve Racanelli) to 0.10 EDU water and 0.10 EDU sewer, per the updated tax roll.

**RESOLUTION** to update the account for 67 Montcalm Street (Steve Racanelli) to 0.10 EDU water and 0.10 EDU sewer, per the updated tax roll.

**RESOLUTION** to update the account for 16 The Portage (Glenn Swajger) to 0.10 EDU water and 0.10 EDU sewer, per the updated tax roll.

**RESOLUTION** to update the account for 98 Grace Avenue (Mersadie Olcott) to 1 EDU water and 1 EDU sewer, per the updated tax roll.

**RESOLUTION** to update the account for 110 Champlain Avenue (Robert Goetsch) to 1 EDU water and 1 EDU sewer, per the updated tax roll.

**RESOLUTION** to close account #64-00706300 (Jeff Birch) as the property has been combined with 34 Windy Point Way.

**RESOLUTION** to update the account for 119 The Portage (Britni Casagrain) to 2 EDU water and 2 EDU sewer, per the updated tax roll.

**RESOLUTION** to update the account for 7 Newton Street (Paul Pockett) to 1 EDU water and 1 EDU sewer, per the updated tax roll.

**RESOLUTION** authorizing the addition of 1625 NYS Route 9N (Johndrow; Tax Map Parcel #138.2-2-22.000) to the Town of Ticonderoga Water District per previously approved settlement agreement (dated December 22, 2022).

**RESOLUTION** authorizing the purchase of a solenoid kit and a coil kit for the bar screen motor for the Sewer Department, from Siewert Equipment. The total price will be \$2,197.10.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$2,197.10, to Siewert Equipment for the purchase of a solenoid kit and a coil kit for the bar screen motor, for the Sewer Department.

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**RESOLUTION** authorizing the purchase of various repair parts and kits for the UV, including freight, for the Sewer Department, from Trojan Technologies. Total price will be \$3,651.50.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$3,651.50, to Trojan Technologies for the purchase of various repair parts and kits for the UV (including freight), for the Sewer Department.

**RESOLUTION** authorizing the purchase of two Liberty submersible pumps with impeller and adapter kits, from Siewert Equipment. One pump is for District 4 and the other will be shared between Districts 7 & 8. Total Price will be \$17,910.00, with funds being loaned from SS05 to districts 4 & 7.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$17,910.00, to Siewert Equipment for the purchase of two Liberty submersible pumps with impeller and adapter kits, from Siewert Equipment. One pump is for District 4 and the other will be shared between Districts 7 & 8. Funds will be loaned from SS05 to districts 4 & 7.

**RESOLUTION** authorizing the purchase of construction work to repair water main and reconnect 2" HDPE water service, for the Water Department, from Bellamy Construction. Total price will be \$26,580.00, with funds to come from Water Repair Reserve.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$26,580.00, to Bellamy Construction for the purchase of construction work to repair water main and reconnect 2" HDPE water service, for the Water Department.

**RESOLUTION** authorizing the purchase of one 3" Volute Submersible Pump, Kit and Installation, for the Sewer Department, from Fleet Pump & Service Group. Total price will be \$33,880.00, with funds coming from Fund Balance.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$33,880.00, to Fleet Pump & Service Group for the purchase of one 3" Volute Submersible Pump, Kit and Installation, for the Sewer Department.

**RESOLUTION** commencing New York State Environmental Quality Review Act (SEQRA) review for Town of Ticonderoga Water Meters Project New York State Environmental Facilities Corporation Green Infrastructure Grant Program (GIGP) Application No. 2159, Clean Water State Revolving Fund (CWSRF) No. 5520-13-00 and declaring the Town Board to act as lead agency for the review of the project under SEQRA, and the Town Supervisor is authorized to send or designate and delegate the sending of the full environmental assessment form and other relevant information to all involved agencies to coordinate review under SEQRA. This resolution shall take effect immediately.

**RESOLUTION** authorizing Town Supervisor to execute grant agreement and approve local match for New York State Environmental Facilities Corporation Green



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Infrastructure Grant Program (GIGP) application no. 2159, Clean Water State Revolving Fund (CWSRF) no. 5520-13-00, Town of Ticonderoga Water Meters Project. This resolution shall take effect immediately.

Human Services - Youth JC/HT

**RESOLUTION** to accept the resignation of Dominick Crossman as Summer Program counselor effective immediately.

**RESOLUTION** to change the \$10/per day per child Summer Camp fee to a onetime annual registration fee of \$50.00 per child for the program at time of sign-up effective for this year (a transition year) in anticipation of receiving grant funding to help run the program in the future.

**RESOLUTION** authorizing the Supervisor to execute the USDA Summer Food Service Program agreement with Essex County.

Human Services - Seniors HT

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

## **Resolutions**

**RESOLUTION** authorizing the following budget transfers:

- |              |                                  |            |
|--------------|----------------------------------|------------|
| ○ A.1989.400 | Contingency                      | (\$136.54) |
| ○ A.1355.499 | Board of Assessment Review       | \$25.00    |
| ○ A.1110.411 | Justices General Office Supplies | \$111.54   |

**Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$73,893.62).**

- |               |                                       |            |
|---------------|---------------------------------------|------------|
| ○ DA.5142.114 | Highway Snow Removal Position 4       | (\$553.58) |
| ○ DA.5142.120 | Highway Snow Removal Seasonal On-Call | \$553.58   |

**Transfer funds to cover seasonal cost.**

- |               |                                     |               |
|---------------|-------------------------------------|---------------|
| ○ DA.0450.001 | Capital Reserve – Highway Equipment | (\$60,150.00) |
| ○ DA.5130.230 | Highway Equipment                   | \$60,150.00   |

**Transfer funds from Capital Reserve to purchase hitch for Highway truck.**

- |                 |                                   |               |
|-----------------|-----------------------------------|---------------|
| ○ SW06.0450.030 | Capital Reserve – Water Repair    | (\$26,580.00) |
| ○ SW06.8340.466 | Water System Materials & Supplies | \$26,580.00   |

**Transfer funds from Capital Reserve for to repair water main and reconnect water service.**

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- A.2210.001                      General Services, Escrow Regan Dev.                      (\$208.50)
- A.1440.499                      Engineer Regan Development Escrow                      \$208.50

**Transfer Escrow revenue received to the appropriate expense line.**

- A.4089.000                      ARPA Funds - Federal                      (\$23,371.87)
- A.5410.410                      Sidewalk Construction and Replacement                      \$23,371.87

**Transfer ARPA funds received to the correct expenditure lines.**

- A.0450.019                      Capital Reserve – General Sidewalks                      (\$48,100.00)
- A.5410.410                      Sidewalk Construction and Replacement                      \$48,100.00

**Transfer funds from Capital Reserve for sidewalk repair/replacement.**

- A.3089.001                      State Aid Justices JCAP Grant                      (\$1,331.76)
- A.1110.411                      Engineer Regan Development Escrow                      \$1,331.76

**Transfer Grant funds received to appropriate expense line.**

**RESOLUTION** authorizing the following budget adjustments:

- A.3120.193                      Police & Constable Vacation Buy-back                      \$4,127.91
- A.3120.477                      Police & Constable Education & Training                      \$3,547.55
- DA.5130.200                      Highway Machinery Equipment                      \$122,770.00
- DA.5130.200                      Highway Machinery Equipment                      \$139,150.00
- SS05.8130.466                      Sewer Collection System Materials                      \$33,880.00
- SS08.8130.405                      Sewage Treatment & Disposal Contractual                      \$4,477.50
- SW06.8310.493                      Water Professional Contractual Engineer                      \$2,300.00

**Funding equipment purchase and un/underbudgeted accounts by respective Fund Balances.**

**RESOLUTION** authorizing the following Inter-Fund Transfer:

- A.9950.900                      General Inter-fund Transfer                      (\$63.36)
- H61.5031                      Chilson / Eagle Lake                      \$63.36

**Transfer funds from General to Eagle Lake Water Project.**

**RESOLUTION** authorizing the following Inter-Fund Loans:

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- A.0391                      General Due From Other Funds                      (\$10,491.72)
- H20.0630                   Airport Environmental Assessment                      \$10,491.72

**Transfer funds from General to Airport Environmental Assessment project under funding is received.**

- A.0391                      General Due From Other Funds                      (\$11,760.00)
- H69.0630                   LaChute River Walk Trail Extension                      \$11,760.00

**Transfer funds from General to LaChute River Walk project until funding is received.**

- SS05.0391                   Sewer Due From Other Funds                      (\$8,955.00)
- SS04.0630                   Sewer Due To Other Funds                      \$8,955.00

**Transfer funds to cover Abstract, until they can be paid back.**

- SS05.0391                   Sewer Due From Other Funds                      (\$4,477.50)
- SS07.0630                   Sewer Due To Other Funds                      \$4,477.50

**Transfer funds to cover Abstract, until they can be paid back.**

**RESOLUTION** to set the employees Standard Work Day, for elected official James O’Bryan, per NYS Retirement.

**RESOLUTION** to make Rhiannon Peters and David Burrows permanent under the title Building Inspector III, effective June 13, 2024.

**RESOLUTION** authorizing the Supervisor to execute the Scheduled Preventive Maintenance Agreement with Stark Tech Emergency Power Systems, LLC to provide service to the town’s generators (well field and Community Building, WPCP).

**RESOLUTION** authorizing the purchase of a stainless-steel Tipper Body Model STIP, for the Highway Department, from Tenco Industries. Total price will be \$18,150.00.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$18,150.00, to Tenco Industries for the purchase of a stainless-steel Tipper Body Model STIP, for the Highway Department.

**RESOLUTION** authorizing the purchase of one “single truss arch storage shelter” (W30’xL65’xH15’), for the Highway Department, from Chery Industrial. Total price will be \$7,734.15.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$7,734.15, to Chery Industrial for the purchase of one “single truss arch storage shelter” (W30’xL65’xH15’), for the Highway Department.

**RESOLUTION** to authorize amending the License Issuing Agent Agreement with NYS DEC agreeing to continue selling Sporting Licenses on Plain 8 ½” x 11” paper.

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**RESOLUTION** approving the settlement in the NYS Real Property Tax Law Article 7 assessment challenge brought by Gregory Dennin for real property identified as tax map parcel 150.43-10-8.000 reducing the 2023 fair market value from \$178,300 to \$50,000 and authorizing counsel to execute the stipulation of settlement.

**RESOLUTION** to publish the Notice of Completion of Final Assessment Roll.

**RESOLUTION** to acquire the services of Darrah Land Surveying, PLLC for surveying services associated with property located at 102 Racetrack Road in the Town of Ticonderoga, Essex County, NY, Tax Map Parcel #150.34-9-18.019.

**RESOLUTION** to schedule a public hearing on July 11, 2024, at 6 PM in the Community Building basement for the purpose of hearing public comments on the Town of Ticonderoga's community development needs and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2024 program year and to authorize advertising the public hearing notice.

**RESOLUTION** to schedule a public hearing on July 11, 2024, at 6 PM in the Community Building basement for the purpose of hearing public comments on the Town of Ticonderoga extending the Ticonderoga Water District to include 1631 NYS 9N (Eric Rafferty; Tax Map Parcel #139.2-2-23.000) and to authorize advertising the public hearing notice.

**RESOLUTION** to accept the minutes of the May 9, 2024, Regular Town Board Meeting and May 23, 2024, Finance Meeting.

**RESOLUTION** to Pay the Abstract.

**RESOLUTION** to accept the Supervisor's Report as submitted.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

**Public Comment**

**Adjourn** the Town Board Meeting