

Minutes for a Ticonderoga Monthly Financial Meeting with Any Other Lawful Business held on June 27, 2024, commencing at 8:30 a.m.

Present: Mark A. Wright, Supervisor
Dave Woods, Councilman
Joyce Cooper, Councilwoman
Tom Thatcher, Councilman
Tonya M. Thompson, Town Clerk

Absent: Heath Towne, Councilman

Others: None

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Resolutions for Consideration

Resolution #308-2024 brought by Dave Woods, seconded by Joyce Cooper authorizing the creation of new accounts:

- A.0480 General Prepaid Expenses
- H36.0223 Cash With Fiscal Agent
- K.0107 Other / Non-Current Government Assets
- K.0108 Net Pension Asset - Proportion

To make correcting Journal Entries for AFR, per CPA.

- A.3120.419 Police & Constable K-9 Expenses

To track all K-9 related expenses.

- A.0688.004 Other Liabilities

To account for miscellaneous liabilities.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye.
Opposed – none. Heath Towne – Absent. **Carried.**

Resolution #309-2024 brought by Tom Thatcher, seconded by Joyce Cooper to amend Resolution #288-2024 of the 6/13/2024 Town Board Meeting, to correct the description for account code A.1110.411 to “Justices General Office Supplies”. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Resolution #310-2024 brought by Dave Woods, seconded by Joyce Cooper authorizing the Supervisor to execute FY24 FAA grant agreements to include e-sign agreements. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Resolution #311-2024 brought by Tom Thatcher, seconded by Joyce Cooper to rescind Resolution #282-2024 of the 6/13/2024 Town Board Meeting authorizing the creation of a

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purchase order, as the purchase order was created previously. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Resolution #312-2024 brought by Dave Woods, seconded by Tom Thatcher to offer employment to Colby Hurlburt as a Highway Motor Equipment Operator, full-time, with benefits at the rate of \$22.76/hour. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Resolution #313-2024 brought by Dave Woods, seconded by Tom Thatcher authorizing the purchase of awning and side panels for the Armory, from Gotcha Covered Marine Upholstery. Total price will be \$7,233.41, with 50% due when ordered and 50% due upon completion. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Resolution #314-2024 brought by Dave Woods, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$7,233.41, to Gotcha Covered Marine Upholstery for the purchase of an awning and side panels for the Armory. Required down payment of 50% of purchase price with the remaining 50% due upon completion. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Resolution #315-2024 brought by Dave Woods, seconded by Tom Thatcher authorizing the following budget transfers:

- | | | |
|---|----------------------------------|------------|
| ○ A.3089.001 | State Aid Justices JCAP Grant | (\$104.10) |
| ○ A.1110.411 | Justices General Office Supplies | \$104.10 |
| Transfer unspent Grant funds to appropriate expense line to reimburse to JCAP. | | |
| ○ A.2705 | Gifts and Donations | (\$250.00) |
| ○ A.3120.419 | Police & Constable K-9 Expenses | \$250.00 |

Transfer donation received for K-9 program into the appropriate expense line.

All in Favor Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Resolution #316-2024 brought by Mark Wright, seconded by Joyce Cooper to advertise the Notice to Bidders for the LaChute River Trail Extension Project. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

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Resolution #317-2024 brought by Tom Thatcher, seconded by Joyce Cooper authorizing the Supervisor to execute an agreement between the Town of Ticonderoga and the Center for Government Research (CGR), Inc. for professional services addressing the development of EMS services including a Special Ambulance District (map, plan, and report, etc.) in an amount not to exceed \$20,000.00 and authorizing funding using ARPA funds. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

Resolution #318-2024 brought by Dave Woods, seconded by Tom Thatcher to schedule a public hearing for July 25, 2024, at 8:30 AM in the Community Building board meeting room (basement) relating to the proposed joint increase and improvement of the facilities of Sewer Districts Nos. 2-9, 11 and 12, in the Town of Ticonderoga, consisting of the installation of water meters, including original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith and approving the public hearing advertisement. **All in Favor** Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye. **Opposed** – none. Heath Towne – Absent. **Carried.**

In the Matter
of
the Joint Increase and Improvement of the
Facilities of Sewer Districts Nos. 2 through 9, 11
and 12 in the Town of Ticonderoga, Essex County,
New York

Resolution #318-2024

ORDER CALLING
PUBLIC HEARING

WHEREAS, the Town Board of the Town of Ticonderoga, Essex County, New York, has had under consideration the joint increase and improvement of the facilities of all of the sewer districts in said Town, being Sewer Districts Nos. 2 – 9, 11 and 12 in said Town (together, the “Districts”), consisting of the installation of water meters, including original furnishings, equipment, machinery, apparatus, appurtenances and incidental improvements and expenses in connection therewith; and

WHEREAS, the maximum estimated cost to said Districts of such joint increase and improvement of facilities is determined to be \$3,200,000, said amount allocated amongst said Districts as provided in the Notice of Public Hearing attached hereto as Exhibit A; and

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WHEREAS, such cost shall be annually apportioned among such Districts by said Town Board, and the amounts so apportioned shall be annually apportioned and assessed upon the several lots and parcels of land within each said District in the manner provided by law, in an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amount sufficient to pay the principal of and interest on said bonds as the same shall become due; and

WHEREAS, it is anticipated at this time that the apportionment of such cost between the following Districts shall be based upon an equation of the numerator of which shall be the equivalent dwelling units (“EDUs”) for the particular districts and the denominator of which shall be the total EDUs for all the following Districts with current EDUs, subject to change in the future, as follows: Sewer District No. 2 (Park Avenue) (79.50 EDUs), Sewer District No. 3 (Alexandria Avenue) (54.00 EDUs), Sewer District No. 4 (Homelands) (28.20 EDUs), Sewer District No. 5 (Village) (1464.01 EDUs), Sewer District No. 6 (Commerce Park) (110.20 EDUs), Sewer District No. 7 (Delano Point) (27.10 EDUs), Sewer District No. 8 (Baldwin Road) (41.50 EDUs), Sewer District No. 9 (Black Point Road/Outside) (245.45 EDUs), Sewer District No. 11 (Routes 9N and 74) (36.25 EDUs) and Sewer District No. 12 (Hague Road) (14.40 EDUs); and

WHEREAS, said capital project has been determined to be a Type I Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act, and the Town Board of the Town of Ticonderoga is currently undertaking coordinated review in accordance with and pursuant to the State Environmental Quality Review Act; and

WHEREAS, it is now desired to call a public hearing on said proposed joint increase and improvement and estimate of cost pursuant to Section 202-b of the Town Law;

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NOW, THEREFORE, BE IT ORDERED, by the Town Board of the Town of Ticonderoga, Essex County, New York, as follows:

Section 1. A meeting of the Town Board of the Town of Ticonderoga, Essex County, New York, shall be held at the Town Hall, in Ticonderoga, New York, in said Town, on July 25, 2024, at 8:30 o'clock A.M., Prevailing Time, for the purpose of conducting a public hearing on the proposed joint increase and improvement of the facilities of the each of the aforescribed sewer districts, in said Town, and the estimate of cost referred to in the preambles hereof, at which time and place said Town Board will hear all persons interested in the subject thereof concerning the same.

Section 2. The Town Clerk is hereby authorized and directed to cause a notice of said public hearing to be published in the official newspaper of said Town, and posted in the manner prescribed by law, which notice shall be in substantially the form attached hereto as Exhibit A and hereby made a part hereof:

Section 3. This resolution shall take effect immediately.

Capital Projects Review

- Current project status attached.
- No additional reimbursements since last report.
- Still awaiting final reimbursement from NYS on the Veteran's Road Culvert project.

Meeting adjourned at 8:55 a.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

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Ticonderoga Capital Projects																	
Capital Project #	Date Started/Closeout	AES #	Project Name	Grant Program	Project # (Funding Agency)	Funding Agency	Project Status				Grant Budget	Match			Total Expenditures	Reimbursed	
							In work	complete	open	closed		Federal	State	Local		Federal	State
							CURRENT PROJECTS										
H18	2020 3/2022	N/A	Airport Pavement Management Program	Airport Improvement Program (AIP) Grant	3-36-0196-024-2020	FAA		x	x		\$62,117.00	\$61,000.00	\$0.00	\$0.00	\$61,000.00	\$55,904.89	N/A
H18	2021 TBD	N/A	Runway 2-20 Pavement Rehabilitation	Airport Improvement Program (AIP) Grant							\$1,022,616.28				\$983,227.19		
			Design		3-36-0196-030-2022 1907.34 K007519	FAA/NYS		x	x		\$120,100.00	\$108,090.00	\$6,005.00	\$6,005.00	\$120,100.00	\$99,063.00	\$6,005.00
			Construction		3-36-0196-032-2023 1907.36 T042053	FAA/NYS		x	x		\$902,516.28	\$812,264.66	\$45,125.81	\$45,125.81	\$863,127.19	\$812,264.66	\$3,837.66
H19	07/2020 11/2023	N/A	Airport Reconstruction Taxiway Rehabilitation (Airport Apron/Taxiway)	Airport Improvement Program (AIP) Grant							\$1,047,043.91				\$1,042,003.19		
			Design		3-36-0196-025-2020	FAA		x	x		\$102,892.00	\$102,891.00	\$0.00	\$1.00	\$101,100.63	\$0.00	N/A
			Construction		3-36-0196-031-2022 1907.35 K007519	FAA/NYS		x	x		\$944,151.91	\$849,736.72	\$47,207.60	\$47,207.60	\$940,902.56	\$849,736.72	\$44,846.41
H20	2021 TBD	N/A	Airport Environmental Assessment/Land Acquisition	Airport Improvement Program (AIP) Grant	3-36-0196-028-2021	FAA		x			\$167,209.00	\$167,208.00	\$0.00	\$1.00	\$117,825.30	\$117,825.30	N/A
H60	2019 2022	4921	Veterans Road Culvert/Bridge NY	Bridge NY	1761.09	NYS DOT		x	x		\$624,723.00	\$0.00	\$518,154.50	\$106,588.50	\$615,557.39	N/A	\$120,184.19

Pledge to the Flag

Public Hearings

RESOLUTION authorizing the creation of new accounts:

- A.0480 General Prepaid Expenses
- H36.0223 Cash With Fiscal Agent
- K.0107 Other / Non-Current Government Assets
- K.0108 Net Pension Asset - Proportion

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RESOLUTION authorizing the following budget transfers:

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Other Business

Adjourn