

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
commencing at 6:00 p.m. in the Community Building Conference Room with  
Public Hearings for a CDBG application (housing) and one for an Extension of the  
Consolidated Water District**

**Present:** Mark A. Wright, Supervisor  
Dave Woods, Councilman  
Joyce Cooper, Councilwoman  
Tom Thatcher, Councilman  
Heath Towne, Councilman  
Matthew Fuller, Town Attorney  
Tonya M. Thompson, Town Clerk

**Others:** Katie Long (NCRD), Vinnie Scuderi, Chelsea Merrihew, Donna Wotton, Patty Cook, Harry Towne. Sherry Veneto via Go-To-Meeting.

Supervisor Wright opened the meeting with the Reciting of the Pledge of Allegiance.

Opening Remarks

The Town was spared from damage from the predicted storms last night. Some of our neighboring municipalities were not so lucky and our thoughts are with them for a speedy recovery.

As Announced on Everbridge – Water and Waste Water have been working on tracking down a water/leak/break issue; residents have received notification of water outage via Everbridge and today the Town Published a Boil Water Order.

**YOU ARE HEREBY ORDERED TO BOIL ALL WATER FOR DRINKING AND CULINARY PURPOSES. THIS ORDER IS BEING ISSUED PURSUANT TO SECTION 1107 OF THE PUBLIC HEALTH LAW. THIS ORDER IS BEING ISSUED TO ALL EAGLE LAKE AND CHILSON HILL WATER CUSTOMERS IN THE FOLLOWING LOCATIONS ONLY: Eagle Lake, Chilson Hill & All water connections between Eagle Lake & the old uncovered Chilson Reservoir DO NOT DRINK THE WATER WITHOUT BOILING IT FIRST.** Bring all water to a boil in a clean container, let it boil for one minute, and let it cool before using, use bottled water certified by NYSDOH, or use water from a public water system approved by NYSDOH. Boiled or bottled water certified by NYSDOH should be used for drinking, making ice, washing dishes, brushing teeth and food preparation until further notice. The Boil Water Order is being issued because the water department is fixing a water main break. This construction work requires that a Boil Water Order be issued to protect public health. Contamination including sediments and bacteria may enter the water system during the construction period. After construction work is complete, the work will be disinfected, the system will be flushed, and chlorine residuals will be evaluated. Consumers will be notified as soon as the Mandatory Boil Water Order is rescinded. Please note that the current longstanding Precautionary Boil Water Order will remain in effect due to the fact that the source water is a surface source and is only being disinfected and not filtered, as required by NYS regulations. The Boil Water Order shall only be lifted when repairs have been completed on the distribution system, water pressure has been restored to all customers, and two consecutive daily samples show no bacteriological contamination.

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Best 4<sup>th</sup> in the North – we thank the Town Departments for their work in preparing for the Independence Day holiday. They mark the roads for safety, the police department had a great presence throughout the area. We want to thank the Ticonderoga Fire District and the Fire Police for keeping everyone safe through the traffic conditions and really a Great Job to the Ticonderoga Montcalm Street Partnership and the Best 4<sup>th</sup> in the North Committee for all of their efforts and their work, one of the Best that he thinks he has seen in years. The park was absolutely full on the 4<sup>th</sup>.

We have an important retirement coming up. Mitch Cole, the Deputy Highway Superintendent, will be retiring and we want to take this opportunity to thank Mitch for his years of service. A resolution was submitted to the county this week to congratulate him.

**Resolution #319-2024** brought by Mark Wright, seconded by Dave Woods of congratulations to Mitchell Cole upon the occasion of his retirement from the Town of Ticonderoga after 36 years of service effective as of July 31, 2024. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

Mitch has performed as Deputy Highway Superintendent for many years. His record of service, however, extends beyond that provided to the municipality of Ticonderoga. Mitch also served our nation in the United States Navy as a US Navy SEAL.

The Town of Ticonderoga hereby extends its heartfelt thanks and appreciation to Mitch Cole for his dedication and service to our Nation and to the Town of Ticonderoga and wish him good fortune in his future endeavors.

LaChute Trail Extension – we had a pre-bid meeting on the 9<sup>th</sup> of July, there were a lot of potential bidders that attended. Responses are due by August 16. That construction will not start until October.

Ticonderoga Heritage Museum will be holding a pencil sculpture dedication on July 15<sup>th</sup> at 4:30 p.m. in front of the Museum. The sculpture is 10 or 12 feet tall, it is made out of 6 pencils. We have invited several of our representatives to attend.

Presentations

Hometown Heroes had to cancel their attendance tonight.

Ticonderoga Elks Lodge 1494 100<sup>th</sup> Anniversary.

**Resolution #320-2024** brought by Tom Thatcher, seconded by Joyce Cooper celebrating Ticonderoga New Yorks Elks Lodge No. 1494 for 100 years of community service. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**RESOLUTION FOR TICONDEROGA NEW YORK ELKS LODGE NO. 1494**

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**FOR 100 YEARS OF COMMUNITY SERVICE**

**WHEREAS,** The Benevolent and Protective Order of Elks, founded on February 16, 1868, is one of the oldest, largest, and most active Fraternal and Benevolent organizations in the United States. Consisting of American Citizens in the United States and its Territories, it has grown to more than 787,735 members in 1,841 Lodges throughout the United States; and

**WHEREAS,** Lodge No. 1494 of Ticonderoga, NY, was organized in July of 1924, and chartered on July 1, 1924, it is therefore in this year of 2024 that the local Elks members are celebrating the Lodge's 100th Anniversary; and

**WHEREAS,** On the evening of July 1, 1924, Ticonderoga Elks Lodge No. 1494 was instituted under the direction of Grand Lodge Officers from the New York State Elks Association and North District locations of Hoosick Falls, Albany, and Glens Falls Lodges, with Ticonderoga Elks No. 1494 Lodge Officers; and

**WHEREAS,** In the 100 years since, Ticonderoga Elks Lodge No. 1494 has established a remarkable legacy of service not only to the immediate community of Ticonderoga, but also to other surrounding communities and has demonstrated fraternity among its members and with other charitable local organizations; and

**WHEREAS,** Ticonderoga Lodge No. 1494 has diligently followed the Elks' tradition of serving its community, the Lodge has supported the Elks National Hoop Shoot, Elks Soccer Shoot, Drug Awareness Programs, the Dictionary Project, Scholarships, Veterans; and

**WHEREAS,** The Lodge supports the New York State Elks Association's Major Project which aids children and adults with Cerebral Palsy; and

**WHEREAS,** The Lodge supports the Order's pride in demonstrating its Americanism and seeks to promote and safeguard the American principles of individual freedom, opportunity, and dignity;

**WHEREAS,** The present Elk members of Lodge No. 1494 maintain the traditional devotion to the highest ideals of leadership, community service and fraternity: the Lodge has had the distinct honor of having two of its members serve as State Association Presidents: H. Gordon Burleigh (1984-1985) and Dave R. Carr (2009-2010); and

**WHEREAS,** Ticonderoga Lodge No. 1494, has also had the distinct honor of having member David R. Carr serve as the Elks National President as its Grand Exalted Ruler in 2011-2012 along with his wife Grand First Lady Penny Carr; and

**WHEREAS,** Ticonderoga Lodge No. 1494 is currently led by an honorable contingent of officers: Pamela Moser, Exalted Ruler; Marge Hurlburt, Leading Knight; Michael Shaw,

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Loyal Knight; Bill Sanders, Lecturing Knight; Danielle Palandrani, Secretary; Kasey Paige, Treasurer; April Scuderi, Inner Guard; Paul Connery, Tiler; Linda Osborne, Chaplain; Megan DuShane, Esquire; and Trustees Bruce Bruce, Jack Mudge, Scott Montville; and

**WHEREAS**, For 100 years, Ticonderoga Elks Lodge No. 1494 has been wholly committed to the noble precepts of public service and demonstrates on a daily basis the Grand Lodge motto of “Elks Care-Elks Share”, it is fitting that the Town of Ticonderoga of the State of New York, should pause in its regular meeting and deliberations to recognize and honor the members of Ticonderoga Lodge for their inestimable service to the people of Ticonderoga and surrounding communities; and

**NOW, THEREFORE**, be it resolved that the Town of Ticonderoga of the State of New York, join with the members of Ticonderoga Lodge No. 1494 of the Benevolent and Protective Order of Elks in celebrating the Lodge’s 100th Anniversary and commend them for their noteworthy Community Service, Fraternity, Fidelity and Caring and Sharing.

**BE IT FURTHER RESOLVED** that we extend our commitment to continue working with Ticonderoga Lodge 1494 for the betterment of the community and further to wish them all the best and continued success in their future endeavors.

Essex County Clerk, Chelsea Merrihew

She explained that she is responsible for the Essex County Clerk’s Office as well as the County DMV. Since taking office in January one of her main focuses has been on improving the access to our DMV and trying to find way to make it easier for the public to go get their questions answered and get their transactions processed. First and foremost, we have been finding a way to re-open our satellite offices. She is here tonight to officially announce that beginning in August we will once again have regular business hours scheduled here in Ticonderoga. We are looking at the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of the Month in August which we would be observing summer hours of 9:15 to 2:30 on August 13<sup>th</sup> and August 27<sup>th</sup> and closed for a half an hour in the middle of the day for lunches. Come September we will be on our regular business hours of 10:15 to 3:30 and again we will be closed for the half hour for lunch. More than anything, she wanted to extend to the communities our appreciation of how understanding and patient everyone has been. She fully realizes that having to make a 2 hour round trip to do your transactions is inconvenient, so she is very excited that we are finally to a place that we can affectively manage two places. Going forward if you have any questions or concerns feel free to give us a call.

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Public Hearings

CDBG

The Town of Ticonderoga will hold a public hearing on **July 11, 2024, at 6:00 p.m. in the Basement Conference Room at 132 Montcalm Street, Ticonderoga, NY** for the purpose of hearing public comments on the Town of Ticonderoga's community development needs and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2024 program year. The CDBG program is administered by the New York State Office of Community Renewal (OCR) and will make available to eligible local governments approximately \$15,000,000 for the 2024 program year for housing, economic development, public facilities, public infrastructure, and planning activities, with the principal purpose of benefiting low/moderate-income persons.

The Town of Ticonderoga is applying for \$300,000 in CDBG funds to support lead abatement and major home rehabilitation activities for low to moderate-income residents, with a special emphasis on families with young children. The hearing will provide further information about the CDBG program, including progress towards beneficiary goals and program objectives, and will allow for citizen participation in the development of any proposed grant applications and/or to provide technical assistance to develop alternate proposals. Comments on the CDBG program or proposed projects will be received at this time.

The hearing is being conducted pursuant to Section 570.486, Subpart I of the CFR and in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

The location of the hearing is accessible to persons with disabilities. If special accommodations are needed for persons with disabilities, those with hearing impairments, or those in need of translation from English, individuals should contact **Tonya M. Thompson at 518-585-6677, at least three days in advance of the hearing date to allow for necessary arrangements. Written comments may also be submitted to the Town Clerk's Office at P O Box 471, 132 Montcalm Street, Ticonderoga, NY until Monday, July 15, 2024, by noon.**

Councilman Woods asked if there had been any designated projects yet?

Supervisor Wright stated that this one is specifically for housing rehabilitation.

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Councilwoman Cooper asked if this can be used on the old Agway building.

Supervisor Wright explained that there is CDBG's for demolition and there are certain specifics for that; however, there are certain things going on in terms of the Agway building.

No additional comments.

Public Hearing was closed at 6:17 p.m.

**Resolution #321-2024** brought by Mark Wright, seconded by Dave Woods for the submission of a Community Development Block Grant (CDBG) application for housing programs for low/moderate income households. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**RESOLUTION FOR THE SUBMISSION OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)  
APPLICATION FOR HOUSING PROGRAMS FOR LOW/MODERATE INCOME HOUSEHOLDS IN  
THE TOWN OF TICONDEROGA**

The following resolution has been proposed by Supervisor Wright, who initiated its adoption. Upon the motion to consider from the floor, it appears fitting and necessary.

WHEREAS, the Town of Ticonderoga has recognized the need for affordable housing and the assistance of low/moderate-income homeowners as its most critical community development need; and

WHEREAS, the proposed program area is acknowledged to have numerous dilapidated homes inhabited by low/moderate-income families. Herein, "dilapidated" is defined as units that are substandard to a degree requiring clearance or buildings that have three or more critical deficiencies that cannot be repaired to a standard condition for less than a reasonable cost; and

WHEREAS, the only affordable way to finance a program aimed at these needs is to secure funding from the New York State Office of Community Renewal Community Development Block Grant Program; and

WHEREAS, due to the sparse population of the proposed program area with homes scattered across a large geographical area, a non-target approach is intended to assist only low- and moderate-income individuals; and

WHEREAS, the Town of Ticonderoga seeks \$300,000 to undertake four major home rehabilitations specifically for lead abatement for projects that have sat on PRIDE of Ticonderoga, now North

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Country Rural Development Coalition's waitlist for years due to the cost of the projects, and now these homes are in danger of becoming uninhabitable and the residents homeless.

BE IT RESOLVED, that the Town of Ticonderoga Board names its Supervisor, Mark Wright, and in his absence Councilman David Woods as certifying officers for this program and authorizes them to execute and submit an application to the New York State Office of Community Renewal for community development programs for:

- Single and multifamily scattered site Housing Rehabilitation in the amount of \$300,000 to act in conjunction with the submission of the application, and to provide such additional information as may be required; and

BE IT FURTHER RESOLVED, that the North Country Rural Development Coalition will perform administrative services as a sub-recipient for the Town of Ticonderoga; and

BE IT FURTHER RESOLVED, that the Town of Ticonderoga is committed to affirmatively further fair housing within the town's jurisdiction, will comply with all Federal, State, and local laws, rules, and regulations applicable in the effort of promoting fair housing, and appoints Nicole Justice Green, Fair Housing Officer, as the primary points of contact for all fair housing-related issues; and

BE IT FURTHER RESOLVED, that the Town of Ticonderoga Board has adopted the following: Citizen Participation Plan, Residential Anti-Displacement and Relocation Assistance Plan, Excessive Force Policy, Lead-Based Paint Plan, and the Housing Rehabilitation Program Policy and Procedures, and that they are on file at the Town of Ticonderoga.

This resolution has been duly seconded by Dave Woods and adopted.

**STATE OF NEW YORK, COUNTY OF ESSEX:**

I, Tonya M. Thompson, Town Clerk of the Town of Ticonderoga, do hereby certify that I have compared the foregoing copy with the original resolution filed in this office on the 12th day of July, 2024, and that it is a correct and true copy thereof.

IN TESTIMONY THEREOF, I have hereunto set my hand and affixed my official seal this 12th day of July, 2024.

Water Extension – Rafferty property – (#139.2-2-23.000)

This is a petition of the board to be added to the Ticonderoga Consolidated Water District for Tax Map Parcel #139.2-2-23.000. We scheduled this public hearing at the June meeting for a single parcel petition this evening.

No Comments.

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Public Hearing closed at 6:19 p.m.

**Resolution #322-2024** brought by Dave Woods, seconded by Tom Thatcher approving the extension of consolidated water district to include Tax Map #139.2-2-23.000 at 1631 NYS Route 9, owned by Eric Rafferty. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**RESOLUTION APPROVING EXTENSION OF CONSOLIDATED WATER DISTRICT**

WHEREAS, the Town Board of the Town of Ticonderoga, Essex County, New York, received a written request for a single parcel extension to the Ticonderoga Consolidated Water District to property identified as tax map parcel 139.2-2-23.000, 1631 NYS Route 9, owned by Eric Rafferty; and

WHEREAS, the Town Board held a public hearing on the proposed extension whereat parties were permitted to be heard; and

WHEREAS, the proposed extension is a Type II action under the New York State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Town Board wishes to approve the proposed extension of the Consolidated Water District to the property identified above.

NOW THEREFORE BE IT:

RESOLVED, that the Town Board hereby approves the extension of the Ticonderoga Consolidated Water District to property identified as tax map parcel 139.2-2-23.000, 1631 NYS Route 9, such connection to be as approved by the Town Water and Sewer Superintendent; and be it further

RESOLVED, that the foregoing is so ordered by the Town Board; and be it further

RESOLVED, that this resolution shall take effect immediately.

Report from Committees

Airport – Tom Thatcher, Councilman

- 2500 gallons of fuel sold in June
- Drone survey complete – sent to Sylvamo (tree removal for night time landings)
- Fly-in for next year, ideas and suggestions are being discussed

Building and Grounds – Dave Woods, Councilman

Minor repairs were completed.

Parks, Recreation, Historical Lands, Beach, Cemeteries and Monuments

Joyce Cooper, Councilwoman

Parks and Recreation Committee Meeting Minutes

June 18, 2024



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Committee members present were Jerry Cooper, Bill Dolback, Katie, Nancy Kelley, Tonya Thompson, Dave Woods and Joyce Cooper.

Also present were Supervisor Wright, and Library Board members Paul Jebb, Linda Cunningham, and Susan Peters.

**Public Comment:**

The Library Board Members were in attendance to discuss the status of 6 Carnegie Place, which was purchased 3 years ago by the town for library use. They would like to begin developing plans for use of this property by library patrons, especially children. However, the issue of providing access for Madden's Pub owners and deliveries must be resolved before any plans can be determined. This is a legal matter. Property boundaries, including the K of C's property, as well as any existing easements or any code violations must be determined. Supervisor Wright suggested the board members visit the Code Enforcement office for this information.

Paul Jebb has volunteered to repaint the library's front door and asked for Buildings and Grounds' permission to perform this task. An issue is whether the present paint is lead-free which will allow scrapping. If a search of records regarding the library addition project in the early 2000's indicates this door was repainted at that time, then there should be no problem with painting this faded door now.

**Future Purchase:**

Two new picnic tables should be purchased using this year's or next year's budget to replace aging tables. The airport committee would like 1 or 2 tables permanently placed near the hangars.

**Window Cleaning:**

Tonya Thompson reported that a local company has been hired to clean windows at the library and the Community Building. She also stated again the need to replace the windows at the Community Building. These windows are difficult to raise and lower and allow excessive heat loss during the winter months. A grant may be available for this kind of work on a building on the National Historic Registry.

**Upcoming Events:**

A Type 3 Volkswagen event will take place in Bicentennial Park on June 22 and 23. This event has been held in various locations in the country. This year, the grandson of well-known local photographer Mason Smith, brought the event to Ticonderoga.

Black Point Beach will open on Monday, June 24<sup>th</sup> for the summer.

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Wednesday, July 31<sup>st</sup>, a Commemoration will be held in Artillery Park at 1 pm to celebrate the 125<sup>th</sup> anniversary of the dedication of the Joseph Cook monument.

On August 16<sup>th</sup> at 4 pm, a celebration of the Centennial of the Liberty Monument will be held.

**Recent Improvements:**

Bill Dolback reported that a ‘family operation’ of trimming, weeding, and mulching by his family has helped spruce up Champlain Legacy Park. The work there by the town’s Groundskeeping Crew has also helped to keep this park looking its best.

**Liberty Pole:**

Joyce Cooper reported that the Liberty Pole, which was placed on the hill below Legacy Park, is beginning to deteriorate and needs refurbishment. Terry Smith worked to restore the pole before it was placed in its present location. He will be contacted to determine possible next steps.

The next scheduled Parks and Recreation Committee Meeting is Tuesday, July 16<sup>th</sup>.

Economic Development – Mark Wright, Supervisor

No Meeting.

**Resolution #323-2024** brought by Joyce Cooper, seconded by Tom Thatcher authorizing the Supervisor to execute a contract with NYS Department of State (contract No. C1002699) for the Town of Ticonderoga Comprehensive Plan Update pending positive review by the Town Attorney. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #324-2024** brought by Tom Thatcher, seconded by Joyce Cooper to schedule a public hearing on August 8, 2024, at 6 PM in the Community Building board room (basement) for the purpose of hearing public comments on the Town of Ticonderoga’s community development needs and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2024 program year for microenterprise assistance in Ticonderoga and to authorize advertising the public hearing notice. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #325-2024** brought by Tom Thatcher, seconded by Heath Towne to schedule a public hearing on August 8, 2024, at 6 PM in the Community Building board room (basement) for the purpose of hearing public comments on the Town of Ticonderoga’s Community Development needs and discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2024 program year for vacant property clearance and authorize advertising the public hearing notice. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

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Highway / Transfer Station – Dave Woods, Councilman

**Town of Ticonderoga  
Highway and Transfer Station  
June 25, 2024 minutes of Meeting**

**Present:** Dave Woods, Sal Barnao, Mark Wright, John Deming

**Others:** Matt Fuller, Joyce Cooper, Tom Thatcher, Tonya Thompson

**Public Discussion**

Said the Pledge of Allegiance

- Tonya - I would like to remind everyone that JP Waste Donates containers to the 4<sup>th</sup> of July. He normally brings the trash to the Transfer Station. He cannot do that this year. Our Transfer Station is down. I am here to ask who will contact him and let him know that he cannot do that. He may need to charge the 4<sup>th</sup> of July. (Tonya will Contact JP Waste).
- I have been in contact with EWASTE. The County also works with them. Free Electronic disposal. No cost to residents or the Town. Do you want me to continue to research this? (Mark, Dave, Joyce, Tom all agree to continue to continue to research this).
- We have gotten a few phone calls about the sides of the roads. Are you able to mow the bank by the old EJ Monroes?
  - The Boom mower is down. We are working on getting the electric problem issues fixed.
- The Mill will be contacting you (Sal) about a shared service project. Possibly to use our small water truck.
- The Beaver Damn on Tioga Point. Just past the beach.
  - I will take a look at it (sal)

End public comment.

**Committee Discussion**

- Dave- Sal are you working with the County to get cones for the 4<sup>th</sup> of July?
  - I have got to call the County. Adam normally places a work order and then I will contact the county with what I will need. I do have 100 but unsure exactly what will need.
- Dave – When do you think you will be able to look at the parking place across from the skating rink? How many cars do you think we will be able to get in there?
  - I am still looking at the cost and time to get this completed.

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- Rebecca – The Storage Hut we are trying to get is requesting payment ahead of time, tax returns, photo ids, bank statements. We cannot supply these items. We will need a different company.
- Mark- Did you look at the complaint on Lake George Ave?
  - I did, it is the same height. I had them put a kick up on that side to control the water, but I am unsure how well it will work until it rains.
- Dave- St Clair hold up okay in the last rainstorm?
  - Yes, Pools up on one side up its low and drains across the road into the catch basin.
- Sal- Friday 6/28/24 they will be coming to do the center lines. We have been working on getting the white lines and parking places. Then we will move to the Blue Handicap spaces, then the no parking spaces. We are trying to get this completed by the 4th of July.

Meeting was adjourned at 9:30am

Minutes were taken and prepared by Rebecca Norton

Municipal Facility Evaluation – Tom Thatcher, Councilman

No meeting – waiting on the closing for the property on Race Track Road

Public Safety – Dave Woods, Councilman

### Public Safety Meeting

June 25, 2024

Councilman Dave Woods calls the meeting to order at 8:00am with the Pledge of Allegiance.

The following committee members were present: Joyce Cooper, Adam Hurlburt, Dave Woods, Dave Burrows, Laura Wright and Rhiannon Peters.

Public: Tom Thatcher and Mark Wright

Police Department: Chief Hurlburt went over the monthly report (See attachment).

Codes Department: Rhiannon Peters went over the codes monthly report (See attachment).

Chief Hurlburt stated that the new patrol vehicle has arrived and is being set up with a radio, light bars, etc.

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Police Cadet Olden is a few months out from finishing the academy and has been doing exceptionally well.

Rhiannon Peters stated that 64 The Portage is officially cleaned up. The burned out building on the property will be taken down once the bank has taken possession of the property. Water has been shut off at that location as well to stop a continuous leak in the house.

Codes has issued a building permit for construction to the Ticonderoga Heritage Museum for a pencil sculpture.

Mark Wright stated that there is a barge illegally berthed at Baldwin Dock, in front of the Town's filtration plant. AP Reale has been notified.

Discussion took place regarding the parking on Burgoyne Road. Sal is planning on expanding the parking area on the south east corner of Tower Avenue which will help alleviate some of the parking issues. Adam suggested taking out some sections of sidewalk, where there is sidewalk on both sides of the road, to allow for parking spaces. Discussion has taken place with both parties involved. There will be no further action by the Town of Ticonderoga. Police will continue to monitor the parking situation.

There was discussion regarding the new PD building at Racetrack Road.

Councilman Woods adjourned the meeting at 8:37am.

The next Public Safety meeting is July 23, 2024 at 8:00am

The following is a summary of the activities of the Ticonderoga Police Department from May 28, 2024 to June 24, 2024.

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	355	1823
Incident Reports:	21	182
Arrests:	18	169
Uniform traffic tickets:	110	434
DWI arrests:	3	11
Accidents investigated:	8	49

**The following is a summary of the activities of the Building Inspection / Code Enforcement Department.**

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**Building Inspection:**

**(May-June)**

**YTD**

Building Permits Issued:	24	267
Safety Inspections:	0	46
Pass/Fail:	0/0	41/2

**Permit & Inspection Notes:**

- 7- Alterations/Repairs Permit → Wicker St, Old Chilson, Black Pt, NYS Rt 9N, Overlook Dr, Baldwin Rd & Putts Pond Rd
- 2- Re-Roofing Permits → NYS Rt 9N & Champlain Ave
- 2- Septic Permits → Outlet Dr, Fort Ti Rd
- 4- Demolition Permits (2-Garage/1-Barn) → Outlet Dr, Stanton St, NYS Rt 9N & Holcomb Ave
- 2- Addition Permits → Third Ave & Black Point Rd
- 2- Pool Permits → Lake George Ave & NYS Rt 74
- 3- Accessory Structure Permit (Pole Barn & Shed) → Outlet Dr (2), Old Chilson Rd
- 1- Roof Mounted Solar Permit → Fort Ti Rd
- 1- Permit Renewal → Baldwin Rd (New Residential)

**Code Violation Notices:**

**(May-June)**

**YTD**

Order to Remedy:	15	51
Remediated:	6	33
Clean-Up Contractor:	1	5
NYS DFS	0	0
Condemned:	0	0
Do Not Occupy:	0	2
Appearance Tickets:	0	3

**Code Violation Notes:**

- 4-Garbage/Rubbish OTR- Champlain Ave, Burgoyne (3)
- 2- Occupied Camper Violations- Baldwin Rd & Lonergan Lane
- 9- Overgrown Lawn/Weeds Violations → Treadway St, Father Jogues, Champlain Ave, Wayne Ave (4), Burgoyne Rd & The Portage

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**Miscellaneous:**

**(May-June)**

**YTD**

\*Complaints:

15

65

Resolved:

6

15

**Misc. Complaint Notes:**

- Garbage/Rubbish Complaints (4)
- Occupied Camper Complaints (2)
- Overgrown Lawns/Bushes (9)

**Trainings:**

- iWorQ training for new features available
- Incident Command for Code officials Refresher
- SED’S Manual of Planning Standards
- Overview of 19 NYCRR Part 1203

**Safety & Resource Grants (YTD):**

N/A

**Noteworthy Highlights / Achievements:**

- 64 The Portage has been cleaned up and all garbage removed. Still waiting for the Bank to take over the property and get a permit in place for demolition of Burnt garage. DFS has been contacted for an update on where the Bank stands with ownership.

**Resolution #326-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the purchase of items and equipment to upfit the new 2024 Dodge Durango Police Vehicle, not to exceed a cost of \$9,744.00, with funds to come from Police Equipment Capital Reserve. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #327-2024** brought by Mark Wright, seconded by Heath Towne to advertise for a NYS Part-time Police who hold an active BMP Certification as Police Officer Pay will be per the current CBA schedule. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

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**Discussion on EMS District formation**

Update – we are working with a contract with Center for Government Research; they provided a proposal and we went back to them with a conversation and they provided a new contract which we red lined and are awaiting for the response back from them.

Councilman Woods asked how long this process is.

Supervisor Wright stated that it is supposed to be done along the August/September time frame in order to meet all the time lines; it is a tight time line.

Public Works – Mark Wright, Supervisor

**Town of Ticonderoga  
Public Works Committee Meeting Minutes  
June 25, 2024  
10:00 am**

**Committee Members Present:** Mark Wright, Tom Thatcher, Derrick Fleury, Eric Blanchard, Matt Fuller (Town Attorney), Sherry Veneto

**Committee Members Absent:** None

**Others:** Steve Arzberger, Jennifer Weeks (AES-Architecture, Engineering, & Land Surveying), Hannah Neilly (Essex County), Anna Reynolds (Essex County), Vanessa Garrow (Essex County)

**Pledge to the Flag**

**Public Comment:** Steve Arzberger is present to notify the Committee that the petitions asking for expansions for the water district and sewer district to include Sagamore Drive and Snapping Turtle Way have been submitted to the Town Clerk. Mr. Arzberger is wondering what needs to be done next to proceed. An MPR (Map, Plan, & Report) needs to accompany the petitions. Matt also stated to Mr. Arzberger to look up NYS Town Law Article 12 to help him with everything that is required for petitioning the Town. It was also suggested to consult with a professional an attorney/engineer that has experience in district expansions. Mr. Arzberger said he will reach out to Rich Trudeau who had previously created an MPR for the Sagamore Drive and Snapping Turtle Way area pre-Covid. He may be able to adjust that MPR for a resubmission.

**Items for Discussion:**

Black Point Road Lot (Howard Robbins)-



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- a. Mr. Robbins is looking to build on this lot; however, it was removed from our billing system back in 2017 because it was deemed an unbuildable lot. He has since gotten an approval from APA deeming his lot as buildable.
- b. Mr. Robbins has not filed any paperwork with the Codes office yet, per Dave Burrows.
- c. The Town can “back” bill Mr. Robbins for the years that his lot was not billed. That will be determined by the Town Board when the time comes.
  - i. We will table this subject until we hear something from the Codes office of applications being submitted.

**8 Mossy Point (William Doerler)**

- a. This parcel has never been in the sewer district. He is now looking to start building in August of this year and wants to hook-up to the sewer district.
- b. Mr. Doerler was told there are no new connections until the flow discussion is held with DEC. He still wanted the subject brought up at the meeting for discussion.
  - i. Mr. Doerler will be sent a letter or email stating that no new sewer connections will be entertained until the flow discussion is had with DEC in August.

**Homelands**

- a. Sherry will be sending out reminder letters to the residents in the Homelands, Delano, & Baldwin sewer districts with the 3<sup>rd</sup> quarter bills. Just reminding residents that they are not allowed to have sump pumps or roof drains connected to the system, as they are adding to the overflow problems in that area.
- b. Derrick stated the new pumps are working well.

**Superintendent’s Report**

The Biofilter seems to be working well. There have been no complaints from the residents around the Black Point Pump Station of foul odors.

Derrick spoke to Bellamy about the Aaron’s leak. They are trying to get everything together for the repair.

10 Wayne Avenue has a leak, Sherry has sent them a letter to notify them they need to repair it within 30 days. There has been no communication from the property owner yet.

The guys were able to get the service line shut off at 64 The Portage.

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Kennedy Drive needs a booster pump. Derrick is waiting for the estimate.

The concrete tank on Chilson is due for inspection. Derrick has an estimate for that job.

**Chief Wastewater Operator's Report**

A lot of smaller things at the plant are needing replacing, but they don't have small price tags.

Waiting on a level transmitter for water levels.

There was a complaint of the lights on the filter plant shining onto properties at Coates Point. That has been corrected.

DEC came to the plant and did testing. Inspection was not completed at that time.

There is a cable that has been put across the lean-to entrance at Leerkes. It is unmarked right now and needs to be marked to avoid injury.

Eric had a discussion with Jen about the phosphorus pumps.

**Town Supervisor Discussions**

Mark asked if the barge was still at the Baldwin Dock. Derrick was not sure, he hadn't been up there yet today. The residents on Coates Point have been inquiring about it.

**AES Report**

**1. Water**

**I. 4989: Chilson Eagle Lake (Required by DOH & EPA)**

**• June 2024 – Update**

**i. Timeline and next steps:**

- 1. Matt in correspondence with EPA. EPA requested a motion on amending the decree the week of June 24-28, 2024.**
- 2. Draft schedule proposed to EPA. Town to discuss further.**
  - Engineering RFQ                      Late July-August 2024
  - Engineer Appointment              Late July-August 2024
  - Test Well Solicitation                August 2024
  - Test Well Drilling                      September – November 2024
  - MPR Completion                      December 2024 – January 2025

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- MPR acceptance February 2025
- District proceedings February 2025
- District Vote April-May 2025
- SRF closing Summer-Fall 2025
- Project Engineering 2026
- Bid project Late Winter/Early Spring 2027  
(requires expedited agency review/approval)
- Project Award March-April 2027
- Notice to Proceed April 2027
- Project Construction May 2027- Fall 2028? [ for substantial  
completion (*Need to know expected construction duration*)
- Meet Consent Decree **December 2028**

**ii. Cost estimates:**

- 1. Update requested from HydroSource**
- 2. Proposal from October 2023 did not include MPR.**

- Project Status and Key Items
  - i. Update from EPA/EFC - EFC will supply funding for Test Well Drilling (\$300,000+/-)
  - ii. IUP 2023 was posted for DWSRF/BIL - Chilson was awarded \$14,000,000.00 (\$5M grant & \$9M interest free financing)
  - iii. AES provided the Town with estimated costs for Test Well Drilling at both the Porter and Williams Properties
  - iv. Next Steps: AES will plan to go over the next steps at the June meeting.
    1. HydroSource perform Geophysical Survey on Porter & Williams Properties
    2. Go out to RFP for Well Drilling
    3. Develop MPR
    4. District Vote

**II. 4898/4801: Water Meters (Required by DEC)**

- **June 2024 – Update**
  - i. **Timeline**
    - **June 13, 2024-** Town Board adopted lead agency resolution for SEQRA.
    - **June 17, 2024-** AES sent lead agency coordination letter with EAF and resolution. July 17, 2024 will conclude the 30 day clock.
    - **June 21, 2024,** Matt forwarded to bond counsel, Doug Goodfriend, at Orrick et al. the engineering report with addenda, and current status of SEQRA documents, for bond proceeding resolutions and notices.
    - **June 27, 2024-** Planned meeting for Town Board to call public interest order setting public hearing on bond resolution for July 25, 2024.
    - **July 25, 2024-** Town Board conduct SEQRA review.
    - **July 25, 2024 and/or August 8, 2024-** Town Board may continue the public hearing for July 25, 2024 to August 8, 2024 (2 meetings) for public

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comment/input, and proposed adoption of bond resolution would be either July 25, 2024 or August 8, 2024.

- ii. Report update
  1. Addendum #4, dated June 14, 2024 was issued to DEC/EFC/DOH on June 21, 2024. Still awaiting EFC comments
- iii. Proposed schedule in Addendum #4
  - Design: Fall 2024-Fall 2025
  - Agency Review: Fall/Winter 2025
  - Bidding: Winter/Spring 2026
  - Construction: Summer 2026 – Fall 2027
  - Construction Completion: December 31, 2027
- Project Status and Key Items
  - i. Project Budget = \$3,117,325.81
    1. Construction: \$2,493,860.65
    2. Engr, Legal, Bonding, etc.: \$374079.10
    3. 10% Contingency: \$249386.07
    4. Estimate performed by Mike Metcalf working with Ti Sales to review and update the project budget based on Neptune meters, 2025 meter purchase date, and a drive-by system.
    5. The project cost used in the 2023 GIGP application was \$2,624,879.
  - ii. GIGP project checklist. The following items are due by August 31, 2024
    1. Project Schedule (AES) – to be updated by AES as part of the report update after receiving EFC comments. – **included with Addendum No. 4 Report update**
    2. Engineering Report (AES) – completed and awaiting EFC comments. AES to respond to comments and issue revised report
      - a. AES never received comments from EFC and the report was submitted in 2022 – will be following up the AES monthly meeting w/ EFC this Thursday (6/27/24)
  - iii. Budget & Financing Items
    1. Project costs/Exhibit C (AES) – **Provided as part of the report update**
    2. Plan of finance (Town, Matt F, & AES)
      - a. GIGP + EFC (0%?) loan
    3. DUNS # (AES has on file)
  - iv. Legal
    1. Title cert (Matt F & Town – local law?)
    2. Cert copy of authorized representative & local match funding resolutions of eligible GIGP total project costs only (Matt F & Town – project cost provided by AES)
    3. Bond resolution, Estoppel Notice, & Permissive Referendum (Matt, project cost and description provided by AES)

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- v. SHPO signoff – (AES) – **Completed and letter of no effect received 6/13/24 (forwarded to Town & Matt on 6/14/**
- vi. SEQR – (AES) - Matt to coordinate
- vii. MWBE Work plan (Town & AES)
- viii. Prior to disbursement of funds need, among other things, Engineering agreement compliant with EFC terms and conditions and EFC procurement requirements.
- ix. The Town was awarded a \$1,795,000 GIGP grant for water meters. Minimum local match is \$598,333. Most current budget estimate was just under \$2 million as of July 2022.
- x. Town elected to move forward with ultrasonic meters in a drive-by system to later be upgraded at the Town’s discretion.
- xi. Current DEC deadline is 5/31/25.**
- xii. NEXT STEPS:
  - 1. Provide DEC with an updated schedule. - waiting to hear back from Albany DEC. Connor Cincotta indicated on 11/9/23 that the Town should hold off on an extension request until they can provide a locked in schedule that is reasonable to meet.

**III. 5262: Lead Service Lines**

- **June 2024- Update**
  - i. Working on finalizing DOH forms**
- Project Status & Key Items
  - i. The desktop study results are complete. Max is finishing his final review with Derrick before submittal to DOH.
  - ii. Next steps:
    - 1. Submit forms to DOH and wait to hear back, Respond to DOH comments if necessary.
  - iii. Town signed LOA 11/30/23.
  - iv. Budget: not to exceed \$10,500 & \$300 reimbursables.
  - v. Work to be completed and submitted to DOH by 10/16/24 deadline.
  - vi. AES has finished the desktop study of service lines and overlay of the data onto GIS maps to estimate (by age) which lines may be lead.
  - vii. This work meets the inventory deadline for October. There is no need to dig up service lines or get into homes for a visual inspection. AES will let Derrick know if this changes for any reason.

**IV. Additional Water System Upgrades**

- **June 2024 – Update**
  - i. Max has been assisting with getting loggers installed, started-up, and downloaded.**

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- ii. AES to schedule and complete hydrant testing with Derrick after we have a month +/-.
  - Project Status & Key Items
    - i. 4975: **AES and Derrick have locations identified for logger deployment. Dickson loggers are deployed. Still working on transient loggers. Possible coordination with Todd.**

## **2. Wastewater**

### **I. 4394: Portage Project**

- **June 2024 – No Update**
- Project Status & Key Items
  - i. The survey group at AES completed the easement maps and Matt completed the easements and forms. AES is working on getting the easements executed and recorded.
  - ii. Meeting was held on Friday April 26<sup>th</sup> at Matt Fuller's office w/ Town's Attorneys:
    - 1. AES will continue to work with the town as needed to provide requested information following review by our attorney.

### **II. 5052: Treatment Plant**

- **June 2024 - refer to 5229 update below**
- Project Status & Key Items
  - i. DEC report approval was received on March 22, 2024.
  - ii. DEC report comments were provided 12/29/2023.
  - iii. AES Comment responses and updated report issued 01/29/2024.

### **III. 5001: Long Term Control Plan**

- **June 2024 – Update**
  - i. Project matrix and maps provided for review and discussion.**
- Project Status & Key Items
  - i. Project Schedule:
    - 1. AES is drafting the LTCP to meet EPA requirements. Draft by June meeting, but the Town needs it the week before to review (6/19). We'll also need a draft of the Flow Management Plan.
    - 2. Final copy by July meeting.
  - ii. The Town does have an asset management plan, which gives them WQIP points.
  - iii. Once the LTCP is drafted, the Flow Management Plan will be written as an appendix (LOA authorizing the work for the FMP was signed by Town)
  - iv. In April, DEC responded to the 2023 Flow Certification violation by requesting that the Flow Management Plan be incorporated into the LTCP. A LOA has been drafted

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for the Town's review and approval for the Flow Management Plan portion of the LTCP.

- v. Jen to circulate a project priority list.
- vi. The Updated Long Term Control Plan Draft Permit extended due date to August 1, 2024.
- vii. We will work on finalizing the LTCP once the scope of the collection system projects is finalized.

**IV. 5229: Collection System**

- **June 2024 –Update**

- i. **AES is working on the WQIP. Copies were circulated for comment. Schedule meeting with ECCR, Town, Matt F, & AES to game plan the applications – after June 14<sup>th</sup>?**

- **Project Status & Key Items**

- i. Jen recommends finishing the separation of The Portage to the river to direct all stormwater flows to the river. AES will need to evaluate where this falls on the project priority list.
  - ii. Final reports (4737 ventilation and 5229 collection system) were issued to EFC on April 16, 2024. The most recent changes modified the cover page for the ventilation report to reflect both CWSRF numbers and the GIGP number. Earlier revisions (April 2 and April 5) modified the FEMA flood maps in the collection system and ventilation reports to identify the location of the WPCP.
  - iii. Comment response and addendums on the 5229 – Combined Sewer System Evaluation Outfall 003 & Trunk Sewer Main Report and the 4737 – WPCP Effluent Exchange System Evaluation Final Engineering Report were submitted on February 16, 2024.
  - iv. The submittal included a final Summary Report detailing the total project scope, budget, and schedule for all three reports (5052, 5229, and 4737).
  - v. Comments on the 5229 – Combined Sewer System Evaluation Outfall 003 & Trunk Sewer Main and the 4737 – WPCP Effluent Exchange System Evaluation Final Engineering Report were provided verbally during the virtual meeting on 11/28/23 and were provided formally in writing on December 22, 2023 with a due date of Friday January 26, 2024.
  - vi. One of the comments requested the creation of a summary report that combines the total project scope, budget, and schedule for all three reports (5052, 5229, and 4737). AES requested an extension until February 16, 2024, which was granted by EFC.
  - vii. The existing report, along with the 4737 (ventilation) report and 5052 (WWTP phosphorus) report is the basis for current funding package. Both original reports were submitted to EFC & DEC on 5/10/2023.

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**V. Wastewater Funding**

- **June 2024 – Update**
- **Project Status & Key Items**
  - i. **AES is authorized by the town to take the lead in re-working and resubmitting the WPCP and collection system WQIPs (\$1.4M & \$10M) to better tie-in the Lake George Basin septage disposal need.**
    - 1. **Schedule meeting with ECCR, Town, Matt F, & AES to game plan the applications – after June 14<sup>th</sup>?**
  - ii. GIGP Water Meters (\$1.795M) – see water meter section above.
  - iii. Green Resiliency Grant Program (EFC)
    - 1. Based on the grant criteria it appears that some of the sewer separation projects may qualify for this funding.
    - 2. \$60M available to support green infrastructure projects in flood-prone communities. The minimum project cost is \$1,000,000. Fund up to 90% of eligible costs.
    - 3. Grant funding supports the implementation of green infrastructure for stormwater management and restoration of non-instream features (wetlands, riparian buffers, and flood plains)
    - 4. Applications for inaugural round due August 16, 2024 – recommend applying next year during design phase because the grant application requires conceptual plans and green infrastructure design calculations.
  - iv. It was confirmed at the March W&S meeting that there is no need to re-issue the 4737/5052/5229 EPG reports.
  - v. The WQIP awards were announced, and the Town did not receive the \$10M grant for the collection system.
    - 1. Rob Wick recommended moving forward with the grant funding as-is for now, and revising the bond later (with revised scope if needed).
  - vi. If scope changes are made then the final project scope will need to be resubmitted to WIIA for approval.
    - 1. All 8 service areas are included in the WIIA scope.
  - vii. March 29<sup>th</sup> is the 6 month deadline for BIL funding. Town needs to submit an SRF funding application by March 29, 2024 to secure BIL funding and close on financing agreement by September 30, 2024 or lose BIL (\$8,559,500). If the Town loses BIL funding the Town will not be eligible for future rounds of funding. Note: deadline was met.
  - viii. Existing Engineering Contract is for planning and preliminary design only and is being used by ECCR as the existing contract required for funding. Will need to execute a contract amendment to update the contract for Final Design, Bidding, Construction, & Post Construction services to move forward.
  - ix. Town is working with ECCR to complete the documentation needed to execute the project financing agreement. AES can provide assistance upon request from the



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Town or ECCR. Town and ECCR submitted some *items and, per Rob, received an extension for the remaining items until the WQIP awards are announced*

1. *Current Funding Outlook:*

- a. *Project Cost:*
- b. *IUP & Bond Amount:*
- c. *BIL: \$8,559,500.00 (50% of project cost \$17,119,000)*
- d. *WIIA: \$7,743,293.22 (25% of project cost \$30,973,172.88)*
  - i. **Award may be reduced if the project scope/costs change**
- e. *GIGP: \$1,000,000.00 tied to effluent heat exchanger*

**VI. Additional Wastewater System Upgrades**

- Sewer District Consolidation
  - Committee would like to start consolidation following Water District Consolidation

**3. Additional Items**

**I. LOAs**

- a. 2024-001 LOA for general water & sewer engineering – Approved May Board Meeting
  - i. A LOA for \$15,000 was approved by the Town to cover 2024 W&S meetings, misc. calls and correspondence, and 40 hrs. of misc. work upon the town's request. Tasks exceeding 4 hours would warrant a separate LOA.
- b. 2024-002 LOA for Homelands PS - Approved May Board Meeting
  - i. A LOA for \$5,000 was approved by the Town to cover costs associated with assistance to date and further assistance if needed.
  - ii. Current costs incurred are \$3,639.75. Remaining balance available for any further assistance needed. If not needed, then it will not be billed.
- c. 2024-003 LOA for Flow Management Plan - Approved May Board Meeting
  - i. A LOA for \$8,885 was approved by the Town to cover time spent working with Derrick, Eric, & DEC to figure out what DEC is going to require, and will cover writing the Flow Management Plan and 1 round of DEC comments.
  - ii. The Flow Management Plan will be written per the CFR requirements and included in the LTCP as an appendix. The work consists of approximately 10 hours previously incurred, and 55 hours of time intended to be spent on the report and DEC comment response.
- d. 2024-004 LOA for (2) WQIP Grant Applications - Approved May Board Meeting
  - i. LOA for \$7,500 to cover updating and resubmitting the two 2023 WQIP applications (due July 31)

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- ii. Plan is to team up with ECCR and Matt F regarding the project need and regional impact.
- e. 2024-005 LOA for Water Meter GIGP SEQR and SHPO work. Approved June Board Meeting
  - i. LOA for \$2,500 for 4801 – Water Meter GIGP SEQR and SHPO.

**II. Fiscal Advisors**

**a. June 2024 – Update**

- i. **Jen has Ryan at AES working to schedule a meeting, currently looking at the week of July 8<sup>th</sup> after a bunch of scheduling conflicts.**
- b. Status & Key Items
  - i. An email was sent by Andre Riley of Baker Tilly to the group indicating that the prior contacts have left the firm. He will be out of the country returning in mid-June.
  - ii. Jen sent an email on 4/26/2024 to Baker Tilly requesting a status update on their progress on the evaluation of water/sewer debt and rates. Jen received a notification that Alex Hilt, the main contact, is no longer with Baker Tilly and a number to call 317-465-1500 and received an out of office number for the other main contact. If no one else from Baker Tilly responds this week then I will call the number.

**III. 5274: St Clair Storm Culvert**

**a. June 2024 Update**

- i. ***The pond is in good shape and appears to be functioning as designed.***
  - 1. ***The contractor reported a forebay depth of 5 feet, which complies with NYS DEC requirements.***
  - 2. ***Looking at the original design plans, the invert to the outlet pipe is at 272.0 and the pond bottom should be between 273.0 (max) to 268.0 (min). The contractor reported they excavated to 2' below the outlet pipe, which in theory would put the bottom at 270.0. We are okay with this depth from a capacity standpoint and are optimistic that it worked as designed during that overnight storm last month.***
  - 3. ***It would be nice to verify depths once the water goes down, but we are comfortable with where things stand for the time being.***
- b. Project Status & Key Items
  - i. Derrick received a Dig Safe request for the Lowe's pond area in April. The work was scheduled for the week of May 6, 2024.
    - 1. Derrick received a completion report for cleaning of stormwater detention basin, but he isn't sure it meets the work plan they proposed. AES, Operators, and Dave to do a site visit after the May W&S meeting.

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2. Town got 2.3 inches of rain last night and the Porter MH's didn't overflow per Eric – good sign...but maybe just because detention pond was filling back up.
  - ii. Dave Burrows has been in touch with Kristin and Michael regarding the work proposed to repair the Lowes detention pond. Dave submitted the bid docs for the maintenance work in March and it was sent out to bid.
  - iii. Has the Town heard back from Connor at DEC regarding the NOV response?
  - iv. AES put together Proposal for Report on St Clair and sent to Town for Review but it has not been accepted/executed.
  - v. In 2023 Lowes performed some maintenance on the Bio-Retention Pond but this only included mowing and not dredging the Pond. On 12/1/23 AES provided a memo to the town with recommendations for Lowe's Bioretention area.
  - vi. Per February 2024 W&S meeting The Town indicated that this project is not done, but they're not aggressively pursuing at this time.

**IV. 5260: Fireman's Field (Regan Development)**

**a. June 2024 – No update**

**b. Project Status & Key Items**

- i. 4/12/24 call w/ Jamie Easton, Derrick, & Jen – can town start working on developing the ratio of the offset they would want for this development project and others moving forward for adding flow to the system (e.g. - if estimated additional sewer flow is 10,000 gpd then with a 5:1 offset a total of 50,000 gpd of storm would need to be removed from the system (based on 1 year avg rainfall event over 30 yrs).
- ii. Follow-up call with the Town, Matt Fuller, Jamie Easton, and Larry Regan – Jamie Easton is supposed to be working on a plan to propose to the Town for SEQR and also dealing with the flow cert issue. Town is supposed to see if it can identify any areas for potential sewer offset.
- iii. Jen provided a second round of comments to the town on the engineer's resubmission to the town on March 6, 2024. The engineer followed up with a 3<sup>rd</sup> submission on March 19, 2024. The engineer Jamie Easton attended the March W&S meeting to answer questions and discuss the project.
- iv. Escrow set up and LOA processed.
- v. Jen has been in contact with the engineer (Jamie Easton) after he received AES's initial review comments.
- vi. The Engineer issued a 2<sup>nd</sup> submission on 2/16/24.

**V. Alexandria Ave Bridge Replacement**

**a. June 2024 – No updates**

**b. Project Status & Key Items**

- i. Bids were opened Friday May 24.

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- ii. Derrick is concerned about the force main work location.
- iii. Waiting on the health department.
- iv. Courtesy review of plans and comment letter for the Town to issue to the consultant engineer – letter drafted for discussion with Derrick. If additional work is needed AES can provide an LOA for the Town to execute.

**VI. 5261: Golf Course**

**a. June 2024 – No updates**

**b. Project Status & Key Items**

- i. The golf course is purportedly looking at building their own sewer system/soil disposal option.
- ii. AES drafted letter responding to Golf Course and sent to Town on **9/8/23**
- iii. Any update from the Golf Course?

**VII. Well Field Building**

**a. June 2024 – No updates**

**b. Project Status & Key Items**

**i. Well Abandonment**

- 1. Derrick working on it and will let AES know if any assistance is needed.

- ii. Cyber Security Report due to NYS DOH – Revised version sent to Derrick 1/31/24 – raw water data for Lake George and Gooseneck were still open items. Does Derrick need anything else?

**VIII. 5263: Homeland Sewer**

**a. June 2024 – No update**

**b. Project Status & Key Items**

- i. There were no high alarms with the recent 2.3” rain! They are currently operating with just one pump because the second GR pump keeps tripping out. And there is no Flygt pump yet. Derrick wants to order an extra Liberty pump and fully outfit the Homelands pump station with the two Liberty pumps, and get another Liberty pump as a backup for the Delano Point PS because one of their existing GR is not sounding great. The plan is (once it comes in) to keep the Flygt as the backup (because it is \$20,000 more than the Liberty pumps).
- ii. The letter asking homeowners to disconnect sump pumps seems to have been partially successful. The plan is for Derrick/Eric to send a follow-up letter.
- iii. Derrick reported one of the pumps in the Homelands PS went down and the PS is operating with one pump. Check valve issues resulting in Delano pumping into Homelands. Eric & Derrick are pursuing pump rebuilds if possible. Derrick said the better pump stopped working. They are ordering a replacement from Sweden and are looking at a rental pump in the meantime. Derrick said they are hoping to rebuild

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a spare pump, but if it can't be rebuilt then pursue the rental option for the time being.

1. The temporary Liberty pump was installed in March 2024 and is doing okay for now based on pump down times. The Liberty pump takes 6.7 minutes to pump down compared to 5.8 minutes with the original pump.
  2. The failed GR pump impeller was installed in the still working GR pump in March 2024 and it is now pumping better than the temporary Liberty pump.
  3. They are still waiting for the permanent replacement Flygt pump to arrive from overseas.
  4. The replacement check valve in the Homelands PS was installed in March 2024.
- iv. Jen reviewed pump alternatives with Derrick on 10/30/23.
  - v. AES has drafted an LOA for work associated with evaluating the pumping needs and is reviewing it with Derrick
  - vi. AES is available to assist further if needed.

**IX. 5099: Black Point Sewer**

**a. June 2024 – No update**

**b. Project Status & Key Items**

- i. Mulch bed installed by Town in May 2024 and operating
- ii. Michael Metcalf provided information on peat moss beds at the last meeting
- iii. Derrick/Eric installed carbon bags on outlets to manage odor
- iv. Town will work on installing the peat bed system in the spring. Mike Metcalf will be available to provide guidance.

**X. WPCP Flow Certification**

**a. June 2024 – Also see 5001 LTCP**

- i. Will start this appendix to the LTCP after discussion of project priorities associated with LTCP and water meters – need to ensure that any work that we commit the town to is work that the Town fully intends to complete.**

**b. Project Status & Key Items**

- i. DEC requires a Flow Management Plan as an appendix to the LTCP.
- ii. The Town approved a LOA for this work in April.
- iii. In March, Eric sent a letter to Connor Cincotta @ DEC requesting input on the flow exceedance versus the BMP that calls for maximizing flow to the WWTP. Eric has also had several calls with Connor regarding the issue. Connor indicated that he elevated the issue and DEC is working on a response.
- iv. WPCP exceeded the annual average flow in 2023, which initiates a reporting process with DEC.

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- v. AES is working with Eric and Derrick to notify the DEC and determine will be required.

**XI. Stormwater No Exposure Certification (due 9/16/2024)**

**a. June 2024 – No new updates**

**b. Project Status & Key Items**

- i. Eric will have this item covered. Just putting it here to keep it on the radar because it is required on a non-standard 5-year cycle.

The meeting adjourned at 12:23.

Next Committee meeting is July 30, 2024, at 10:00.

Minutes submitted by Sherry Veneto Water/Wastewater Clerk

**Resolution #328-2024** brought by Dave Woods, seconded by Joyce Cooper for reimbursement to Eric Blanchard for payment of his Wastewater Operator Certificate renewal, in the amount of \$205.00. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #329-2024** brought by Tom Thatcher, seconded by Heath Towne authorizing the purchase of a Vegapuls C21 wired radar sensor and a mounting bracket with adjustable holder, for the Sewer Department. Total price will be \$1,246.00. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #330-2024** brought by Dave Woods, seconded by Heath Towne authorizing the creation of a purchase order in the amount of \$1,246.00, to VEGA Americas, Inc. for the purchase of a Vegapuls C21 wired radar sensor and a mounting bracket with adjustable holder, for the Sewer Department. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

Human Services: Youth – Joyce Cooper, Councilwoman

- Beach is open – 4 guards on staff
- Summer Camp has started – flat rate of \$50 for the 5 week program; well received

Human Services: Seniors – Heath Towne, Councilman

Supervisor Wright attended a meeting in the absence of Councilman Towne; Councilman Towne will be attending meetings going forward.

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Health Insurance – Mark Wright, Supervisor

No Meeting

Contract Negotiations – Mark Wright, Supervisor

No Meeting

I.T./Cable T.V. – Mark Wright, Supervisor

Spectrum Northeast, LLC (“Spectrum”) is making its customers aware that on or around July 22, 2024, Spectrum will add a new locally zoned Big Ten Network (“BTN”) on channel 386 (338 in Plattsburgh) on the channel lineup serving your community and at the same time will be dropping the national BTN feed.

We appreciate our customers and continue to enhance our services with the finest communication and entertainment products available, while also providing a compelling suite of services at the greatest value. Despite our best efforts, rising costs, including programming fees charged by TV networks have impacted our pricing. Customers are being notified via bill message regarding the following price changes that will take effect on or after July 16, 2024. Please note for customers who may be paying a promotional price, the retail price does not take effect until the end of the promotional period.

<b>Product</b>	<b>Price</b>
Spectrum TV Select	Will increase by \$3.00/month.
Spectrum TV Silver and Gold	Will each increase by \$3.00/month.
Acorn TV	Will increase by \$1.01/month.
MAX (includes HBO)	Will increase by \$1.00/month.
MGM+	Will increase by \$1.00/month.
SPP Sports Tier	Will increase to \$3.00/month.
CableCard (includes legacy)	Increasing to \$10.00/month.
CableCard (SPP)	Will increase by \$4.00/month.
Legacy Digital Terminal Adapters	Will increase by \$1.00/month.
Spectrum Receivers (SPP/NPP)	Will increase by \$1.00/month.

Resolutions for Consideration

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**Resolution #331-2024** brought by Tom Thatcher, seconded by Dave Woods authorizing the creation of new account lines for the consolidated water district, per the attached list:

<b>Account No</b>	<b>Description</b>	<b>Type</b>	<b>2024 Act Bal</b>	<b>2024</b>
SW.0200.000.000	CASH	A	0.00	
SW.0201.000.000	CASH IN TIME DEPOSITS	A	0.00	
SW.0201.001.000	CASH IN TIME DEPOSITS.CIR WATER EQUIPMENT	A	0.00	
SW.0201.020.000	CASH IN TIME DEPOSITS.CIR WATER INFRASTRUCTURE	A	0.00	
SW.0201.030.000	CASH IN TIME DEPOSITS.WATER REPAIR RESERVE	A	0.00	
SW.0202.000.000	MULTI HOLDING ACCOUNT	A	0.00	
SW.0230.001.000	SPECIAL CASH - CIR WATER EQUIPMENT	A	0.00	
SW.0230.020.000	SPECIAL RES - <i>C/ R</i> . WATER INFRASTRUCTURE	A	0.00	
SW.0230.030.000	SPECIAL RES - <i>C/ R</i> .CIR WATER REPAIR RESERVE	A	0.00	
SW.0350.000.000	WATER RENTS RECEIVABLE	<b>A</b>	0.00	
SW.0391.000.000	DUE FROM OTHER FUNDS	A	0.00	
SW.0450.000.000	INVESTMENT IN SECURITIES	A	0.00	
SW.0450.001.000	INVESTMENT IN SECURITIES.SPECIAL CASH - CIR WATER EQUIPMENT	A	0.00	
SW.0450.002.000	INVESTMENT IN SECURITIES.GFNB ICS	A	0.00	
SW.0450.020.000	INVESTMENT IN SECURITIES.SPECIAL RES - CIR. WATER INFRASTRUCTURE	A	0.00	
SW.0450.030.000	INVESTMENT IN SECURITIES.WATER REPAIR RESERVE	A	0.00	
SW.0510.000.000	ESTIMATED REVENUE	A	0.00	
SW.0521.000.000	ENCUMBRANCES	A	0.00	
<b>SW.0522.000.000</b>	<b>EXPENDITURES</b>	<b>A</b>	<b>0.00</b>	
SW.0599.000.000	APPROPRIATED FUND BALANCE	A	0.00	
SW.0600.000.000	ACCOUNTS PAYABLE	L	0.00	
SW.0630.000.000	DUE TO OTHER FUNDS	L	0.00	
SW.0631.000.000	DUE TO OTHER GOVERNMENTS	L	0.00	
SW.0691.000.000	DEFERRED REVENUES	L	0.00	
SW.0821.000.000	RESERVE FOR ENCUMBRANCES	F	0.00	
SW.0870.001.000	WATER RESERVE - EQUIPMENT	F	0.00	
SW.0870.020.000	CENTRAL WATER RESERVE.INFRASTRUCTURE	F	0.00	
SW.0870.030.000	GENERAL RESERVE.REPAIR RESERVES	F	0.00	
SW.0909.000.000	FUND BALANCE, UNRESERVED	F	0.00	
SW.0960.000.000	APPROPRIATIONS	F	0.00	
<b>SW.0980.000.000</b>	<b>REVENUES</b>	<b>F</b>	<b>0.00</b>	
SW.2142.000.000	UNMETERED WATER SALES	R	0.00	
SW.2144.000.000	SERVICE CHARGES	R	0.00	
SW.2148.000.000	INTEREST & PENALTIES	R	0.00	



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SW.2401.000.000	INTEREST & EARNINGS	R	0.00
SW.2401.001.000	INTEREST- CIR WATER EQUIPMENT	R	0.00
SW.2401.002.000	INTEREST & EARNINGS.GFNB ICS	R	0.00
SW.2401.020.000	INTEREST & EARNINGS.INFRASTRUCTURE	R	0.00
SW.2401.030.000	INTEREST & EARNINGS.CENTRAL WATER REPAIRS	R	0.00
SW.2401.300.000	INTEREST & EARNINGS.NYCLASS INTEREST	R	0.00
SW.2401.300.001	INTEREST & EARNINGS ...CIR WATER EQUIPMENT	R	0.00
SW.2401.300.020	INTEREST & EARNINGS ...WATER INFRASTRUCTURE	R	0.00
SW.2401.300.030	INTEREST & EARNINGS ...WATER REPAIR RESERVE	R	0.00
SW.2401.301.000	INTEREST & EARNINGS.GFNB CD WATER EQUIPMENT	R	0.00
SW.2401.320.000	INTEREST & EARNINGS.CIR WATER INFRASTRUCTURE	R	0.00
SW.2401.330.000	INTEREST & EARNINGS.CIR WATER REPAIR RESERVE	R	0.00
SW.2401.350.000	INTEREST & EARNINGS.GFNB CD WATER	R	0.00
SW.2665.000.000	SALES OF EQUIPMENT	R	0.00
SW.2680.000.000	INSURANCE RECOVERIES	R	0.00
SW.2690.000.000	OTHER COMPENSATION FOR LOSS	R	0.00
SW.2701.000.000	REFUNDS OF PRIOR YRS EXPENDITURES	R	0.00
SW.2709.000.000	CONTRIBUTE MEDICAL-VISION-DENTAL	R	0.00
SW.2770.000.000	MISCELLANEOUS	R	0.00
SW.4960.000.000	FEDERAL AID EMERGENCY DISASTER ASSISTANC	R	0.00
SW.5031.000.000	INTERFUND TRANSFERS	R	0.00
SW.5720.000.000	STATUTORY INSTALLMENT BONDS	R	0.00
SW.1420.400.000	ATTORNEY.CONTRACTUAL EXP.	E	0.00
SW.1440.400.000	ENGINEER.CONTRACTUALEXP	E	0.00
SW.1650.400.000	CENTRAL COMMUNICATIONS SYSTEM.CONTRACTUAL EXP.	E	0.00
SW.1680.400.000	CENTRAL DATA PROCESSING.CONTRACTUALEXP.	E	0.00
SW.1910.400.000	UNALLOCATED INSURANCE.CONTRACTUALEXP.	E	0.00
SW.1930.400.000	JUDGMENTS & CLAIMS.CONTRACTUAL EXP	E	0.00
SW.1989.400.000	CONTINGENCY.CONTRACTUALEXP	E	0.00
SW.8310.100.000	WATER ADMINISTRATION.PERSONAL SERVICES	E	0.00
SW.8310.101.000	WATER ADMINISTRATION .OT AND DT	E	0.00
SW.8310.111.000	WATER ADMINISTRATION.WTP OPERATOR Fleury	E	0.00
SW.8310.131.000	WATER ADMINISTRATION .CLERK	E	0.00
SW.8310.191.000	WATER ADMINISTRATION.WATER OVERTIME	E	0.00
SW.8310.192.000	WATER ADMINISTRATION.WATER LONGEVITY BONUS	E	0.00
SW.8310.193.000	WATER ADMINISTRATION.WATER VACATION BUY- BACK	E	0.00
SW.8310.195.000	WATER ADMINISTRATION.WATER PAGER PAY	E	0.00
SW.8310.200.000	WATER ADMINISTRATION .EQUIPMENT	E	0.00
SW.8310.294.000	WATER ADMINISTRATION.IT EQUIPMENT	E	0.00
SW.8310.411.000	WATER ADMINISTRATION.OFFICE SUPPLIES	E	0.00
SW.8310.414.000	WATER ADMINISTRATION .COMPUTER MAINTENANCE & SUPPLIES	E	0.00

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SW.8310.451.000	WATER ADMINISTRATION.WATER TELEPHONE LANDE LINE		0.00
SW.8310.467.000	WATER ADMINISTRATION.LIHWAP GRANT	E	0.00
SW.8310.468.000	WATER ADMINISTRATION.SAFETY EQUIPMENT/SUPPLIES	E	0.00
SW.8310.469.000	WATER ADMINISTRATION.WATER UNIFORMS ALLOWANCE	E	0.00
SW.8310.475.000	WATER ADMINISTRATION.DOJ COMPLIANCE ADVERTISING	E	0.00
SW.8310.477.000	WATER ADMINISTRATION .EDUCATION & TRAINING	E	0.00
SW.8310.479.000	WATER ADMINISTRATION.WATER OTHER MISCELLANEOUS	E	0.00
SW.8310.491.000	WATER ADMINISTRATION.WATER PROF/CONTRACT LEGAL SERVICES	E	0.00
SW.8310.493.000	WATER ADMINISTRATION.WATER PROF/CONTRACT ENGINEER	E	0.00
SW.8310.494.000	WATER ADMINISTRATION .PROFESSIONAL CONTRACTUAL IT	E	0.00
SW.8310.496.000	WATER ADMINISTRATION.WATER PERSONNEL SCREEN-DRUG/ALCOHOL	E	0.00
SW.8320.100.000	SOURCE OF SUPPLY, POWER & PUMPING.PERSONAL SERVICES	E	0.00
SW.8320.101.000	SOURCE OF SUPPLY, POWER & PUMPING.OT AND DT	E	0.00
SW.8320.111.000	SOURCE OF SUPPLY, POWER & PUMPING.WTP OPERATOR Veneto	E	0.00
SW.8320.112.000	SOURCE OF SUPPLY	E	0.00
SW.8320.191.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER OVERTIME	E	0.00
SW.8320.192.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER LONGEVITY BONUS	E	0.00
SW.8320.195.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER PAGER PAY	E	0.00
SW.8320.410.000	SOURCE OF SUPPLY, POWER & PUMPING.CONT. ELECTRIC	E	0.00
SW.8320.420.000	SOURCE OF SUPPLY, POWER & PUMPING.CONT. FUEL OIL/HEAT	E	0.00
SW.8320.421.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER ELECTRIC	E	0.00
SW.8320.422.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER HEATING OIL	E	0.00
SW.8320.423.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER PROPANE	E	0.00
SW.8320.424.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER	E	0.00
SW.8320.425.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER DEPT SEWER	E	0.00
SW.8320.440.000	SOURCE OF SUPPLY, POWER & PUMPING.CONT. PROPANE	E	0.00
SW.8320.461.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER GENERAL SUPPLIES	E	0.00

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SW.8320.462.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER BUILDING REPAIRS & MAINT	E	0.00
SW.8320.465.000	SOURCE OF SUPPLY, POWER & PUMPING.CHEMICALS& ADDITIVES	E	0.00
SW.8320.468.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER SAFETY EQUIPMENT/SUPPLIES	E	0.00
SW.8320.469.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER UNIFORMS ALLOWANCE	E	0.00
SW.8320.477.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER EDUCATION & TRAINING	E	0.00
SW.8320.479.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER - MISC.FILTRATION PLANT	E	0.00
SW.8320.496.000	SOURCE OF SUPPLY, POWER & PUMPING.WATER PERSONNEL SCREEN-DRUG/ALCOHOL	E	0.00
SW.8320.499.000	SOURCE OF SUPPLY, POWER & PUMPING.PROF/CONTR LAB WATER TESTING	E	0.00
SW.8330.400.000	PURIFICATION.CONTRACTUAL EXP.	E	0.00
SW.8340.021.000	TRANSMISSION AND DISTRIBUTION.LIGHT TOWER	E	0.00
SW.8340.100.000	TRANSMISSION AND DISTRIBUTION.PERSONAL SERVICES	E	0.00
SW.8340.101.000	TRANSMISSION AND DISTRIBUTION.OT AND OT	E	0.00
SW.8340.111.000	TRANSMISSION AND DISTRIBUTION.WTP OPERATOR	E	0.00
SW.8340.112.000	TRANSMISSION AND DISTRIBUTION.POSITION 2	E	0.00
SW.8340.113.000	TRANSMISSION AND DISTRIBUTION.POSITION 3	E	0.00
SW.8340.131.000	TRANSMISSION AND DISTRIBUTION.PERSONNEL	E	0.00
SW.8340.132.000	TRANSMISSION AND DISTRIBUTION.PERSONNEL	E	0.00
SW.8340.141.000	TRANSMISSION AND DISTRIBUTION.PERSONNEL SERVICES	E	0.00
SW.8340.191.000	TRANSMISSION AND DISTRIBUTION.WTP OVERTIME	E	0.00
SW.8340.192.000	TRANSMISSION AND DISTRIBUTION.WATER TREATMENT LONGEVITY BONUS	E	0.00
SW.8340.195.000	TRANSMISSION AND DISTRIBUTION.WATER TREATMENT PAGER PAY	E	0.00
SW.8340.200.000	TRANSMISSION AND DISTRIBUTION.EQUIPMENT	E	0.00
SW.8340.210.000	TRANSMISSION AND DISTRIBUTION.EQUIPMENT	E	0.00
SW.8340.410.000	TRANSMISSION AND DISTRIBUTION.CONT. ELECTRIC	E	0.00
SW.8340.411.000	TRANSMISSION AND DISTRIBUTION.OFFICE SUPPLIES	E	0.00
SW.8340.421.000	TRANSMISSION AND DISTRIBUTION.ELECTRIC	E	0.00
SW.8340.463.000	TRANSMISSION AND DISTRIBUTION.VEHICLE & EQUIPMENT REPAIRS	E	0.00

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SW.8340.464.000	TRANSMISSION AND DISTRIBUTION.WATER MOTOR FUEL	E	0.00
SW.8340.466.000	TRANSMISSION AND DISTRIBUTION.WATER SYSTEM	E	0.00
	MATERIALS & SUPPLIES		
SW.8340.468.000	TRANSMISSION AND DISTRIBUTION.SAFETY EQUIPMENT/SUPPLIES	E	0.00
SW.8340.469.000	TRANSMISSION AND DISTRIBUTION.WATER UNIFORMS ALLOWANCE	E	0.00
SW.8340.477.000	TRANSMISSION AND DISTRIBUTION.WATER EDUCATION & TRAINING	E	0.00
SW.8340.478.000	TRANSMISSION AND DISTRIBUTION.FEES	E	0.00
SW.8340.496.000	TRANSMISSION AND DISTRIBUTION.WATER PERSONNEL DRUG & ALCOHOL SCREENING	E	0.00
SW.8340.800.000	TRANSMISSION AND DISTRIBUTION.WATER EMPLOYEE BENEFITS	E	0.00
SW.8340.810.000	TRANSMISSION AND DISTRIBUTION.WATER EMPLOYEE NYS RETIREMENT	E	0.00
SW.8340.830.000	TRANSMISSION AND DISTRIBUTION.WATER SS & MEDICARE BENEFIT	E	0.00
SW.8340.840.000	TRANSMISSION AND DISTRIBUTION.WATER EMPLOYEES WORKERS COMPENSATION	E	0.00
SW.8340.850.000	TRANSMISSION AND DISTRIBUTION.WATER DISABILITY	E	0.00
SW.8340.861.000	TRANSMISSION AND DISTRIBUTION.WATER EMPLOYEE MEDICAL INSURANCE	E	0.00
SW.8340.862.000	TRANSMISSION AND DISTRIBUTION.WATER EMPLOYEE HSA	E	0.00
SW.8340.863.000	TRANSMISSION AND DISTRIBUTION.WATER MEDICAL INSURANCE BUY-OUT	E	0.00
SW.8340.870.000	TRANSMISSION AND DISTRIBUTION.WATER VISION PLAN	E	0.00
SW.9010.800.000	STATE RETIREMENT	E	0.00
SW.9030.800.000	Social Security	E	0.00
SW.9040.840.000	Workers Compensation. Workers	E	0.00
SW.9045.800.000	Life Insurance	E	0.00
SW.9050.800.000	Unemployment Insurance	E	0.00
SW.9055.800.000	Disability Insurance		
SW.9055.850.000	Disability Insurance	E	0.00
SW.9060.800.000	Hospital & Medical		
SW.9060.823.000			
	MEDICAL BENEFITS		
SW.9089.800.000	OTHER EMPLOYEE BENEFITS	E	0.00
SW.9189.800.000	WORKERS COMPENSATION	E	0.00
SW.9710.600.000	DEBT SERVICE.PRINCIPAL - BOND	E	0.00
SW.9710.700.000	DEBT SERVICE.INTEREST - BOND	E	0.00
SW.9730.600.000	BOND ANTICIPATION NOTES.PRINCIPAL	E	0.00
SW.9730.700.000	BOND ANTICIPATION NOTES.INTEREST	E	0.00

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
commencing at 6:00 p.m. in the Community Building Conference Room with  
Public Hearings for a CDBG application (housing) and one for an Extension of the  
Consolidated Water District**

SW.9901.001.000	Transfers to other funds. Equipment	E	0.00
SW.9901.020.000	Transfers to other Funds. Infrastructure	E	0.00
SW.9901.030.000	Transfers to other Funds. Repairs	E	0.00
SW.9950.900.000	Interfund Transfers	E	0.00

**All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #332-2024** brought by Heath Towne, seconded by Tom Thatcher authorizing the following budget transfers:

- o A.1989.400 Contingency (\$26.00)
- o A.1910.400 Unallocated Insurance \$26.00

**Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 73,867.62).**

- o A.1255.000 General Town Clerk Fees (\$2,036.35)
- o A.1660.411 Central Storeroom General Office Supplies \$1,098.75
- o A.1670.416 Central Printing & Mail Postage \$937.60

**Transfer reimbursement funds from to appropriate expense lines used.**

**All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #333-2024** brought by Heath Towne, seconded by Tom Thatcher authorizing the following budget adjustments:

- o A.1620.461 Building General Supplies Cleaning \$738.99
- o A.3120.477 Police & Constable Education & Training \$952.45
- o A.3620.498 Safety Inspection Property Remediation \$5,625.37
- o A.6772.463 Programs for Aging Repair & Maintenance \$488.79
- o SW06.8310.493 Water Professional Contractual Engineer \$112.25
- o SW06.8310.496 Personnel Screen Drug/Alcohol \$26.00
- o SW06.8320.425 Source of Supply Water Dept. Sewer \$30.28

**Funding un/underbudgeted accounts and increased costs by respective Fund Balances.**

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
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Public Hearings for a CDBG application (housing) and one for an Extension of the  
Consolidated Water District**

**All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #334- 2024** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the following Inter-Fund Transfer:

- |              |                             |            |
|--------------|-----------------------------|------------|
| ○ A.9950.900 | General Inter-fund Transfer | (\$562.50) |
| ○ H61.5031   | Chilson / Eagle Lake        | \$562.50   |

**Transfer funds from General to Eagle Lake Water Project.**

**All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #335-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the following Inter-Fund Loans:

- |             |  |              |
|-------------|--|--------------|
| ○ SW06.0391 | Central Water Due From Other Funds     | (\$3,184.15) |
| ○ H63.0630  | Water Meter Project Due To Other Funds | \$3,184.15   |

**Transfer funds from Central Water to Water Meter project until funding is received.**

- |            |   |              |
|------------|---|--------------|
| ○ A.0391   | General Due From Other Funds            | (\$4,030.75) |
| ○ H64.0630 | WWTP Ventilation/Phosphorous/Collection | \$4,030.75   |

**Transfer funds from General to WWTP Ventilation/Phosphorous/Collection project until funding is received.**

- |             |                            |               |
|-------------|----------------------------|---------------|
| ○ SS05.0391 | Sewer Due From Other Funds | (\$15,892.94) |
| ○ SS04.0630 | Sewer Due To Other Funds   | \$15,892.94   |

**Transfer funds to cover Abstract, until they can be paid back.**

- |             |                            |            |
|-------------|----------------------------|------------|
| ○ SS05.0391 | Sewer Due From Other Funds | (\$218.10) |
| ○ SS07.0630 | Sewer Due To Other Funds   | \$218.10   |

**Transfer funds to cover Abstract, until they can be paid back.**

- |             |                            |            |
|-------------|----------------------------|------------|
| ○ SS05.0391 | Sewer Due From Other Funds | (\$350.88) |
| ○ SS08.0630 | Sewer Due To Other Funds   | \$350.88   |

**Transfer funds to cover Abstract, until they can be paid back.**

**All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024, commencing at 6:00 p.m. in the Community Building Conference Room with Public Hearings for a CDBG application (housing) and one for an Extension of the Consolidated Water District**

**Resolution #336-2024** brought by Dave Woods, seconded by Joyce Cooper to rescind the offer of employment made to Paige MacDougal per Resolution #168-2024, of 04/11/2024, due to failure to accept the offer. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #337-2024** brought by Joyce Cooper, seconded by Heath Towne to rescind the offer of employment made to Owen O'Reilly per Resolution #170-2024, of 04/11/2024, due to failure to accept the offer. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #338-2024** brought by Heath Towne, seconded by Tom Thatcher to accept, with regret, the resignation of Paul LaRock as Dog Control Officer, effective 07/02/2024. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #339-2024** brought by Dave Woods, seconded to advertise for the position of Dog Control Officer. Rate of pay will be \$8,889.00/year, pro-rated for the remainder of the current year. Position is part-time, no benefits. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #340-2024** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the purchase of services to remove & clean all storm windows and clean interior & exterior of French windows, including screens (at the Community Building). The total price will be \$2,000.00. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #341-2024** brought by Dave Woods, seconded by Heath Towne authorizing the creation of a purchase order in the amount of \$2,000.00, to ADK Window & Carpet Cleaning for the purchase of services to remove & clean all storm windows and clean interior & exterior of French windows, including screens (at the Community Building). **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Resolution #342-2024** brought by Tom Thatcher, seconded by Heath Towne to accept the minutes of the June 13, 2024, Regular Town Board Meeting and June 27, 2024, Finance Meeting. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
commencing at 6:00 p.m. in the Community Building Conference Room with  
Public Hearings for a CDBG application (housing) and one for an Extension of the  
Consolidated Water District**

**Resolution #343-2024** brought by Tom Thatcher, seconded by Joyce Cooper to Pay the Abstract #7 of 2024. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

<b>Board Meeting Date 7/11/2024</b>				
Gross Payroll # 14	107,784.97			
Gross Payroll # 15	124,995.92			
Gross Payroll #	-			
<b>Trust &amp; Agency Total</b>	<b>\$232,780.89</b>			
<b>Pre-Pays:</b>	<b>\$0.00</b>			

<b>ABSTRACT # 7</b>	<b>7/11/2024</b>	<b>Cash Transfers</b>	<b>YTD Revenue</b>	<b>YTD Expenses</b>
General (A)	195,109.34	195,109.34	4,290,872.95	2,090,090.23
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	-
CM Library Trust Special		-	313.51	-
Highway (DA)	88,206.67	88,206.67	1,886,979.03	669,545.61
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	-	-	755,585.10	51,846.85
H19 - Airport Apron Reconstruction / Taxiway Rehab	-	-	73,234.83	2,121.52
H20 - Airport Environmental Assessment	-	-	10,644.81	21,136.62
H36 - C/P Chilson Res. Replacement	-	-	20.01	-
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	0.18	-
H49 - GIGP Daylight Streaming	-	-	-	-



**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
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Consolidated Water District**

H50 - C/P WQIP WWTP Disinfection	-	-	12.52	2,160.00
H51 - Res & Design French Sawmill		-	41,459.00	-
H53 - Clean Water Main Project	-	-	22.28	-
H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	2.14	-
H57 - Parking Lot Cannonball Path		-	0.54	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	34.76	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	-	-
H61 - Chilson/Eagle Lake Water Exploration	562.50	7,777.40	454.25	1,016.75
H62 - Lead Service Line Replacement Grant	-		15.27	-
H63 - Water Meter Project	3,184.15		-	3,319.15
H64 - WWTP Ventilation Project GIGP	4,030.75		-	27,292.25
H65 - 5052 WWTP Phosphorous removal EPG	-		-	-
H66 - NYS DEC EPG #104867	-		50,000.00	-
H67- Wet Weather Operating Plan	-	-	0.12	-
H68 - Black Point HVAC 5099	-	-	-	-
H69 - LaChute River Walk Trail Extension	-	-	-	27,240.00
PN - Permanent Fund Mt. Hope Cemetery			252.90	-
SF01- Ticonderoga Town/Village Joint Fire District	-		738,602.00	738,602.00
SF02 - Chilson Fire Protection District			103,650.00	103,650.00
Claymore Sewer District (SS01)	22.63		4,563.65	383.63
Park Ave Sewer District (SS02)	10,330.05		38,853.71	30,862.46

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
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Alex Ave Sewer District (SS03)	8,354.61		27,410.90	25,257.58
Homelands Sewer Dist (SS04)	4,416.16		15,280.67	31,059.34
Central Sewer (SS05)	40,438.71	124,033.06	1,128,887.83	611,728.82
Commerce Park Sewer (SS06)	17,106.47		59,944.66	52,350.47
Delano Point Sewer (SS07)	4,391.17		19,391.31	15,333.48
Baldwin Road Sewer Dist (SS08)	6,680.10		33,970.22	38,407.21
Black Point Road Sewer (SS09)	23,025.98		206,389.75	181,028.24
Hague Road Sewer (SS10)			8,948.52	2,538.04
9N & 74 Sewer (SS11)	7,028.25		22,708.18	20,564.23
Hague Sewer (SS12)	2,238.93			4,539.27
9N & 74 Water (SW01)	17,299.20		54,504.63	51,897.60
Street Road Water (SW02)	7,808.00		26,777.35	23,424.00
Alex Avenue I Water District (SW03)	7,168.00		22,790.59	21,504.00
Homelands Water District (SW04)	2,956.80		9,299.22	8,870.40
Alex Ave II Water District (SW05)	11,193.60		34,026.69	33,580.80
Central Water (SW06)	27,036.60	106,270.37	978,921.02	747,564.71
Park Ave Water Dist (SW07)	8,384.00		25,783.21	25,152.00
Shore Airport Water (SW09)	24,424.17		183,084.60	195,982.49
<b>Multi Account Total</b>	<b>521,396.84</b>	<b>521,396.84</b>	<b>10,853,692.91</b>	<b>5,860,049.75</b>
<b>Total Expenditures This Abstract</b>	<b>\$754,177.73</b>	<b>TRUE</b>		

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
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Consolidated Water District**

**Resolution #344-2024** brought by Heath Towne, seconded by Tom Thatcher to accept the Supervisor's Report as submitted. **All in Favor** – Mark Wright – Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Town – Aye. **Carried.**

## Supervisor's Report

7/11/2024

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	61,112.95	178,787.69	5,564,654.19	5,804,554.83
Airport	100,150.48			100,150.48
Highway	90,819.18	90,025.61	1,676,105.90	1,856,950.69
H17 - Airport				-
H36 - Master Drinking Water	100,141.32			100,141.32
Clean Water H49 H50 H53	158,794.23			158,794.23
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPC				-
H61 - Chilson Eagle Lake Project				-
<b>All other Capital Projects</b>	1,415,423.42			
SS01 - Claymore				-
SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
<b>SS05 &amp; All Districts</b>	269,934.92	799,763.34	1,382,383.33	2,452,081.59
SS06 - Commerce				-
SS07 - Delano Point				-
SS08 - Baldwin				-
SS09 - Black Point				-
SS10 - Hague Rd				-

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
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SS11 - 9N&74				-
SW01 - 9N&73				-
SW02 - Street Road				-
SW03 - Alex Ave I				-
SW04 - Homelands				-
SW05 - Alex Ave II				-
<b>SW06 - Central Water All Districts</b>	236,909.32	541,210.15	340,651.97	1,118,771.44
C/R - Carillon Park		5,506.76		5,506.76
C/R - Liberty Monument		16,529.48		16,529.48
C/R - Unemployment		32,539.16		32,539.16
C/R - Police Equipment		24,463.12		24,463.12
C/R - Senior Bus		32,302.74		32,302.74
C/R - Frazier Bridge		7,103.41		7,103.41
C/R - Forfeiture		1,860.75		1,860.75
C/R - Building Improvement		355,299.98		355,299.98
C/R - General Sidewalk Improvement		271,591.15		
C/R - Building & Grounds Equipment		11,316.83		
C/R - Airport Development		212,223.05		
C/R - Highway Equipment		302,483.47		302,483.47
C/R - DA Sidewalk Repair		52,936.30		
C/R - Sewer Equipment + Infrastructure		61,625.48		61,625.48
C/R - Sewer Repair		107,958.73		107,958.73
C/R - Water Equipment + Infrastructure		240,135.07		240,135.07
C/R - Water Repair		63,007.98		63,007.98

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
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0				-
Library Trust		36,229.11		36,229.11
Mount Hope Cemetery		29,223.88		29,223.88
				12,907,713.70
Total	2,433,285.82	3,474,123.24	8,963,795.39	14,871,204.45

Tonya M. Thompson, Town Clerk

Summer Rabies Clinic is coming up this month – call DOH to register your dog for the July 31<sup>st</sup> event.

Matthew Fuller, Town Attorney

Waiting on the survey to finish with the property on Race Track Road and then we will get to a closing date, later this month.

Public Comment

Vinnie Scuderi born and raised here in Ticonderoga, left when he was 18 and 6 years in the corp. and ended up doing 11 years overseas for work. He has moved home, he has built a house at 700 Warner Hill Road for his father. He did just put the Town on notice and wanted to come tonight to give you a little further notice rather than waiting till the next month meeting. The road on Warner Hill is inadequate for a vehicle essentially, there are two sink holes, multiple pot holes, no shoulder in some areas. It is a safety concern, there are some areas that are impassable, you have to go on the opposite side of the road to make a turn and if you meet a FED Ex truck, UPS or a civilian vehicle, there is no where to go. You are either going over the bank or you have to run through those potholes and that is a hazard in general. He wanted to bring this to Town, he feels 100% confident in saying that there is nobody in this room, including himself that would do the speed limit posted on Warner Hill and stay in their lane with their own personal vehicle. He would put his life on that right now because it is absolutely inadequate and very subpar. He understands that we are on the outskirts of the Town, we are not in the Village. He understands that there are not a lot of attractions at the top of Warner Hill. He understands that, but it can not be neglected any further than it already has been. He would rather give his tax payer money to Crown Point because Crown Point services that dirt road, which is smoother than his paved road. There are no lines on Warner Hill Road, there is no marking there; so, if he was to get in an accident there, who can say that he was at fault or someone else was at fault. There is nothing that would determine that. It is his biggest concern. He drives up and down that mountain every day, there are a lot of elderly citizens on that road and it is an all around safety concern for this Town. It is more the upper half, from Fred Nadeau's down it is alright, but Cruickshanks house is where it starts to be real bad and it goes all the way up to the end of the

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
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Town's line. Dan Pozzouli's sharp turn, coming down the hill, you cannot stay in your lane, on the turn you have to go in the opposite side of the road to get through it. There are multiple factors in the damage, log trucks, snow plows – they have ripped up the shoulders down from his house. There are two sink holes that are impassible; one in front of Dan Pozzouli's and one in front of Dan Cruickshanks house and you cannot drive through those, you have to go in the opposite lane. All the way up through. If anyone has free time, he would recommend taking a Sunday drive up Warner Hill.

Supervisor Wright stated that the Highway Superintendent did go up there today taking pictures. They did not see the sink holes, they did see numerous shoulder issues and numerous pot holes.

Mr. Scuderi reiterated that there are two sink holes, one by Dan Cruickshanks and one by Dan Pozzouli's. He is afraid of popping a tire or blowing a spring.

Councilman Woods asked if Firetrucks or Emergency vehicles would have a problem?

Mr. Scuderi stated that they would have a very hard time getting up there. He doesn't even want to drive up it with his truck.

Councilman Woods will go see the Highway Superintendent in the morning.

Mr. Scuderi appreciates this.

Supervisor Wright would just like to say, just because Warner Hill is outside of the Village, it doesn't mean it is being neglected because we don't know they are there.

Mr. Scuderi understands that, but he also knows politics.

Supervisor Wright hears comments all the time, well we are outside of the Village, you don't care about us; that has nothing to do with it.

Mr. Scuderi stated that we will agree to disagree on that.

Supervisor Wright stated yes we will.

Mr. Scuderi appreciates the board listening and hearing him.

Meeting adjourned at 6:58 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
commencing at 6:00 p.m. in the Community Building Conference Room with  
Public Hearings for a CDBG application (housing) and one for an Extension of the  
Consolidated Water District**

Town of Ticonderoga  
Board Meeting Agenda (Thursday, July 11, 2024; 6:00 p.m.)

---

**Call to Order**

**Pledge to the Flag**

**Opening Remarks**

**Presentations**

- 1) Ticonderoga Elks Lodge 1494 100<sup>th</sup> Anniversary Resolution.
- 2) Essex County Clerk.
- 3) Hometown Heroes Discussion.

**Public Hearing**

- 1) CDBG Grant Application.

**RESOLUTION** authorizing the submission of a Community Development Block Grant (CDBG) application by the North Country Rural Development Coalition for assistance in Ticonderoga.

- 2) Water District Extension (Tax Map Parcel #139.2-2-23.000).

**RESOLUTION** authorizing the extension with Roll Call vote.

**Committee Reports**

Airport TT

Building Grounds Parks Rec Library JC/DW

Economic Development MW/HT

**RESOLUTION** authorizing the Supervisor to execute a contract with NYS Department of State (contract No. C1002699) for the Town of Ticonderoga Comprehensive Plan Update pending positive review by the Town Attorney.

**RESOLUTION** to schedule a public hearing on August 8, 2024, at 6 PM in the Community Building board room (basement) for the purpose of hearing public comments on the Town of Ticonderoga's community development needs and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2024 program year for microenterprise assistance in Ticonderoga and to authorize advertising the public hearing notice.

Highway / Transfer Station DW/MW

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
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Municipal Facility Evaluation TT/HT

Public Safety DW/JC

**RESOLUTION** authorizing the purchase of items and equipment to upfit the new 2024 Dodge Durango Police vehicle, not to exceed a cost of \$9,744.00, with funds to come from Police Equipment Capital Reserve.

**DISCUSSION:** EMS District formation status.

Public Works MW/TT

**RESOLUTION** for reimbursement to Eric Blanchard for payment of his Wastewater Operator Certificate renewal, in the amount of \$205.00.

**RESOLUTION** authorizing the purchase of a Vegapuls C21 wired radar sensor and a mounting bracket with adjustable holder, for the Sewer Department. Total price will be \$1,246.00.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$1,246.00, to VEGA Americas, Inc. for the purchase of a Vegapuls C21 wired radar sensor and a mounting bracket with adjustable holder, for the Sewer Department.

Human Services - Youth JC/HT

Human Services - Seniors HT

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

**RESOLUTION** authorizing the creation of new account lines for the consolidated water district, per the attached list:

**RESOLUTION** authorizing the following budget transfers:

- |              |                       |           |
|--------------|-----------------------|-----------|
| ○ A.1989.400 | Contingency           | (\$26.00) |
| ○ A.1910.400 | Unallocated Insurance | \$26.00   |

**Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 73,867.62).**

- |              |                         |              |
|--------------|-------------------------|--------------|
| ○ A.1255.000 | General Town Clerk Fees | (\$2,036.35) |
|--------------|-------------------------|--------------|



**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024, commencing at 6:00 p.m. in the Community Building Conference Room with Public Hearings for a CDBG application (housing) and one for an Extension of the Consolidated Water District**

- A.1660.411 Central Storeroom General Office Supplies \$1,098.75
- A.1670.416 Central Printing & Mail Postage \$937.60

Transfer reimbursement funds from to appropriate expense lines used.

**RESOLUTION** authorizing the following budget adjustments:

- A.1620.461 Building General Supplies Cleaning \$738.99
- A.3120.477 Police & Constable Education & Training \$952.45
- A.3620.498 Safety Inspection Property Remediation \$5,625.37
- A.6772.463 Programs for Aging Repair & Maintenance \$488.79
- SW06.8310.493 Water Professional Contractual Engineer \$112.25
- SW06.8310.496 Personnel Screen Drug/Alcohol \$26.00
- SW06.8320.425 Source of Supply Water Dept. Sewer \$30.28

Funding un/underbudgeted accounts and increased costs by respective Fund Balances.

**RESOLUTION** authorizing the following Inter-Fund Transfer:

- A.9950.900 General Inter-fund Transfer (\$562.50)
- H61.5031 Chilson / Eagle Lake \$562.50

Transfer funds from General to Eagle Lake Water Project.

**RESOLUTION** authorizing the following Inter-Fund Loans:

- SW06.0391 Central Water Due From Other Funds (\$3,184.15)
- H63.0630 Water Meter Project Due To Other Funds \$3,184.15

Transfer funds from Central Water to Water Meter project until funding is received.

- A.0391 General Due From Other Funds (\$4,030.75)
- H64.0630 WWTP Ventilation/Phosphorous/Collection \$4,030.75

Transfer funds from General to WWTP Ventilation/Phosphorous/Collection project until funding is received.

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024, commencing at 6:00 p.m. in the Community Building Conference Room with Public Hearings for a CDBG application (housing) and one for an Extension of the Consolidated Water District**

- SS05.0391 Sewer Due From Other Funds (\$15,892.94)
- SS04.0630 Sewer Due To Other Funds \$15,892.94

**Transfer funds to cover Abstract, until they can be paid back.**

- SS05.0391 Sewer Due From Other Funds (\$218.10)
- SS07.0630 Sewer Due To Other Funds \$218.10

**Transfer funds to cover Abstract, until they can be paid back.**

- SS05.0391 Sewer Due From Other Funds (\$350.88)
- SS08.0630 Sewer Due To Other Funds \$350.88

**Transfer funds to cover Abstract, until they can be paid back.**

**RESOLUTION** to rescind the offer of employment made to Paige MacDougal per Resolution #168-2024, of 04/11/2024, due to failure to accept the offer.

**RESOLUTION** to rescind the offer of employment made to Owen O'Reilly per Resolution #170-2024, of 04/11/2024, due to failure to accept the offer.

**RESOLUTION** to accept, with regret, the resignation of Paul LaRock as Dog Control Officer, effective 07/02/2024.

**RESOLUTION** to advertise for the position of Dog Control Officer. Rate of pay will be \$8,889.00/year, pro-rated for the remainder of the current year. Position is part-time, no benefits.

**RESOLUTION** authorizing the purchase of services to remove & clean all storm windows and clean interior & exterior of French windows, including screens (at the Community Building). The total price will be \$2,000.00.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$2,000.00, to ADK Window & Carpet Cleaning for the purchase of services to remove & clean all storm windows and clean interior & exterior of French windows, including screens (at the Community Building).

**RESOLUTION** to accept the minutes of the June 13, 2024, Regular Town Board Meeting and June 27, 2024, Finance Meeting.

**RESOLUTION** to Pay the Abstract.

**RESOLUTION** to accept the Supervisor's Report as submitted.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

**Public Comment**

**Minutes for the Ticonderoga Regular Town Board Meeting held on July 11, 2024,  
commencing at 6:00 p.m. in the Community Building Conference Room with  
Public Hearings for a CDBG application (housing) and one for an Extension of the  
Consolidated Water District**

**Adjourn** the Town Board Meeting