

Town of Ticonderoga
Board Meeting Agenda (Thursday November 14, 2024; 6:00pm)

Call to Order

Pledge to the Flag

Opening Remarks

Presentations

ELPOI: Radar Signs

Public Hearing

- 1) 2025 Proposed Budget.
- 2) 2025 Proposed Water and Sewer Increases.

RESOLUTION to accept the 2025 Ticonderoga Preliminary Budget as the 2025 Ticonderoga Adopted Budget.

- 3) Sewer Districts Nos. 2-9, 11 & 12 Improvements.

RESOLUTION authorizing the joint increase and improvement of the facilities of Sewer Districts Nos. 2-9, 11, and 12 in the Town of Ticonderoga is hereby found and determined necessary and in the public interest at a new maximum estimated cost of \$35,221,537.40 to Sewer Districts Nos. 2-9, 11 and 12 being an increase of \$4,248,364.51 and said increase and improvement is hereby authorized and approved, allocated to each of said sewer districts as provided in the Order Calling a Public Hearing dated and duly adopted on July 25, 2024. Further resolved that this order shall take effect immediately. **ROLL CALL VOTE.**

RESOLUTION authorizing the issuance of an additional \$4,248,364.51 bonds of the Town of Ticonderoga, Essex County, New York, to pay part of the cost of the increase and improvement of the facilities of sewer districts nos. 2 through 9, 11 and 12, in the town of Ticonderoga, Essex County, New York. **ROLL CALL VOTE.**

Committee Reports

Airport TT/MW

Building Grounds Parks Rec Library JC/DW

RESOLUTION authorizing the purchase of one 6' walk thru picnic table and one 8' walk thru wheelchair accessible picnic table, from Kirby Built. Total price will be \$2,749.38, including shipping.

RESOLUTION authorizing the creation of a purchase order in the amount of \$2,749.38, to Kirby Built for the purchase of one 6' walk thru picnic table and one 8' walk thru wheelchair accessible picnic table.

RESOLUTION authorizing the purchase of painting service for new Ti Police Dept. building, 1 coat on 1 side, from Dave Ross Construction. Total price will be \$4,900.00, including labor & materials.

RESOLUTION authorizing the creation of a purchase order in the amount of \$4,900.00, to Dave Ross Construction for the purchase of painting services for new Ti Police Dept. building, 1 coat on 1 side (materials and labor included).

Town of Ticonderoga

Board Meeting Agenda (Thursday November 14, 2024; 6:00pm)

RESOLUTION authorizing the purchase of services for new Ti Police Dept. building, scrape and replace rotten boards on 1 side of Ti Police Dept., from Dave Ross Construction. Total price will be \$4,500.00, including labor & materials.

RESOLUTION authorizing the creation of a purchase order in the amount of \$4,500.00, to Dave Ross Construction for the purchase of services for new Ti Police Dept. building, scrape and replace rotten boards on 1 side (materials and labor included).

RESOLUTION authorizing the expenditure of ARPA funding for the rehabilitation of 102 Race Track Road in an amount not to exceed \$65,000.

Economic Development MW/HT

Highway / Transfer Station DW/MW

RESOLUTION authorizing the Supervisor to execute a 5-year extension agreement with NYS DOT to Extend the Municipal Snow & Ice Agreement (Contract #D014775).

RESOLUTION authorizing the Supervisor to execute a Supplemental agreement with NYS DOT for the Municipal Snow & Ice Agreement (Contract #D014775) for the 2024/2025 season.

RESOLUTION authorizing the Supervisor to execute the NYSDOT Municipal Snow & Ice Program Agreement Adjustment/Calculation Worksheet for the 2024/2025 season.

Municipal Facility Evaluation TT/HT

Public Safety DW/JC

RESOLUTION authorizing the Supervisor to execute the Memorandum of Agreement by and between the town of Ticonderoga and the United Federation of Police Officers Local #476 regarding the establishment of a canine (or referred to as "K-9") unit within the Town Police Department and authorizing the expenditure of ARPA funds for initial program costs in an amount not to exceed \$30,000.

Public Works MW/TT

RESOLUTION to increase the account for 872 NYS Route 9N to 3 EDU water, 3 EDU sewer, and 3 EDU O&M sewer, as the 2nd structure on the property has not been charged.

RESOLUTION to decrease the account for 109 The Portage to 0.10 EDU water and 0.10 EDU sewer, as the property is listed as a vacant lot.

RESOLUTION to adjust the balance due on the account for 109 The Portage to \$682.44, due to account corrections.

RESOLUTION to increase the account for 315 Baldwin Road to 1 EDU water, 1 EDU sewer, and 1 EDU O&M sewer, as the tax roll shows a single-family dwelling.

RESOLUTION to increase the account for 288 Alexandria Avenue to 2 EDU water and 2 EDU sewer, as there are 2 apartments in this building.

RESOLUTION to create an account for tax map parcel #150.11-2-14.000 with a vacant lot fee of .10 EDU water.

Town of Ticonderoga
Board Meeting Agenda (Thursday November 14, 2024; 6:00pm)

RESOLUTION to decrease the account for 13 Abercrombie Street to 1 EDU water and 1 EDU sewer, as it is amended on the tax roll to show a single-family residence.

RESOLUTION to decrease the accounts for 56 Racetrack Road to 1 EDU water, 1 EDU O&M water, 1 EDU sewer, and 1 EDU O&M sewer, as it is listed as a single-family residence.

RESOLUTION to close account #51-0020840-0 for 8 John Street, as it is owned by the Essex County Land Bank, and they are exempt from charges.

RESOLUTION to close account #51-0017340-0 for 175 The Portage, as it is owned by the Essex County Land Bank, and they are exempt from charges.

RESOLUTION to sign a 5-year lease and service agreement with SymQuest for a new copier/printer for the WWTP in the amount of \$894.38 per year, plus a one-time leasing documentation fee of \$125.00.

RESOLUTION to cancel the services from National Business Technologies for services on the Water and Wastewater copiers/printers.

Human Services - Youth JC/HT

RESOLUTION to advertise for an Assistant Recreation Supervisor at the rate of \$17.05/hr (no benefits).

Human Services - Seniors HT

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

Resolutions (Finance)

RESOLUTION authorizing the following budget transfers:

○ A.1989.400	Contingency	(\$1,782.45)
○ A.1010.810	Town Board Employee Benefits	\$385.50
○ A.1110.411	Justices General Office Supplies	\$10.86
○ A.1310.810	Director of Finance Employee Benefits	\$250.20
○ A.1410.810	Town Clerk NYS Retirement Benefits	\$522.80
○ A.3120.412	Police & Constable Copier/Printer Maint & Supplies	\$1.86
○ A.3520.810	Animal Control NYS Retirement Benefits	\$143.00
○ A.3620.810	Safety Inspection NYS Retirement Benefits	\$399.76
○ A.5410.410	Sidewalk Construction and Replacement	\$68.47

Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 63,932.60).

○ A.1110.477	Justices Education & Training	(\$698.02)
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Town of Ticonderoga
Board Meeting Agenda (Thursday November 14, 2024; 6:00pm)

○ A.1110.191 Justices Overtime \$698.02

Transfer funds to cover underbudgeted account increased costs.

○ DA.1989.400 Contingency (\$751.99)

○ DA.5110.468 Highway Safety Equipment & Supplies \$67.30

○ DA.5130.467 Machinery Highway Small Equip & Tools \$684.69

Fund underbudgeted Highway accounts & increased costs from Contingency (Balance after transfer \$ 6,947.80).

○ SS05.1989.400 Contingency (\$841.88)

○ SS01.8130.410 Sewage Treatment & Disposal Cont. Electric \$8.95

○ SS02.8130.410 Sewage Treatment & Disposal Cont. Electric \$2.34

○ SS04.8130.410 Sewage Treatment & Disposal Cont. Electric \$20.47

○ SS06.8130.410 Sewage Treatment & Disposal Cont. Electric \$42.89

○ SS07.8130.410 Sewage Treatment & Disposal Cont. Electric \$31.04

○ SS08.8130.410 Sewage Treatment & Disposal Cont. Electric \$40.96

○ SS09.8130.410 Sewage Treatment & Disposal Cont. Electric \$56.81

○ SS11.8130.410 Sewage Treatment & Disposal Cont. Electric \$75.40

○ SS12.8130.410 Sewage Treatment & Disposal Cont. Electric \$184.34

○ SS09.8130.485 Sewage Treatment & Disposal Cont. Oper. Costs \$365.60

○ SS05.8110.451 Sewer Telephone Landline/Fax \$13.08

Fund underbudgeted Sewer accounts & increased costs from Contingency (Balance after transfer \$ 6,911.68).

○ SW06.1989.400 Contingency (\$897.08)

○ SW06.8310.411 Water Office Supplies \$24.46

○ SW06.8310.468 Water Safety Equipment/Supplies \$41.78

○ SW06.8320.499 Power & Pumping Lab Water Testing \$720.00

○ SW06.8340.463 Transmission & Dist. Vehicle & Equip Repairs \$110.84

Fund underbudgeted Water accounts & increased costs from Contingency (Balance after transfer \$ 10,971.73).

RESOLUTION authorizing the following budget adjustments:

○ A.1310.495 Professional Contr. Payroll Services \$1,627.26

○ A.1620.423 Buildings Propane \$1,870.47

Town of Ticonderoga
Board Meeting Agenda (Thursday November 14, 2024; 6:00pm)

○ A.1680.494	Central Data Processing IT	\$883.35
○ A.3120.469	Police & Constable Uniform Allowance	\$180.75
○ A.5132.464	Garage Dyed Diesel & Gasoline	\$10,336.85
○ A.5182.464	Street Lighting Electric Charging Station	\$96.84
○ A.5610.421	Airport Electric	\$53.79
○ A.6772.463	Programs for Aging Repair & Maint.	\$601.20
○ A.6772.464	Programs for Aging Motor Fuel	\$277.20
○ A.8160.427	Refuse & Garbage Tipping Fees & C&D	\$1,760.00
○ A.8510.463	Community Beautification Repair & Maint.	\$508.15
○ A.8510.464	Community Beautification Motor Fuel	\$154.14
○ A.8810.463	Cemeteries Repair & Maint	\$217.77
○ DA.5130.463	Highway Vehicle Equip. Repair & Maint.	\$12,172.37
○ SS05.8120.463	Sewer Vehicle & Equip Repair & Maint.	\$1,191.00
○ SS05.8120.466	Sewer Collection Systems Materials	\$2,019.81
○ SS05.8130.195	Sewer Pager Pay	\$780.00
○ SS05.8130.421	Sewage Treatment & Disposal Electric	\$2,099.09
○ SS05.8130.462	Sewage Treatment & Disposal General Repair & Maint.	\$1,666.56
○ SS05.8130.499	Sewage Treatment & Disposal Lab Medical Testing	\$2,519.21
○ SW06.8320.421	Source of Supply Water Electric	\$4,805.50

Funding un/underbudgeted accounts and increased costs by respective Fund Balances.

RESOLUTION authorizing the following Inter-Fund Loans:

○ A.0391	General Due From Other Funds	(\$11,409.61)
○ H21.0630	Airport Apron Expansion	\$11,409.61

Transfer funds from General to Airport Apron Expansion project under funding is received.

○ SW06.0391	Central Water Due From Other Funds	(\$157.50)
○ H63.0630	Water Meter Project Due To Other Funds	\$157.50

Transfer funds from Central Water to Water Meter project until funding is received.

○ A.0391	General Due From Other Funds	(\$22.50)
○ H64.0630	WWTP Ventilation/Phosphorous/Collection	\$22.50

Transfer funds from General to WWTP Ventilation/Phosphorous/Collection until funding is received.

○ A.0391	General Due From Other Funds	(\$1,560.00)
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Town of Ticonderoga
Board Meeting Agenda (Thursday November 14, 2024; 6:00pm)

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| ○ H69.0630 | LaChute River Walk Trail Extension | \$1,560.00 |
| Transfer funds from General to LaChute River Walk project until funding is received. | | |
| ○ SS05.0391 | Sewer Due From Other Funds | (\$27,078.61) |
| ○ SS04.0630 | Sewer Due To Other Funds | \$27,078.61 |
| Transfer funds to cover Abstract, until they can be paid back. | | |
| ○ SS05.0391 | Sewer Due From Other Funds | (\$6,991.89) |
| ○ SS07.0630 | Sewer Due To Other Funds | \$6,991.89 |
| Transfer funds to cover Abstract, until they can be paid back. | | |

RESOLUTION to accept the resignation of Jordan Quesnel as Deputy Town Clerk effective November 22, 2024.

RESOLUTION to enter into a 3-year agreement with Good Energy/Constellation Energy for Town of Ticonderoga energy usage pending legal counsel review.

RESOLUTION to advertise the annual Winter/Snow Plow announcement.

RESOLUTION to execute the 2025 Agreement for Dog Pound/Shelter Services with North Country Society for the Prevention of Cruelty to Animals, Inc. (NCSPCA).

RESOLUTION to implement Positive Pay Service with Glens Falls National Bank. This will help guard against potential check fraud. The service is approximately \$20/month, but with our typical total balance should not normally result in any monthly cost.

RESOLUTION to advertise for Bids for the annual Plumbing - HVAC - Electrician - General Contractors - Property Clean-up contractor.

RESOLUTION to schedule the End-of-the-Year Meeting on December 27, 2024, at 9:00 am.

RESOLUTION to schedule a Public Hearing for the Chilson Volunteer Fire Department annual contract for 2025 on December 12, 2024, at 6:00 PM in the Community Building board room.

RESOLUTION to accept the minutes of the October 10, 2024, Regular Town Board meeting, October 17, 2024, 2025 Budget Workshop#7, and October 24, 2024, Finance Meeting.

RESOLUTION to Pay the Abstract.

RESOLUTION to accept the Supervisor's Report as submitted.

DISCUSSION: Library easement.

DISCUSSION: Purchase of Sylvamo office paper products.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

Public Comment

Town of Ticonderoga
Board Meeting Agenda (Thursday November 14, 2024; 6:00pm)

Adjourn the Town Board Meeting