

Town of Ticonderoga
Board Meeting Agenda (Thursday December 12, 2024; 6:00pm)

Call to Order

Pledge to the Flag

Opening Remarks

Presentations

Essex County Asset Management Program (ECAMP)

Public Hearing

- 1) Public Hearing: Chilson Volunteer Fire Dept. Annual Contract for 2025.

RESOLUTION authorizing an agreement between the Town of Ticonderoga and the Chilson Volunteer Fire Company, Inc. for fire protection services for the period January 1, 2025, through December 31, 2025.

Committee Reports

Airport TT/MW

RESOLUTION authorizing the Supervisor to select Passero Engineering Architecture as the Town of Ticonderoga Municipal Airport consultant. Passero was the sole bidder.

Building Grounds Parks Rec Library JC/DW

RESOLUTION to advertise for the skating rink attendant position.

Economic Development MW/HT

RESOLUTION to appoint Dave Woods as a member of the Ticonderoga Revitalization Alliance (TRA) Board of Directors.

Highway / Transfer Station DW/MW

RESOLUTION authorizing the Supervisor to execute the annual NYS DOT Highway Work Permit Application for Utility Work.

Municipal Facility Evaluation TT/HT

Public Safety DW/JC

RESOLUTION approving the Ticonderoga Police Department's recommendation of Officer Scott Cook as K9 Handler effective January 1, 2025.

Public Works MW/TT

RESOLUTION to accept the resignation of Aaron Lawrence effective 12/13/2024.

RESOLUTION to select Wright-Pierce as the engineering design consultant on the Water/Wastewater Treatment Plant project and to request a cost proposal.

RESOLUTION to select MJ Engineering as the engineering design consultant on the Water Meter project and to request a cost proposal.

Town of Ticonderoga

Board Meeting Agenda (Thursday December 12, 2024; 6:00pm)

RESOLUTION to select AES Northeast as the engineering design consultant on the Chilson/Eagle Lake project and to request a cost proposal.

RESOLUTION to increase the account for 126 Lake George Avenue to 2 EDU water and 2 EDU sewer, as there is an apartment on the premises.

RESOLUTION to credit the account for 13 Abercrombie Street \$513.00 for water and \$616.00 for sewer in the 2025 billing year, due to an error in the assessment/tax roll.

RESOLUTION to create an account for 8 Mossy Point Road with charges of 0.10 EDU sewer, 0.10 EDU O&M sewer, and 1 EDU debt sewer.

RESOLUTION to offer employment to Robert Grey for the position of Water & Wastewater Maintenance Person, full time with benefits, at a rate of \$23.19/hr.

RESOLUTION authorizing the purchase of pump sensor repair services for the Sewer Dept., from Hach. Total price will be \$1,638.00, including freight.

RESOLUTION authorizing the creation of a purchase order in the amount of \$1,638.00, to Hach for the purchase of pump sensor repair services for the Sewer Dept.

Human Services - Youth JC/HT

Human Services - Seniors HT

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

Financial & Other Resolutions

RESOLUTION authorizing the following amendments / corrections to the 2025 Adopted Budget:

- Highway Tax Levy corrected to 1,531,897
- Consolidate Water District Fund Balance to be used corrected to 113,037
- Youth Program total expenses corrected to 148,035
- Revenues and Expenses for SS10 removed (district name correction)
- Due to the corrections above, the Budget Total Appropriations were corrected to 11,392,948 and the Budget Total Estimated Revenues were corrected to 4,643,613

To amend / correct 2025 Budget calculation errors.

RESOLUTION authorizing the creation of new accounts:

- A.8160.863 Refuse & Garbage Medical Insurance Buy-Out

For creation of new budget line needed.

Town of Ticonderoga
Board Meeting Agenda (Thursday December 12, 2024; 6:00pm)

RESOLUTION authorizing the following budget transfers:

○ A.1989.400	Contingency	(\$12,213.89)
○ A.1010.810	Town Board Employee Benefits	\$.30
○ A.1220.461	Supervisor General Supplies	\$6,690.00
○ A.1910.400	Unallocated Insurance	\$1,579.00
○ A.9060.822	Hospital & Medical Insurance Medicare Part B	\$449.80
○ A.1310.495	Professional Contractual Payroll Services	\$1,354.30
○ A.1650.455	Central Communications Website	\$110.00
○ A.3120.412	Police & Constable Copier/Printer Maint & Supplies	\$82.68
○ A.3120.478	Police & Constable Fees	\$75.00
○ A.3120.468	Police & Constable Safety Equipment & Supplies	\$107.28
○ A.3120.464	Police & Constable Motor Fuel	\$1,765.53

Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 51,718.71).

○ A.6772.111	Programs for the Aging PT Drivers	(\$1,106.25)
○ A.6772.463	Programs for the Aging Repairs & Maintenance	\$717.58
○ A.6772.464	Programs for the Aging Motor Fuel	\$388.67

Fund underbudgeted General accounts & increased costs.

○ A.8510.111	Community Beautification Groundskeepers	(\$316.76)
○ A.8510.463	Community Beautification Repair & Maintenance	\$23.14
○ A.8510.464	Community Beautification Equipment & Small Tools	\$218.03
○ A.8510.467	Community Beautification Safety Equipment	\$75.59

Fund underbudgeted General accounts & increased costs.

○ A.1110.477	Justices Education & Training	(\$396.41)
○ A.1110.191	Justices Overtime	\$396.41

Transfer funds to cover underbudgeted account increased costs.

○ A.2770	Other Revenue	(\$242.14)
○ A.1670.416	Central Printing & Mail Postage	\$242.14

Transfer Escrow revenue received to the appropriate expense line.

○ A.2210.001	General Services, Escrow Regan Dev.	(\$3,601.81)
○ A.1440.499	Engineer Regan Development Escrow	\$3,601.81

Transfer Escrow revenue received to the appropriate expense line.

Town of Ticonderoga
Board Meeting Agenda (Thursday December 12, 2024; 6:00pm)

○ SW06.8310.468	Water Safety Equipment/Supplies	\$34.40
○ SW06.8310.496	Water Admin Drug Screening	\$280.50
○ SW06.8320.499	Power & Pumping Lab Water Testing	\$1,301.00
○ SW06.8340.463	Transmission & Dist. Vehicle & Equip Repairs	\$374.12
○ SW06.8340.466	Sewer System Materials & Supplies	\$823.45
○ SW06.9055.850	Disability Insurance	\$24.00

Fund underbudgeted Water accounts & increased costs from Contingency (Balance after transfer \$ 7,856.48).

RESOLUTION authorizing the following budget adjustments:

○ A.1310.862	Finance General Employee HSA	\$3,850.00
○ A.1110.862	Justices General Employee HSA	\$2,700.00
○ A.1680.494	Central Data Processing IT	\$5,247.22
○ A.3120.191	Police & Constable Overtime	\$8,803.23
○ A.3120.862	Police & Constable Repair & Maintenance	\$4,997.65
○ A.3120.469	Police & Constable Uniform Allowance	\$1,955.71
○ A.3620.862	Code Enforcement HSA	\$1,350.00
○ A.5182.499	Street Lighting National Grid	\$9,628.15
○ A.8160.862	Refuse & Garbage HSA	\$262.34
○ DA.5130.230	Machinery Equipment	\$138,381.00
○ DA.5130.463	Highway Vehicle Equip. Repair & Maint.	\$11,854.48
○ SS05.8130.862	Sewer Employee HSA	\$3,712.50
○ SW06.8320.421	Source of Supply Water Electric	\$8,524.43
○ SW06.8320.465	Source of Supply Water Chemicals & Additives	\$9,705.78

Funding un/underbudgeted accounts and increased costs by respective Fund Balances.

RESOLUTION authorizing the following Inter-Fund Transfer:

○ A.9950.900	General Inter-fund Transfer	(\$68.31)
○ H61.5031	Chilson / Eagle Lake	\$68.31

Transfer funds from General to Eagle Lake Water Project.

Town of Ticonderoga
Board Meeting Agenda (Thursday December 12, 2024; 6:00pm)

RESOLUTION authorizing the following Inter-Fund Loans:

- A.0391 General Due From Other Funds (\$3,309.59)
- H21.0630 Airport Apron Expansion \$3,309.59

Transfer funds from General to Airport Apron Expansion project under funding is received.

- A.0391 General Due From Other Funds (\$90.00)
- H64.0630 WWTP Ventilation/Phosphorous/Collection \$90.00

Transfer funds from General to WWTP Ventilation/Phosphorous/Collection until funding is received.

- A.0391 General Due From Other Funds (\$354,077.35)
- H69.0630 LaChute River Walk Trail Extension \$354,077.35

Transfer funds from General to LaChute River Walk project until funding is received.

- SS05.0391 Sewer Due From Other Funds (\$27,078.61)
- SS04.0630 Sewer Due To Other Funds \$27,078.61

Transfer funds to cover Abstract, until they can be paid back.

- SS05.0391 Sewer Due From Other Funds (\$6,991.89)
- SS07.0630 Sewer Due To Other Funds \$6,991.89

Transfer funds to cover Abstract, until they can be paid back.

RESOLUTION to appoint Sherry Veneto as Part-time Deputy Town Clerk.

RESOLUTION authorizing the issuance and advertising of a Request for Proposal (RFP) for contracting services to complete minor demolition at the future Ticonderoga Police Department building located at 102 Race Track Road.

RESOLUTION authorizing the purchase of two non-elevated bleacher (NB-0215ASTD; 2 row x 15'), from Anthem Sports. Total price will be \$2,596.26, including shipping.

RESOLUTION authorizing the creation of a purchase order in the amount of \$2,596.26, to Anthem Sports for the purchase of two non-elevated bleacher (NB-0215ASTD; 2 row x 15').

RESOLUTION authorizing the purchase of roof repair work at new Police Dept. Building, from Witz Roofing. Total price will be \$3,500.00, including labor, materials and clean up. Funds to come from ARPA funds.

RESOLUTION authorizing the creation of a purchase order in the amount of \$3,500.00, to Witz Roofing for the purchase of roof repair work at new Police Building (materials, labor & clean up included).

RESOLUTION authorizing the following training for David Burrows: NYS Department of State – Floodplain Regulation for Local Review Boards (December 16, 6-8 pm) = No cost, training is online.

RESOLUTION authorizing the Supervisor to execute the 2025 rental contract between the Town of Ticonderoga and Adirondack Community Action Program (ACAP).

Town of Ticonderoga
Board Meeting Agenda (Thursday December 12, 2024; 6:00pm)

RESOLUTION authorizing the expenditure of remaining ARPA funding to supplement the purchase of a senior bus vehicle in an amount not to exceed \$25,000.

RESOLUTION to schedule the Organizational Meeting for January 3, 2025, at 8:00 am in the Community Building board room.

RESOLUTION to accept the minutes of the November 14, 2024, Regular Town Board meeting and November 21, 2024, Finance Meeting.

RESOLUTION to Pay the Abstract.

RESOLUTION to accept the Supervisor's Report as submitted.

DISCUSSION: Senior bus status.

DISCUSSION: Comprehensive Plan (board member for committee)

DISCUSSION: TowerCo lease agreement.

RESOLUTION authorizing the Supervisor to execute a ground lease agreement between the Town of Ticonderoga and TOWERCO VI, LLC.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

Public Comment

Adjourn the Town Board Meeting