Town of Ticonderoga

David Burrows Code Enforcement Officer Office: 518-585-9851 Office of Code Enforcement P.O. Box 471 | 132 Montcalm Street Ticonderoga, NY 12883 dburrows@townofticonderoga.org rpeters@townofticonderoga.org



Rhianon Peters *Building Inspector* Fax: 518-585-7023

COMPLAINT FORM

- Please make sure your complaint has been addressed to property owner <u>BEFORE</u> you submit this complaint.
- 2. Complete entire form, any incomplete forms will be returned to you.
- **3.** Attach any <u>*Photocopies*</u> (No originals) of supporting documentation.
- 4. Each <u>additional</u> complaint should be submitted on another complaint form, if additional forms are needed, please stop by the office or you can print additional copies off the Town webpage.

<u>Contact Information for Person</u> <u>Filing Complaint</u>

Name:
Street Address:
City/Town:
County:
State:
Zip:
Phone:
Email:

This is an Equal Opportunity Program. Discrimination is prohibited by Federal Law. Complaints of discrimination may be filed with USDA, Director, Office of Civil Rights, Room 326-W, Whitten Bldg., 1400 Independence Ave, SW, Washington, DC 20250-9410

Property Owner Information

Name of Property Owner:	
Street Address:	
City:	
Phone:	
Email:	

Property Location

Street Address:	
City/Town:	
County:	
State:	
Zip:	

Describe the Complaint in FULL detail below:

(Include any dates/times or any other info to help support your complaint)

<u>Please attach any documents that are Relevant to this complaint, to protect your</u> <u>privacy, please remove any personal or confidential information from the</u> <u>documents before submitting</u>

<u>Please sign and date below that you understand all the information you provided</u> <u>is true and accurate! Any False Statements are Punishable as a Class A</u> <u>Misdemeanor under Section 175.30 and/or Section 210.45 of the Penal Law.</u>

Print Name:

Signature:

Date:

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