

**Minutes for the Ticonderoga Regular Town Board Meeting held on November 14, 2024, commencing at 6:00 p.m. with Public Hearings for the 2025 Ticonderoga Town Budget, the 2025 increase of Water and Sewer Rates and The increase and Improvements to Sewer Districts 2-9, 11 and 12**

**Present:** Mark A. Wright, Supervisor  
Dave Woods, Councilman  
Joyce Cooper, Councilwoman  
Tom Thatcher, Councilman  
Heath Towne, Councilman  
Matthew Fuller, Councilman  
Tonya M. Thompson, Town Clerk

**Others:** Cole Hickland, Debra Mulcahy, Wendy & Jim Davis, Gary & Susan Clark, Ken Clifton and several others from Eagle Lake area, Alan Densmore, Laura Wright, Bob Porter, Kristin & Evan Mack, Candy Towne, Sandy Morhouse, Shaundra Yaw, Sgt. Budwick, Chief Hurlburt and Officer Cook along with others.

Supervisor Wright opened the meeting with the reciting of the Pledge of Allegiance.

Opening Remarks

The Alexandria Bridge project is going well, paving should start around Thanksgiving, the first week of December should be beginning the clean-up process.

K9 Program will be discussed later this evening.

The LaChute Walking Trail extension construction is winding down, the path is paved and they will be doing hydroseeding

The Town has processed a Peddler's Permit for several individuals to go door to door to discuss Community Solar. That will be next week. They should have their permit available upon request.

Presentation

Cole Hickland is here as a representative from Eagle Lake residents requesting the Town to submit an application to the New York State Department of Transportation for radar signs along the area, this is a cost of approximately \$8,000.00. This is not budgeted for 2025, but we do have some funding in this years contingency to fund that. He provided several different studies that have been done involving radar signs; he also gave a history of events, accidents and speeding that has been documented on New York State Route 74. There was a long presentation going to much detail about the studies and events prompting this request along with enforcement.

The Town Board agreed that it would be an asset and the Supervisor will submit the application.

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Public Hearing

2025 Ticonderoga Preliminary Budget

Due to the timing of the election this year and the public hearing requirements for the budget, we began this public hearing on 10/24 and adjourned it to tonight. I placed a budget summary on the town website. This contains some budget facts and statistics. This year's budget includes nearly \$400K for an ambulance district which puts us over the tax cap. The town's total assessed value increased approximately \$107M. For the General Budget: rate per thousand **decreased** from \$5.44 to \$4.95. For the Highway Budget: rate per thousand **decreased** from \$2.45 to \$2.05. Chilson Fire Budget, the rate per thousand **decreased** from \$1.79 to \$1.51. Ti Fire District Budget rate per thousand **decreased** from \$1.22 to \$1.04.

We all appreciate, understand, and support the State's goal to responsibly budget and lessen the increase of the tax burden as much as practical. Costs will always increase, therefore maintaining an annual tax levy under the cap is a constant struggle and more and more municipalities are realizing this. Unfortunately, it requires a certain budget to operate this town. We cannot expect to always operate the town budget within a 2% cap unless we eliminate several social programs, eliminate needed staff, or use fund balance. Use of fund balance to supplement the tax levy is an ineffective and dangerous method to employ as the municipality starts the next year with this immediate deficit and the town would eventually go broke. I want to complement the Board for scrubbing this budget hard.

No Public comments.

Public Hearing closed at 6:18 p.m.

Public Hearing on the annual increase of the 2025 Water and Sewer Rates.

The water and sewer rates for next year have increased \$5.00 per quarter for each water and sewer account. We made a conscious decision this year to limit an excessive increase for that by using a bit of fund balance to control the increase, we used approximately \$113,000 from water fund balance or it would have come up by \$17.00 and approximately \$39,350.00 from Sewer fund balance or it would have come up to \$10.00. This keeps it at the \$5.00 per water and sewer unit. Right now, the cost to run those two departments continues to exceed the revenue that we obtain.

No Public comments.

Public Hearing closed at 6:20 p.m.

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**Resolution #486-2024** brought by Joyce Cooper, seconded by Dave Woods to accept the 2025 Preliminary Town Budget as the 2025 Ticonderoga Adopted Town Budget. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Public Hearing for the Increase and Improvements for Sewer District’s 2-9, 11 and 12

This is the third time we have been required to hold a public hearing on this subject, the first time was the original hearing, we had to do this a second time because of contingency increase in the Bond and this third time we are doing this because we had publication challenges in getting the notification out in time.

No Public comments.

Public Hearing closed at 6:22 p.m.

**Resolution #482-2024** brought by Mark Wright, seconded by Dave Woods authorizing the joint increase and improvement of the facilities of Sewer Districts Nos. 2-9, 11, and 12 in the Town of Ticonderoga is hereby found and determined necessary and in the public interest at a new maximum estimated cost of \$35,221,537.40 to Sewer Districts Nos. 2-9, 11 and 12 being an increase of \$4,248,364.51 and said increase and improvement is hereby authorized and approved, allocated to each of said sewer districts as provided in the Order Calling a Public Hearing dated and duly adopted on July 25, 2024. Further resolved that this order shall take effect immediately. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #488-2024** brought by Mark Wright, seconded by Tom Thatcher authorizing the issuance of an additional \$4,248,364.51 bonds of the Town of Ticonderoga, Essex County, New York, to pay part of the cost of the increase and improvement of the facilities of sewer districts nos. 2 through 9, 11 and 12, in the town of Ticonderoga, Essex County, New York. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Report of Committees

Airport – Tom Thatcher, Councilman

**TICONDEROGA AIRPORT 4B6**

12 November 2024

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The meeting was called to order at 0830 in the Town Hall followed by the pledge of allegiance.

Present:, Alan Densmore, Dave Wood, Laura Jarvis , Bryan Duros, Ashe Alexander and Jon Hanna

Guests: Gary Vosburg

Ash announced that we sold 2972 Gallons for October, and 24,438 for the year to date.

The hanger lease agreement is currently with the lawyers under review.

Tim is getting the hanger drawings to the FAA for review.

Wood should not be used for the fill of the low areas.

Much thanks to Bryan for repairs of the grounding cable.

Tree removal should be ready to start for night landing, Alan and Ashe will look into the status for this.

Our current fuel price has been updated in Fore Flight by Alan

Meeting adjourned at 0900

It was decided by the board to not have a December meeting, so our next meeting will be 7 January 2025.

Submitted by Jon Hanna

Meeting adjourned at 0857.

Next monthly meeting will be 0830, Wednesday, 8 November, at the town hall.

Submitted by Jon Hanna

Building & Grounds – Dave Woods, Councilman

Furnace repairs, garage door repaired

Parks, Recreation, Historical Lands, Beach, Monuments, and Cemeteries – Joyce Cooper, Councilwoman

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**Parks and Recreation Committee Meeting Minutes  
October 15, 2024**

Committee members present were Jerry Cooper, Bill Dolback, Tonya Thompson and Chair Joyce Cooper. Also present were Town Board Member Tom Thatcher and Supervisor Mark Wright.

**Black Point Beach:**

Highway has completed work on a blacktop path from the parking lot to the beach building and on to the pavilion. Ticonderoga Montcalm Street Partnership members are investigating grants and sources for the proposed removable handicapped access path to the water that would stay down all season and be removed for storage after the beach closes for the season.

**Field 4:**

The fill has been completed and leveled for the new field and the contractor contacted to schedule installation of the fence. It is hoped the playing field can be seeded before winter.

Joyce Cooper discussed her hope that this field could be used for the town's soccer program as well as t-ball. There is also a large area beyond the playing field that has potential use for other town sports programs or activities. This should be investigated. Unfortunately, the area just mentioned was recently vandalized by a driver doing wheelies on this grass area. A camera has been requested to deter and/or investigate any future vandalism.

**Fields 2 and 3:**

Both bleachers purchased earlier this year have been installed at Field 2. Except for some needed painting and flagpole removal, this field looks good. Field 3 has no bleachers. The old set was removed last year. Bleachers will be ordered for this field. It may make sense to go with 2 row sets. Space is limited because of the hill surrounding the field. Committee members will look at the area and consider ordering 2 of the lower bleacher sets.

Committee member Bill Dolback mentioned our country's 250 Anniversary to be celebrated in 2026. He suggested planting trees in the area above Field 3 as part of the celebration. Members of the community could donate the trees. This could help prevent erosion in this area.

**New Spruce Tree:**

An arborist from Vermont recently visited to take a look at the town's new spruce tree. He does not think the tree needs replacement. He has sent a sample from the tree to Cornell for analysis. When he receives the report, he will make recommendations for care and potential treatments.

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The committee could also benefit from his recommendations for the replacement of town diseased or dying trees.

Program should be confined to the room on the southeast side of the building.

**Kissing Bridge:**

Bill also noted the Kissing Bridge needs maintenance. Roof shingles are missing, some boards are loose, and the structure needs painting.

**Fort Intersection Area:**

This area is an important entrance to our town. Although the flower planters and grass area here are well-maintained, the small garden under the entrance sign is not. It needs care. Chairwoman Cooper suggested that professional landscapers redo this garden and possible repair its surrounding stone wall.

**Daylight Stream:**

Discussion took place about the appearance of the Daylight Stream on Cannonball Path and across the street from Bicentennial Park on Montcalm Street. The stream banks were planted with native trees and plants when the stream was developed. Now many of the trees are dead and the stream bed is hidden by invasive plants and weeds. The area was designed to be educational, and maintenance should be done to make sure it does not continue to be an eyesore.

**Mt. Hope Cemetery:**

Bill Dolback reported repairs are still needed at the cemetery's vault. Dave Woods will be given a list of needed repairs. This cemetery was first developed in the 1800's.

The next Parks and Recreation meeting is Tuesday, November 17.

**Resolution #489-2024** brought by Dave Woods, seconded by Joyce Cooper authorizing the purchase of one 6' walk thru picnic table and one 8' walk thru wheelchair accessible picnic table, from Kirby Built. Total price will be \$2,749.38, including shipping. **All in Favor** Mark Wright - Aye, Dave Woods - Aye, Joyce Cooper - Aye, Tom Thatcher - Aye, Heath Towne - Aye. **Opposed** - none. **Carried.**

**Resolution #490-2024** brought by Joyce Cooper, seconded by Heath Towne authorizing the creation of a purchase order in the amount of \$2,749.38, to Kirby Built for the purchase of one 6' walk thru picnic table and one 8' walk thru wheelchair accessible picnic table. **All in Favor** Mark Wright -Aye, Dave Woods - Aye, Joyce Cooper - Aye, Tom Thatcher - Aye, Heath Towne - Aye. **Opposed** - none. **Carried.**

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**Resolution #491-2024** brought by Tom Thatcher, seconded by Heath Towne authorizing the purchase of painting service for new Ti Police Dept. building, 1 coat on 1 side, from Dave Ross Construction. Total price will be \$4,900.00, including labor & materials. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #492-2024** brought by Heath Towne, seconded by Tom Thatcher authorizing the creation of a purchase order in the amount of \$4,900.00, to Dave Ross Construction for the purchase of painting services for new Ti Police Dept. building, 1 coat on 1 side (materials and labor included). **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #493-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the purchase of services for new Ti Police Dept. building, scrape and replace rotten boards on 1 side of Ti Police Dept., from Dave Ross Construction. Total price will be \$4,500.00, including labor & materials. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #494-2024** brought by Heath, Towne, seconded by Joyce Cooper authorizing the creation of a purchase order in the amount of \$4,500.00, to Dave Ross Construction for the purchase of services for new Ti Police Dept. building, scrape and replace rotten boards on 1 side (materials and labor included). **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #495-2024** brought by Mark Wright, seconded by Tom Thatcher authorizing the expenditure of ARPA funding for the rehabilitation of 102 Race Track Road in an amount not to exceed \$65,000. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Economic Development – Mark Wright, Supervisor

## **Town of Ticonderoga**

### **Economic Development Committee (EDC) Minutes (10/16/2024)**

**Attendees:** Mark A. Wright (Chair); Heath Towne (Vice-Chair), John Bartlett (TMSP); Nicole Justice Green (NRDC); Beth Hill (Fort Ticonderoga Association); Matt Courtright (TACC).

**Excused:** N/A

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**Guests:** Carol Calabrese, Nancy Archer.

Mark Wright opened the meeting (1500).

**DRI Updates**

- **Municipal:** Mark Wright stated there is no DRI update for municipal projects. Matt Courtright announced the new DRI website format is online using the same address. All prior website information has been archived and available through the site. Wright reviewed this and stated it looked good.
- **108 Montcalm:** Nicole Justice Green stated NRDC has obtained a line of credit and secured matching funds for a Phase II Environmental study. Roof construction will begin in the next 2-3 weeks.
- **APAC/Public Art/Co-Op:** Nicole stated HCR contracts should be released soon. A consultant was hired for Public Art and will visit near the end of November to review locations, discuss with the public and property owners. NRDC is reaching out to potential steering committee members. Wright asked if this could eventually support sculpture projects. This first DRI effort is murals only although some residual funds will be used to renovate the Liberty Pole. Wright asked if murals will be tied to appropriate themes that relate to Ti and its history. Nicole confirmed this and stated these will be completed by professional artists.
- **Branding:** Wright and Courtright met with MJ Lawrence (ROOST) to conduct some initial planning on a review committee. The goal is to be prepared to hit the ground running when NYS gives the green light.

**Miscellaneous**

- **Skating Rink:** Nicole Justice Green reported they should get bids back in the next 2-3 weeks. Getting the chillers is a top priority. These will allow the skating season to extend to the Winter Carnival. John Bartlett asked if anyone considered the building behind the Library to use for the rink. This may be too large but is slated for removal. Wright reported Highway has looked at the area for parking on the NE corner of Tower and Burgoyne. It is estimated that it is large enough to support 12 vehicles. Paving would be done by Highway as time allows.
- **TACC:** Matt Courtright stated they are very busy. Small Business Saturday is coming, TACC is working two new businesses, a new internship program, working w/IDA on agricultural grant. Carol Calabrese updated the group on this. The group discussed the program.



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- **Regan Project:** Wright reported the project is moving along. This project is the topic for the 10/17 Planning & Zoning Board meeting.
- **La Chute Trail Extension:** Wright informed the group that construction had begun.
- **Local Business:**
  - Heath Towne reported Montcalm Manor was purchased. Tourism is still building at this time of the year...the busiest in years. Beth Hill confirmed this from Fort Ticonderoga's perspective. There has been no movement on the virtual golf business.
  - A general discussion was held regarding annual business. Summer and local business numbers are down. Traffic appears to be the same, but purchases are down. Rogers Rock site closed on Labor Day again this year. This could be one impact. Matt Courtright stated he may reach out for Town support to prevent this again. An extra month makes a difference in local retail purchases.
  - Beth Hill asked about the Lake George Village Lights. Some shared that it was not as hoped for regarding returns and was a disappointment. Businesses rolled up their sidewalks and didn't support. Possibly a lack of seasonal staffing impacted this.
  - Matt Courtright reported the fishing tournament season ended last weekend.
  - NRDC purchased a new oven for the Knights of Columbus. This was originally going to be part of the APAC DRI project. This piece of equipment was needed now. The KofC was going to purchase but NRDC stepped in and purchased it. Wright thanked NRDC.
- **Alexandria Bridge:** Wright reported that the Alexandria bridge construction should be completed by Thanksgiving. This has had an impact on local travel in this area. John Bartlett asked about the Montcalm Street bridge construction and how it would relate to Streetscape. A discussion was held on the expected approach to this.
- **Fort Ticonderoga:** Beth Hill reported a fantastic year for the Fort with visitors. They received \$750K in funding for wall reconstruction. Congresswoman Stefanik pushed this as this money was originally for State/Federal parks, so the Fort was very grateful. The Fort received another \$150K for educational programs next year.
- **TMSP - FallFest:** John Bartlett reported the beer garden vendor cancelled.
- **Ti-Works:** Wright stated that the Town considers this a valuable business, and it should be up and running as soon as possible. TRA has been locked out of all accounts.

**ACTION ITEMS:** none.

Meeting adjourned: 1555.

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Highway and Transfer Station – Dave Woods, Councilman

**Town of Ticonderoga  
Highway and Transfer Station  
October 29, 2024, minutes of Meeting**

**Present:**

Mark Wright, Jon Porter, Dave Woods, John Deming 9:10am

**Others:**

**Public Discussion**

Said the Pledge of Allegiance

End public comment.

**Committee Discussion**

- Jon- the Beach handicap path has been completed.
  - We are working on Paper and Pencil and repairing the sidewalk.
  - We are preparing a few trucks for the winter weather, oil changes, tires, plows, wings etc.
- Mark- do you know if we are going to pave the parking lot across from the skating rink before winter?
  - I will ask. I am unsure as we are working on paving still at this time.
- We should think about making the small parking lot in front of the skating rink for attendant use only.
- What is the status on Warner Hill repairs?
  - We are working from the top-down repairing potholes with hot mix. I think we have made great progress, but we do have a bit to fix. We are taking any left-over black top we have and repairing potholes and some shoulders as we can.
- How many square footage of sidewalk was repaired?
  - Dave W I will look into this.
- Drainage issue at 31 Mossy Point Road. Derrick has looked into it. Said it is a highway drainage issue. Was a vacant lot at one time.
  - I will inform Sal and see what he says the issue is.
- We have a garage door that is hanging up that needs repair
  - Dave - I will have Overhead Door come look at it

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- We will have a dumpster on main street at 108 Montcalm Street. Only in the parking spaces not out in the road. Please be mindful.

Meeting was adjourned at 9:16am

Minutes were taken and prepared by Rebecca Norton

**Resolution #496-2024** brought by Tom Thatcher, seconded by Heath Towne authorizing the Supervisor to execute a 5-year extension agreement with NYS DOT to Extend the Municipal Snow & Ice Agreement (Contract #D014775). **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #497-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the Supervisor to execute a Supplemental agreement with NYS DOT for the Municipal Snow & Ice Agreement (Contract #D014775) for the 2024/2025 season. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #498-2024** brought by Heath Towne, seconded by Joyce Cooper authorizing the Supervisor to execute the NYSDOT Municipal Snow & Ice Program Agreement Adjustment/Calculation Worksheet for the 2024/2025 season. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Municipal Facility Evaluation – Tom Thatcher, Councilman

Minutes – Municipal Facility Committee

Monday, October 28, 2024

Attendance: Heath Towne, Chris Dostie, Tom Thatcher

Absent: Mike Moser, Jeff Cook (excused)

Public: Mark Wright, Dave Woods, Police Chief Adam Hurlburt

Adam led a tour of the lower area and what changes need to be made to move in. Carpet removal has started, all carpets will be removed and replaced with hard flooring.

Dave Woods has had the water shut off to the top floor, the focus is on getting water working on the lower floor.

There are five furnaces in the building, Avery Energy will go through and start all units. The plan is to keep the bottom floor heated only. This was completed on October 29<sup>th</sup>.

The central area of the lower floor will need to be remodeled before Police station can move in.

Adam has contacted the phone, radio and camera companies to start planning what they need to do to move all equipment into the new police station.

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Chris Dostie noted that all internet/communication cables left in the race ways will have to be removed before any new lines are installed.

Path forward: We are putting together a list of demo items we can do with town employees and working with a Professional Engineer to design plans for remodel and bid package.

Minutes submitted by Tom Thatcher, Committee Chair

Public Safety – Dave Woods, Councilman

Public Safety Meeting

October 29, 2024

Dave Woods called the meeting to order at 8:02am with the Pledge of Allegiance.

The following committee members were present: Dave Woods, Joyce Cooper, Adam Hurlburt, Ross Kelley, Dave Burrows, Laura Wright and Rhiannon Peters.

Public: Supervisor Mark Wright, Tom Thatcher.

Supervisor Wright informed Chief Hurlburt that a resident is requesting a radar sign in Eagle Lake/Chilson. Supervisor Wright will submit a form with the request to DOT.

Police Department: Chief Hurlburt went over the monthly report (See attachment).

Chief Hurlburt stated that an arrest was made recently regarding an attempted grand larceny. Ti Police Department conducted a sting, and they took the suspect into custody after the suspect retrieved a package from the victim. Hui Chen was arrested. Ticonderoga Police Department, FBI and Homeland Security are involved in the ongoing investigation. The suspect is not a US citizen.

There were four narcotics arrests from long term investigations.

Trick or Treat will be held in downtown Ticonderoga on October 31, 2024, and Montcalm Street will be closed off from Lake George to Tower Avenue.

Joyce Cooper thanked Chief Hurlburt for removal of the vehicles and boat that they had discussed the week prior.

Codes Department: Rhiannon Peters went over the codes monthly report (See attachment).

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The Pavilion at the Hospital has been demolished and clean-up is almost done.

108 Montcalm repairs will be starting soon and will have a dumpster out front for a short period of time.

Chief Hurlburt stated an illegal camp was taken down at the intersection of 22 and Montcalm Street. The items that were removed are being held on town property for 30 days and then will be disposed of if not claimed. Tickets will be issued.

Ross Kelley asked if there is a Red Cross footprint in Ticonderoga. Chief Hurlburt stated the Red Cross get called into the area as needed. Ross handed a flyer regarding free smoke detectors from the Red Cross to be put on the Ticonderoga Police Department Facebook page.

Joyce Cooper asked Dave Burrows about a property near Stewarts that has multiple vehicles on the lawn that appear unlicensed. She asked what the town ordinance was regarding number of unlicensed vehicles.

Joyce Cooper also discussed a property at 22 and Burgoyne Road regarding horses.

Dave Woods adjourned the meeting at 8:27am.

The next Public Safety meeting is November 25, 2024, at 8:00am

**The following is a summary of the activities of the Ticonderoga Police Department from September 24<sup>th</sup>, 2024, to October 29, 2024.**

<u>Patrol Statistics</u>	<u>Monthly</u>	<u>YTD</u>
Approx. Calls to Service:	459	3555
Incident reports:	48	325
Arrests:	45	297
Uniform traffic tickets:	60	686
DWI arrests:	5	27
Accidents investigated:	13	82

## **Town Of Ticonderoga Dog Control**

Thomas Hurley - Dog Control Officer November 1, 2024

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**Monthly Report - 10 / 1 / 2024 through  
10 / 31 / 2024**

**Overview:**

We received a total of 8 calls this month.

One call still remains open due to going to

trial. 4 appearance tickets issued this month.

All dogs but one were registered and up to date on rabies

vaccine. 1 seizure/impoundments this month.

1 dog bite was reported this month and has been cleared by Department of Health.

All dogs in New York State are required to be licensed, and to have Identification tags displayed on a collar. Please contact the Town Clerk at 585-6677 to license your dog(s) yearly. Also, be sure to get ID tags that has owner name and contact info in case of your dog being at large.

Thank you.

**The following is a summary of the activities of the Building Inspection / Code Enforcement Department.**

**Building Inspection:**

**(Sept-Oct)**

**YTD**

Building Permits Issued:

9

315

Safety Inspections:

1

50

Pass/Fail:

1/0

46/2

**Permit & Inspection Notes:**

- 3- Alterations/Repairs Permits → NYS Route 74, NYS Route 22 & Cannonball Path
- 1- Demolition Permit (partial garage) → Georgs St
- 1- Septic Permit (Leech Repair) → Old Chilson Rd
- 1- Re-Roofing Permit → Champlain Ave

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- 2- Addition Permits → Black Point & Burgoyne Rd
- 1- Permit Renewal → Baldwin Rd
- 1- Fire/Safety Re-Inspection → Montcalm St

**Code Violation Notices:**

	<b>(Sept-Oct)</b>	<b>YTD</b>
Order to Remedy:	2	58
Remediated:	2	38
Clean-Up Contractor:	0	5
NYS DFS	0	0
Condemned:	0	0
Do Not Occupy:	0	2
Appearance Tickets:	0	3

**Code Violation Notes:**

- Neighbor reported a Garage Demo took place with no Permit issued, OTR sent, owner called and said they would be in for Permit
- Complaint about people living in Sheds behind neighboring property. OTR sent, Inspection took place, no occupancy, just a common tool shed.

**Miscellaneous:**

	<b>(Sept-Oct)</b>	<b>YTD</b>
*Complaints:	2	71
Resolved:	2	20

**Misc. Complaint Notes:**

- Occupied Camper Complaints- Vineyard Rd (Upon Inspection neither appeared occupied at this time, will keep on our Radar)
- Complaint about an individual staying behind residence with space heater in a temporary shed, a drive buy showed nothing from the road, all sides of shed were down, and no further observation showed any issues. Will keep an eye on it

**Trainings:**

- Construction & Submittal Documents Training

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**Resolution #499-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the Supervisor to execute the Memorandum of Agreement by and between the town of Ticonderoga and the United Federation of Police Officers Local #476 regarding the establishment of a canine (or referred to as “K-9”) unit within the Town Police Department and authorizing the expenditure of ARPA funds for initial program costs in an amount not to exceed \$30,000. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Public Works – Mark Wright, Supervisor

**Town of Ticonderoga**  
**Public Works Committee Meeting Minutes**  
**October 29, 2024**

**10:00 am**

**Committee Members Present:** Mark Wright, Tom Thatcher, Derrick Fleury, Eric Blanchard, Matt Fuller (Town Attorney), Sherry Veneto

**Committee Members Absent:** None

**Others:** Jennifer Weeks (AES-Architecture, Engineering, & Land Surveying), Kalyani Mer (AES), Hannah Neilly (Essex County), Theresa & William Doerler, Wayne Busby, Steve Arzberger

**Pledge to the Flag**

**Public Comment:** Wayne Busby is here to speak on behalf of 31 Mossy Point Road. There is an issue with a culvert at this property. Mark brought the subject up at the Highway Committee meeting, and Sal will be investigating. This is a Highway matter.

William & Theresa Doerler of 8 Mossy Point Road would like to discuss hooking onto the Town sewer system so he can begin building on the property. The Town is still waiting on a response from DEC about capacity issues. Until we receive resolution from them, we are not taking any new out of district hook-ups. Jen talked with DEC and it’s looking like a response will be sometime in November. She also stated this is a regional issue, not a local issue.

**Items for Discussion:**

872 NYS Route 9N

- a. There is a mobile home on this parcel that is hooked to the Town water & sewer system. It is currently not being charged. The account needs to be corrected.



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- i. It is recommended to the Town Board to increase 872 NYS Route 9N to 3 EDU water, 3 EDU sewer, and 3 sewer O&M, as the mobile home has not been charged previously.

109 The Portage

- a. This account needs to be reduced to a vacant lot fee as the tax roll shows a vacant lot with improvements.
- b. The property owners are also asking for an account adjustment for the 3<sup>rd</sup> and 4<sup>th</sup> quarters, as the tax roll was updated for 2024.
  - i. It is recommended to the Town Board to decrease the account for 109 The Portage to .10 EDU water and .10 EDU sewer, as it is a vacant lot.
  - ii. It is recommended to the Town Board to approve an account adjustment for 109 The Portage.

315 Baldwin Road

- a. This property is currently charged a vacant lot fee. The tax roll shows it has a 1 family dwelling. The account needs to be increased to 1 EDU for water, sewer, and sewer O&M.
  - i. It is recommended to the Town Board to increase the account for 315 Baldwin Road to 1 EDU water, 1 EDU sewer, and 1 EDU sewer O&M, as the tax roll shows it as a 1 family dwelling.

288 Alexandria Avenue

- a. Property is currently charged as a single-family dwelling, but it does have 2 apartments. The account needs to be increased to 2 EDU water & sewer.
  - i. It is recommended to the Town Board to increase the account for 288 Alexandria Avenue to 2 EDU water and 2 EDU sewer, as it has 2 apartments.

Kennedy Drive

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- a. Property recently sold and it was found to not have an account for water services. An account will need to be created for a vacant lot fee of .10 EDU water.
  - i. It is recommended to the Town Board to create an account for a parcel on Kennedy Drive, tax map #150.11-2-14.000 with a vacant lot fee of .10 EDU water.

**13 Abercrombie Street**

- a. The assessor has made a correction to the 2024 tax roll for this property. It is now listed as a single-family home with a storage shed. The account will need to be corrected to 1 EDU water and sewer.
  - i. It is recommended to the Town Board to decrease the account for 13 Abercrombie Street to 1 EDU water and 1 EDU sewer, as the tax roll now shows a single-family home with no dependent residence.

**56 Race Track Road**

- a. This property is listed on the 2024 tax roll as a single-family residence. The account needs to be corrected to 1 EDU water and sewer.
  - i. It is recommended to the Town Board to decrease the water account for 56 Racetrack Road to 1 EDU water and 1 EDU water O&M, as it is now a single-family dwelling.
  - ii. It is recommended to the Town Board to decrease the sewer account for 56 Racetrack Road to 1 EDU sewer and 1 EDU sewer O&M, as it is now a single-family dwelling.

**2609 NYS Route 74**

- a. The Gooseneck waterline has been shut off at the curb box and disconnected in the home. Effective October 8<sup>th</sup>, 2024. The account will be closed.
- b. Property owners are looking for a refund for the 4<sup>th</sup> quarter, as their line has been disconnected.

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- i. After a quick discussion, it was decided there would be no refund for the 4<sup>th</sup> quarter. Notice will be sent to the property owners.

**Land Bank Properties**

- a. NRDC has received the account balances for 8 John Street and 175 The Portage. Mark will remind them the balances must be paid by November 1<sup>st</sup> to avoid relevely. Once paid, resolutions will be sent to the Town Board for closing the 2 accounts.

**Superintendent's Report**

Derrick was asked to bring up the Pearl Street trailer park. They are currently charged for 9 mobile homes and 19 lots. There are only 4 homes on the property, and he is not sure how many lots there really are. It was suggested to meet with The Codes Department to figure out the parcel breakdown.

**Chief Wastewater Operator's Report**

UV will be shut off next week.

Eric reminded Connor at DEC that the plant inspection still has not been completed.

**Town Supervisor Discussions**

None

**AES Agenda**

**1. Water**

**I. 4989: Chilson Eagle Lake (Required by DOH & EPA)**

**• October 2024 – No Update**

**i. Timeline and next steps:**

1. Matt in correspondence with EPA. EPA requested a motion on amending the decree the week of June 24-28, 2024. Has there been any movement on this?
2. Engineering RFQ drafted by ECCR – AES responded.
3. Matt has a conference call scheduled with EFC regarding the test well drilling on 8/27. What was the outcome of the call? \$300K will be the max amount.

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4. **NOTE: To keep the \$14M DWSRF funds the Town needs to complete a Project Finance Agreement with EFC by September 30, 2025.**
  5. Draft schedule proposed to EPA needs to be updated, initial dates already lapsed and schedule needs to be updated prior to finalizing dates with EPA. How does funding wrap into this schedule?
- **Project Status and Key Items**
    - i. Recommend waiting on well drilling RFP until engineer is engaged or at least selected because will need engineering and hydrogeologist review.
    - ii. Updated budget estimate for funding sent out to the group on 7/12/24. The Estimated total probable cost for the test well drilling, testing, prelim DOH reporting, and MPR is \$490,200.
    - iii. Update from EPA/EFC - EFC will supply funding for Test Well Drilling (\$300,000+/-). Matt Fuller working with EFC to see if amount can be updated to cover the revised \$490,200 estimated cost.
    - iv. IUP 2023 was posted for DWSRF/BIL - Chilson was awarded \$14,000,000.00 (\$5M grant & \$9M interest free financing)
    - v. Project currently has the following funding:
      1. \$14 Million BIL Funding (\$5 Million DWSRF Grant/\$9 Million 0% Interest Financing Loan)
      2. \$4 Million Elyse Stefanik CDS
      3. \$1.325 DOH/EPA - Disadvantaged Communities Fund
    - vi. Next Steps:
      1. Engineering RFQ – Issued August 2024 and Responses received by September 20, 2024, interviews scheduled for November 2024.
      2. HydroSource perform Geophysical Survey on Porter & Williams Properties
      3. Go out to RFP for Well Drilling
      4. Develop MPR
      5. District Vote
    - vii. June 24, 2025, remains the date to fully discontinue and disconnect Gooseneck Pond as a drinking water source, complete any District Drinking Water Solution(s), and provide a spreadsheet indicating the date on which each Eagle Lake/Chilson user has disconnected.

**II. 4898/4801: Water Meters (Required by DEC)**

- **October 2024 – Update**

- i. **Plan of Finance**

1. During the August meeting it was discussed that Hannah and Matt F were going to coordinate a joint call with EFC (DWSRF and CWSRF). The takeaway from the call was: The overall water project, which includes water meters, is listed on the DWSRF IUP multiyear list at \$10.1 million. EFC recommended applying through both DWSRF and CWSRF programs. Town will probably go out to bond and issue a 5 year callable BAN to go out for engineering to move forward with project until EFC financing comes through. Need to go into a grant agreement by September 30, 2024 so since they don't have a plan of finance with an EFC finance agreement. They said that since the project is tied into Water Withdrawal permit the CWSRF can fund all water meters in and out of sewer district. Include the

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entire team (on DWSRF and CWSRF) in all correspondence so if take out a BAN then it would be able to be recouped. Will need to modify the report to be just water meters.

2. **At the last meeting it was discussed that Hannah will put in a request for the extension of the GIGP grant agreement to next year so can list the project w/ DWSRF and CWSRF. – Was this request submitted/accepted?**
    - ii. RFQ for engineering services –Issued 8/30, responses required by 9/20 – AES responded.
    - iii. Project schedule has project completion at 12/31/27. DEC deadline for meters online is 5/31/25. Town will need to reach out to DEC with an extension request. My recent experience is that DEC has been converting all extension requests into an Order on Consent so may want to wait until closer to the deadline so can show progress on the project (funding in process and engineer engaged and working on design).
    - iv. **EFC Missing Items Letter: The following items remain to be sent to Abby Luscier upon receipt.**
      1. SEQR
        - a. Copy of Notice of Intent filed with NYSDAM pursuant to Ag. & M. L. 305(4) and “no adverse effect” impact determination letter for ag district ESSE0001 noted on EAF Part 1
          - i. **NOI was sent by Matt F. Awaiting the No Adverse Effect impact determination letter from NYSDAM.**
- Project Status and Key Items
    - i. Timeline
      1. June 13, 2024- Town Board adopted lead agency resolution for SEQRA.
      2. June 17, 2024- AES sent lead agency coordination letter with EAF and resolution. July 17, 2024, will conclude the 30 day clock.
      3. June 21, 2024, Matt forwarded to bond counsel, Doug Goodfriend, at Orrick et al. the engineering report with addenda, and current status of SEQRA documents, for bond proceeding resolutions and notices.
        - a. June 27, 2024- Planned meeting for Town Board to call public interest order setting public hearing on bond resolution for July 25, 2024.
      4. July 25, 2024- Town Board conduct SEQRA review.
      5. July 25, 2024 and/or August 8, 2024- Town Board may continue the public hearing for July 25, 2024, to August 8, 2024 (2 meetings) for public comment/input, and proposed adoption of bond resolution ~~would be either July 25, 2024 or August 8, 2024.~~
    - ii. Report update
      1. Addendum #4, dated June 14, 2024, was issued to DEC/EFC/DOH on June 21, 2024. Comments received 7/29/24
    - iii. Proposed schedule in Addendum #4
      1. Design: Fall 2024-Fall 2025
      2. Agency Review: Fall/Winter 2025
      3. Bidding: Winter/Spring 2026
      4. Construction: Summer 2026 – Fall 2027
      5. Construction Completion: December 31, 2027
    - iv. **GIGP Funding:**
      1. **\$1,795,000 grant**

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2. **\$598,333 match**
- v. **Project Budget = \$3,117,325.81**
  1. **Construction: \$2,493,860.65**
  2. **Engr, Legal, Bonding, etc.: \$374,079.10**
  3. **10% Contingency: \$249,386.07**
  4. Estimate performed by Mike Metcalf working with Ti Sales to review and update the project budget based on Neptune meters, 2025 meter purchase date, and a drive-by system.
  5. The project cost used in the 2023 GIGP application was \$2,624,879.
- vi. GIGP project checklist. The following items are due by August 31, 2024
  1. Project Schedule (AES) – to be updated by AES as part of the report update after receiving EFC comments. – included with Addendum No. 4 Report update
  2. Engineering Report (AES) – completed and awaiting EFC comments. AES to respond to comments and issue revised report
- vii. Budget & Financing Items
  1. Project costs/Exhibit C (AES) – Provided as part of the report update
  2. Plan of finance (Town, Matt F, & AES)
    - a. GIGP + EFC (0%?) loan
  3. DUNS # (AES has on file)
- viii. Legal
  1. Title cert (Matt F & Town – local law?)
  2. Cert copy of authorized representative & local match funding resolutions of eligible GIGP total project costs only (Matt F & Town – project cost provided by AES)
  3. Bond resolution, Estoppel Notice, & Permissive Referendum (Matt, project cost and description provided by AES)
- ix. SHPO signoff – (AES) – Completed and letter of no effect received 6/13/24 (forwarded to Town & Matt on 6/14/24)
- x. SEQR – (AES) - Matt to coordinate
- xi. MWBE Work plan (Town & AES)
- xii. Prior to disbursement of funds need, among other things, Engineering agreement compliant with EFC terms and conditions and EFC procurement requirements.
- xiii. Town elected to move forward with ultrasonic meters in a drive-by system to later be upgraded at the Town's discretion.
- xiv. **Current DEC deadline is 5/31/25.**
- xv. NEXT STEPS:
  1. Provide DEC with an updated schedule. - waiting to hear back from Albany DEC. Connor Cincotta indicated on 11/9/23 that the Town should hold off on an extension request until they can provide a locked in schedule that is reasonable to meet.
  2. Water use law drafted by Matt was circulated to the town and the selected GIGP water meter engineer will be looped in after under contract.

**III. 5262: Lead Service Lines**

- **October 2024- Update**

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- i. LSLI was submitted ahead of the October 16, 2024 deadline.*
  - ii. Currently working with Derrick on required notification letters that need to be mailed by 11/15/24.*
- Project Status & Key Items
  - i. Town signed LOA 11/30/23.*
  - ii. Budget: not to exceed \$10,500 & \$300 reimbursables.*
  - iii. This work meets the inventory deadline for October. There is no need to dig up service lines or get into homes for a visual inspection. AES will let Derrick know if this changes for any reason.*
  - iv. Going forward need to update list and send out notification letters to lead, galvanized, and unknown on an annual basis (Derrick required to retain all letters and sign a certification document).*
  - v. The Town has 10 years to complete all line investigations and identify all unknowns.*

**IV. Additional Water System Upgrades**

- **October 2024 – Update**
  - i. Max working with Derrick. Final download and remove for winter.*
  - ii. Jen to compile already incurred hours and then budget some additional time for future assistance and provide an LOA to Derrick for review.*
- Project Status & Key Items
  - i. Max has been assisting with getting loggers installed, started-up, and downloaded.*
  - ii. Hydrant testing for spring/summer 2025?*
  - iii. 4975: AES and Derrick have locations identified for logger deployment. Dickson loggers are deployed. Still working on transient loggers. Possible coordination with Todd.*

**2. Wastewater**

**I. 4394: Portage Project**

- **October 2024 – Update**
  - i. AES sent a copy of all outstanding items to closeout the contract to Town's counsel via AES counsel on 9/23/2024.*
- Project Status & Key Items
  - i. The survey group at AES completed the easement maps and Matt completed the easements and forms. AES is working on getting the easements executed and recorded.*
  - ii. AES will continue to work with the town as needed to provide requested information following review by our attorney.*

**II. 5001: Long Term Control Plan**

- **October 2024 –No Update**
  - i. AES requested an update on the status of the review from Connor and Derek on 9/22/2024. Still awaiting DEC review and response.*
- Project Status & Key Items
  - i. LTCP submitted to DEC July 26, 2024. Deadline was August 1, 2024. Awaiting comments.*

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- ii. Project priorities were finalized during the June W&S meeting. Project matrix and maps provided for review and discussion.
- iii. In April, DEC responded to the 2023 Flow Certification violation by requesting that the Flow Management Plan be incorporated into the LTCP.
- iv. The Flow Management Plan was written as an appendix to the LTCP (LOA authorizing the work for the FMP was signed by Town)

**III. 5229: Collection System**

- **October 2024 – No Update**
  - i. Wastewater Treatment & Collection System Project RFQ was issued 8/30/24 and due 9/20/2024 – AES Responded.
- **Project Status & Key Items**
  - i. Report is approved by EFC/DEC
  - ii. WQIP Application submitted Monday, July 29, 2024
  - iii. Final reports (4737 ventilation and 5229 collection system) were issued to EFC on April 16, 2024. The most recent changes modified the cover page for the ventilation report to reflect both CWSRF numbers and the GIGP number. Earlier revisions (April 2 and April 5) modified the FEMA flood maps in the collection system and ventilation reports to identify the location of the WPCP.
  - iv. Comment response and addendums on the 5229 – Combined Sewer System Evaluation Outfall 003 & Trunk Sewer Main Report and the 4737 – WPCP Effluent Exchange System Evaluation Final Engineering Report were submitted on February 16, 2024.
  - v. The submittal included a final Summary Report detailing the total project scope, budget, and schedule for all three reports (5052, 5229, and 4737).
  - vi. Comments on the 5229 – Combined Sewer System Evaluation Outfall 003 & Trunk Sewer Main and the 4737 – WPCP Effluent Exchange System Evaluation Final Engineering Report were provided verbally during the virtual meeting on 11/28/23 and were provided formally in writing on December 22, 2023 with a due date of Friday January 26, 2024.
  - vii. One of the comments requested the creation of a summary report that combines the total project scope, budget, and schedule for all three reports (5052, 5229, and 4737). AES requested an extension until February 16, 2024, which was granted by EFC.
  - viii. The existing report, along with the 4737 (ventilation) report and 5052 (WWTP phosphorus) report is the basis for current funding package. Both original reports were submitted to EFC & DEC on 5/10/2023.

**IV. Wastewater Funding**

- **October 2024 – Update**
  - i. \$30M Sewer Project: Due date for all missing items to secure BIL funds is September 30, 2024. Hannah Neilly ECCR sent an Email to EFC, Town, and AES asking if any open items remained to finalize ST financing. Matt replied that the final bond resolution is scheduled to be adopted on 9/12/24. MJ @ EFC indicated that she is waiting on the revised 202-b documents reflecting the increased cost. Who will take the lead on sending these items to EFC copy the group (Bond, Affidavit of Publication, anything else)? – **Hannah sent the Bond Resolution and 202b proceedings on 9/23/2024 to MJ, Karen Rusin, and Daniel**



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Alt (among others) so EFC should be all set. I received a question from Daniel Alt on this item during my monthly EFC meeting. He was on the initial distribution from Hannah but I re-forwarded it to him. I'll let the group know if he indicates that anything else is needed.

- Hannah recommends using a dropbox or Google drive for all files.
- Project Status & Key Items
  - i. AES was authorized by the town to take the lead in re-working and resubmitting the WPCP and collection system WQIPs (\$1.4M & \$10M) to better tie-in the Lake George Basin septage disposal need – pending grant announcements
  - ii. GIGP Water Meters (\$1.795M) – see water meter section above.
  - iii. Green Resiliency Grant Program (EFC)
    1. Based on the grant criteria it appears that some of the sewer separation projects may qualify for this funding.
    2. \$60M available to support green infrastructure projects in flood-prone communities. The minimum project cost is \$1,000,000. Fund up to 90% of eligible costs.
    3. Grant funding supports the implementation of green infrastructure for stormwater management and restoration of non-instream features (wetlands, riparian buffers, and flood plains)
    4. Applications for inaugural round due August 16, 2024 – recommend applying in 2025 during design phase because the grant application requires conceptual plans and green infrastructure design calculations.
  - iv. If scope changes are made then the final project scope will need to be resubmitted to WIIA for approval.
    1. All 8 service areas are included in the WIIA scope.
  - v. March 29th is the 6 month deadline for BIL funding. Town needs to submit an SRF funding application by March 29, 2024 to secure BIL funding and close on financing agreement by September 30, 2024 or lose BIL (\$8,559,500). If the Town loses BIL funding the Town will not be eligible for future rounds of funding. Note: deadline was met.
  - vi. Existing Engineering Contract is for planning and preliminary design only and is being used by ECCR as the existing contract required for funding. Will need to execute a contract amendment to update the contract for Final Design, Bidding, Construction, & Post Construction services to move forward.
  - vii. Town is working with ECCR to complete the documentation needed to execute the project financing agreement. AES can provide assistance upon request from the Town or ECCR. Town and ECCR submitted some *items and, per Rob, received an extension for the remaining items until the WQIP awards are announced*
    1. *Current Funding Outlook:*
      - a. *Project Cost:\$35,221,437.40*
      - b. *IUP & Bond Amount:*
      - c. *BIL: \$8,559,500.00 (50% of project cost \$17,119,000)*
      - d. *WIIA: \$7,743,293.22 (25% of project cost \$30,973,172.88)*
        - i. *Award may be reduced if the project scope/costs change*
      - e. *GIGP: \$1,000,000.00 tied to effluent heat exchanger*

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**V. Additional Wastewater System Upgrades**

- Sewer District Consolidation
  - Committee would like to start consolidation following Water District Consolidation

**3. Additional Items**

**I. LOAs**

- a. 2024-001 LOA for general water & sewer engineering – Approved May Board Meeting
  - i. A LOA for \$15,000 was approved by the Town to cover 2024 W&S meetings, misc. calls and correspondence, and 40 hrs. of misc. work upon the town's request. Tasks exceeding 4 hours would warrant a separate LOA.
  
- b. 2024-002 LOA for Homelands PS - Approved May Board Meeting
  - i. A LOA for \$5,000 was approved by the Town to cover costs associated with assistance to date and further assistance if needed.
  - ii. Current costs incurred are \$3,639.75. Remaining balance available for any further assistance needed. If not needed, then it will not be billed.
  
- c. 2024-003 LOA for Flow Management Plan - Approved May Board Meeting
  - i. The Flow Management Plan was submitted to NYSDEC on July 26, 2024 as an appendix to the LTCP. It is was due August 1, 2024.
  - ii. A LOA for \$8,885 was approved by the Town to cover time spent working with Derrick, Eric, & DEC to figure out what DEC is going to require, and will cover writing the Flow Management Plan and 1 round of DEC comments.
  - iii. The Flow Management Plan will be written per the CFR requirements and included in the LTCP as an appendix. The work consists of approximately 10 hours previously incurred, and 55 hours of time intended to be spent on the report and DEC comment response.
  
- d. 2024-004 LOA for (2) WQIP Grant Applications - Approved May Board Meeting
  - i. WQIP Applications were submitted on 7/29/24
  - ii. LOA for \$7,500 to cover updating and resubmitting the two 2023 WQIP applications (due July 31)
  - iii. Plan is to team up with ECCR and Matt F regarding the project need and regional impact.
  
- e. 2024-005 LOA for Water Meter GIGP SEQR and SHPO work - Approved June Board Meeting
  - i. LOA for \$2,500 for 4801 – Water Meter GIGP SEQR and SHPO.
  
- f. 2024-006 LOA for Regan Development Project Stormwater Outfall Sizing (AES # 5260) – **approved 9/12/24 but AES not authorized to commence work until escrow is executed with the developer. Escrow check was provided on 9/26/24 and AES is proceeding with some background research regarding the penstock.**
  - i. LOA in the amount of \$7,500 for engineering and \$250 for reimbursables.
  - ii. Scope is: Hydrologic modeling of the drainage area around Montcalm St. to determine stormwater runoff from the drainage area with a future separated storm sewer system. Determine the basis of design sizing for a stormwater outfall to include the Montcalm drainage and additional separated stormwater flows from the Portage Project. Coordinate with developer's engineer with requirements for location, alignment, and materials for the

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new outfall. Provide review and comment on construction drawings developed by the developer's engineer for the pipe and outfall.

- iii. Scope of work excludes developing plans and specifications for the new stormwater outfall and any regulatory permits needed.

**g. 2024-007 LOA for War Cannon Plan Review - approved 9/12/24 but AES not authorized to commence work until escrow is executed with the developer**

- i. LOA in the amount of \$3,500 for engineering and \$250 for reimbursables.
- ii. Scope: Engineering and technical review of War Cannon proposed distillery operation with respect to water and wastewater impacts on the Town of Ticonderoga's existing infrastructure.
- iii. Deliverable is a comment memo and a single comment response memo after War Cannon responds to the initial comment memo. Subsequent document reviews and comments are out of scope.
- iv. Scope assumes that the Town will be the one corresponding directly with War Cannon.
- v. Should they be submitting a connection application – town doesn't have a connection application for an industrial or commercial user. Matt has a draft application and thinks that the Town should advance this process to make things more black and white. Matt will circulate to the town for review.

II. Fiscal Advisors

**a. October 2024 – Update**

- i. Meeting with Andre from Baker Tilly was held on 8/22/24 (Mark Wright – Town, Matt Fuller – town counsel, Jen Weeks – AES, Andre Reilly – Baker Tilly).
- ii. Andre indicated that he would make updates to the reports following the announcement of sewer funding in the fall/winter. At that time both reports would also be updated with most current rates and EDUs.
- iii. **AES to touch base in October 2024 to indicate if funding awards have been announced. AES will reach out to Andre and let him know that there have been no funding announcements to date and that we will reach out once we hear back on the two WQIP applications – might be closer to Jan/Feb.**
- iv. Discussion of User Rate Affordability – Andre indicated that this is out of scope for the current report and involves looking a variety of economic factors in addition to the EPA Guidance for the Clean Water Act. For Baker Tilly to do this evaluation would cost ~7,500 - \$10,000.
- v. Bonding capacity – is dependent on the Town's "pain threshold" and user rate affordability.
- vi. General recommendation is that rates should be 1.25 – 1.3 times the debt service to allow for emergencies and additional savings for capital improvements. I assume that O&M costs are on top of that amount.
- vii. For water meters Baker Tilly can do a cost of service study to figure out how to change from EDU billing to metered billing. Better to approach this study after meters are installed and some data on water usage and loss has been gathered.

III. 5274: St Clair Storm Culvert

**a. October 2024 – No Update**

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b. Project Status & Key Items

- i. After the May W&S meeting, AES inspected the pond with Derrick, Eric, and Dave. The pond was found to be in good shape and appears to be functioning as designed.
  1. The contractor reported a forebay depth of 5 feet, which complies with NYS DEC requirements.
  2. Looking at the original design plans, the invert to the outlet pipe is at 272.0 and the pond bottom should be between 273.0 (max) to 268.0 (min). The contractor reported they excavated to 2' below the outlet pipe, which in theory would put the bottom at 270.0. We are okay with this depth from a capacity standpoint and are optimistic that it worked as designed during that overnight storm last month.
  3. It would be nice to verify depths once the water goes down, but we are comfortable with where things stand for the time being.
- ii. Derrick received a Dig Safe request for the Lowe's pond area in April. The work was scheduled for the week of May 6, 2024.
  1. Derrick received a completion report for cleaning of stormwater detention basin, but he isn't sure it meets the work plan they proposed. AES, Operators, and Dave to do a site visit after the May W&S meeting.
  2. Town got 2.3 inches of rain last night and the Porter MH's didn't overflow per Eric – good sign...but maybe just because detention pond was filling back up.
- iii. Dave Burrows has been in touch with Kristin and Michael regarding the work proposed to repair the Lowes detention pond. Dave submitted the bid docs for the maintenance work in March and it was sent out to bid.
- iv. Has the Town heard back from Connor at DEC regarding the NOV response?
- v. AES put together Proposal for Report on St Clair and sent to Town for Review but it has not been accepted/executed.
- vi. In 2023 Lowes performed some maintenance on the Bio-Retention Pond but this only included mowing and not dredging the Pond. On 12/1/23 AES provided a memo to the town with recommendations for Lowe's Bioretention area.
- vii. Per February 2024 W&S meeting The Town indicated that this project is not done, but they're not aggressively pursuing at this time.

**IV. 5260: Fireman's Field (Regan Development)**

a. **October 2024 –Update**

i. **See LOA section above.**

b. Project Status & Key Items

- i. Regan Dev is asking for a conditional negative declaration. Need planning board to accept the concept of an offset for stormwater removal which will then allow for a conditional neg dec for SEQR.
- ii. Matt forwarded to AES some scans of old maps for the old mill & penstocks that may be in the way. May need to go to the museum and look at some of the old images. Will the penstocks be in the way of the proposed stormwater line or will there be issues with easements for the dam. The company that owns the dam – Patriot has an easement for the penstocks and the stormwater main will be going through that easement. **Jen & Kalyani reviewed the scans and it appears that the penstock may be shallow in the area**

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identified for the stormwater line. Derrick obtained some additional drawings and Ryan stopped by the plant on 10/25/24 and took pictures of the relevant drawings.

**V. Alexandria Ave Bridge Replacement**

**a. October 2024 – No Update**

i. *Work has commenced*

**b. Project Status & Key Items**

i. Alex bridge road closure August 5 and est completion in mid November.

**VI. Well Field Building**

**a. October 2024 – No Update**

**b. Project Status & Key Items**

i. Well Abandonment

1. Derrick working on it and will let AES know if any assistance is needed.

**VII. 5263: Homeland Sewer**

**a. October 2024 - No Update**

**b. Project Status & Key Items**

i. The letter asking homeowners to disconnect sump pumps seems to have been partially successful. The plan is for Derrick/Eric to send a follow-up letter.

ii. Pump station currently operating on 2 Liberty pumps and the Flygt pump has been placed in inventory.

**VIII. 5099: Black Point Sewer**

**a. October 2024 - No Update**

**b. Project Status & Key Items**

i. Mulch bed installed by Town in May 2024 and appear to be operating well.

**IX. WPCP Flow Certification**

**a. October 2024 – No Update**

**b. Project Status & Key Items**

i. The Flow Management Plan was submitted to NYSDEC as an appendix to the LTCP on July 26, 2024. Awaiting any comments.

**X. Stormwater No Exposure Certification (due 9/16/2024)**

**a. October 2024 – No Update**

i. Eric submitted timely, no resubmission for 5 years unless someone else takes over as Chief Operator.

The meeting adjourned at 11:20.

Next Committee meeting is November 26, 2024, at 10:00.

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Minutes submitted by Sherry Veneto Water/Wastewater Clerk

**Resolution #500-2024** brought by Tom Thatcher, seconded by Dave Woods to increase the account for 872 NYS Route 9N to 3 EDU water, 3 EDU sewer, and 3 EDU O&M sewer, as the 2<sup>nd</sup> structure on the property has not been charged. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #501-2024** brought by Heath Towne, seconded by Joyce Cooper to decrease the account for 109 The Portage to 0.10 EDU water and 0.10 EDU sewer, as the property is listed as a vacant lot. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #502-2024** brought by Dave Woods, seconded by Tom Thatcher to adjust the balance due on the account for 109 The Portage to \$682.44, due to account corrections. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #503-2024** brought by Heath Towne, seconded by Dave Woods to increase the account for 315 Baldwin Road to 1 EDU water, 1 EDU sewer, and 1 EDU O&M sewer, as the tax roll shows a single-family dwelling. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #504-2024** brought by Tom Thatcher, seconded by Joyce Cooper to increase the account for 288 Alexandria Avenue to 2 EDU water and 2 EDU sewer, as there are 2 apartments in this building. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #505-2024** brought by Dave Woods, seconded by Tom Thatcher to create an account for tax map parcel #150.11-2-14.000 with a vacant lot fee of .10 EDU water. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #506-2024** brought by Joyce Cooper, seconded by Heath Towne to decrease the account for 13 Abercrombie Street to 1 EDU water and 1 EDU sewer, as it is amended on the tax roll to show a single-family residence. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

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**Resolution #507-2024** brought by Dave Woods, seconded by Tom Thatcher to decrease the accounts for 56 Racetrack Road to 1 EDU water, 1 EDU O&M water, 1 EDU sewer, and 1 EDU O&M sewer, as it is listed as a single-family residence. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #508-2024** brought by Tom Thatcher, seconded by Joyce Cooper to close account #51-0020840-0 for 8 John Street, as it is owned by the Essex County Land Bank, and they are exempt from charges. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #509-2024** brought by Dave Woods, seconded by Tom Thatcher to close account #51-0017340-0 for 175 The Portage, as it is owned by the Essex County Land Bank, and they are exempt from charges. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #510-2024** brought by Tom Thatcher, seconded by Joyce Cooper to sign a 5-year lease and service agreement with SymQuest for a new copier/printer for the WWTP in the amount of \$894.38 per year, plus a one-time leasing documentation fee of \$125.00. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #511-2024** brought by Heath Towne, seconded by Dave Woods to cancel the services from National Business Technologies for services on the Water and Wastewater copiers/printers. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Human Services: Youth – Joyce Cooper, Councilwoman

## **Youth Commission Meeting 11/12/2024**

### **Afterschool Program**

After school program has been going well so far. The new children signed up are still learning the rules. We have few issues going forward as the program grows.

### **Biddy Basket**

We have started taking applications for our teams this year. Now I'm working on a schedule for each team for practice and finalizing the coaches for this season.

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**Exchange Program**

We have not heard back about if we can continue from the insurance company yet. So, the program is at a standstill.

**Gore Ski Program**

We have a few signs up for the ski program, but I have been pushing for more sign ups through out the school system.

The Youth Commission and Recreation Supervisor met with Silver Bay YMCA representatives to discuss our programs working together. More discussion will be held.

**Resolution #512-2024** brought by Dave Woods, seconded by Joyce Cooper to advertise for an Assistant Recreation Supervisor at the rate of \$17.05/hr Part-time, no-benefits. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Human Services: Seniors – Heath Towne, Councilman

**TI AREA SENIORS  
MEMBERSHIP MEETING  
MINUTES  
October 30, 2024**

**IN ATTENDANCE:** Sharon Mitchell, President, Joan Kay, Vice President, and Patty Reid, Secretary/Treasurer

Marlene Charboneau, Activities Director

Heath Towne, Town of Ticonderoga Representative

Jason Parent, Ticonderoga Fire Department

**MEMBERS:** Rosemary Matte, Sara Guyette, Aileen Rafferty, Clem Hacunda, Betty TeReile, Sandy Urban

**CALL TO ORDER:** Meeting was called to order at 1:00 by the President, Sharon Mitchell.



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**PLEDGE OF ALLEGIANCE:** The pledge of Allegiance was recited by the membership.

**GUEST SPEAKER:** Jason Parent – Ticonderoga Fire Department

Jason spoke on the importance of smoke detectors. Detectors today are usually carbon monoxide and smoke detectors. They don't require batteries. Sometimes they get a build up in them and they will go off. They are good for 10 years. There is a date on the back of the new detectors. If you have one go off call 911. Let the fire department determine if there is a fire.

Fire extinguishers are also important. They should be checked periodically to see if they are empty. You should also shake the canister to break up anything that may have settled to the bottom. A fire blanket has been developed to cover and put out stove fires.

**MINUTES:** The minutes of the September 25<sup>th</sup> meeting were read by Patty Reid. Motion by Aileen to accept the minutes as read. Seconded by Betty TeRiele. All in favor. Motion carried.

**FINANCIAL REPORT:** The September financial report was given by Patty Reid. The beginning balance was \$11,616.56. The ending balance is \$10,775.43.

**OLD BUSINESS:**

**2025 BUDGET:** Sharon reported that we are still waiting for a response from the Town Board regarding our 2025 budget.

**MEMBERSHIP DUES:** Sharon reported that there are 57 members who have not paid their 2024 dues

**SEPTEMBER DINNER:** Sharon reported that everyone had a great time at the Trail Break. The food was very good.

**NEW BUSINESS:**

**MONTHLY DINNER:** Sharon stated that the dinner for November will be at the Burgoyne Grill, Thursday, November 7<sup>th</sup> at 5:00pm.

**CERTIFICATE OF DEPOSIT:** Sharon reported that there were three separate C.D.s at our bank. The Board decided to combine the three to make one C.D.

**MEMBERSHIP MEETING FOR NOVEMBER:** Sharon stated that the meeting for November will be held on Wednesday, November 20<sup>th</sup>. This is because the last Wednesday of the month of November is the day before Thanksgiving.

**DRAWING FOR THE ACAP LUNCH:** The two members chosen for the free lunch at ACAP are Betty Peria and Angela Hughes.

**TOWN REPORT:** Heath Towne, Town of Ticonderoga Representative

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Heath reported that the town is down to one budget. The ambulance service has been approved and added to the budget. They will be getting bids for this service. The county had a few additions. A budget will be finalized around November or December. The budget process is coming to an end.

Heath also reported that he spoke with Dave regarding the parking bumpers. Heath suggested to Dave that they make the bumpers in-house to save money. It is too late in the season to do it now. They will make them in the spring.

There was a walk through at the old Hudson Headwater building. The police department will be on the first floor. This will be done first.

**BIRTHDAYS:** Aileen Rafferty read off the birthdays for November.

**ACTIVITY REPORT:**

**SENIOR SUPPER FOR NOVEMBER:** Marlene reported that the Senior dinner will be at the Burgoyne Grill for November. She has not heard back from them as to the choices of entrees. She will post the information when she receives them.

**CPR CLASS:** Marlene reported that there were not enough people interested in the CPR class, so it was cancelled. We will try again in the spring.

**GYM CLOSURE:** The gym will be closed for pickleball the week of December 9<sup>th</sup> through December 13<sup>th</sup>. The people from the Tiny Tim organization will be using the area.

**RAFFLE:** Winner of the free milkshake or sundae and free coffee or hot chocolate at Stewart's is Joan Kay.

**ADJOURNMENT:** Motion by Sandy Urban to adjourn the meeting at 1:55pm. Seconded by Aileen Rafferty. All in favor. Motion carried

**Resolution #513-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the Supervisor to execute the renewal agreement with Hudson Headwaters Health Network in the Town of Ticonderoga for employee physicals and hepatitis B vaccinations for 2025. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Health Insurance – Mark Wright, Supervisor

No Report

Contract Negotiations – Mark Wright, Supervisor

No report

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I.T./Cable T.V. – Mark Wright, Supervisor

This letter will serve as notice that on or around November 7, 2024, Spectrum Northeast, LLC (“Spectrum”) will launch four Spectrum Marketing Channels located on channels 2417, 2421, 2422 and 2423 on the channel lineup serving your community.

Spectrum Northeast, LLC (“Spectrum”), is noticing its customers that on November 11, 2024, Music Choice (MC) Reggae, located on channel 1912, will temporarily rebrand to Classic Christmas. Classic Christmas will change back to Reggae Music on January 7, 2025; and Classic Christmas will no longer be available. This rebrand is out of Spectrum’s control.

Resolutions for Consideration

**Resolution #514-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the following budget transfers:

A.1989.400	Contingency	(\$1,782.45)
A.1010.810	Town Board Employee Benefits	\$385.50
A.1110.411	Justices General Office Supplies	\$10.86
A.1310.810	Director of Finance Employee Benefits	\$250.20
A.1410.810	Town Clerk NYS Retirement Benefits	\$522.80
A.3120.412	Police & Constable Copier/Printer Maint & Supplies	\$1.86
A.3520.810	Animal Control NYS Retirement Benefits	\$143.00
A.3620.810	Safety Inspection NYS Retirement Benefits	\$399.76
A.5410.410	Sidewalk Construction and Replacement	\$68.47

**Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 63,932.60).**

A.1110.477	Justices Education & Training	(\$698.02)
A.1110.191	Justices Overtime	\$698.02

**Transfer funds to cover underbudgeted account increased costs.**

DA.1989.400	Contingency	(\$751.99)
DA.5110.468	Highway Safety Equipment & Supplies	\$67.30
DA.5130.467	Machinery Highway Small Equip & Tools	\$684.69

**Fund underbudgeted Highway accounts & increased costs from Contingency (Balance after transfer \$ 6,947.80).**

SS05.1989.400	Contingency	(\$841.88)
SS01.8130.410	Sewage Treatment & Disposal Cont. Electric	\$8.95
SS02.8130.410	Sewage Treatment & Disposal Cont. Electric	\$2.34
SS04.8130.410	Sewage Treatment & Disposal Cont. Electric	\$20.47
SS06.8130.410	Sewage Treatment & Disposal Cont. Electric	\$42.89
SS07.8130.410	Sewage Treatment & Disposal Cont. Electric	\$31.04
SS08.8130.410	Sewage Treatment & Disposal Cont. Electric	\$40.96
SS09.8130.410	Sewage Treatment & Disposal Cont. Electric	\$56.81
SS11.8130.410	Sewage Treatment & Disposal Cont. Electric	\$75.40
SS12.8130.410	Sewage Treatment & Disposal Cont. Electric	\$184.34

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SS09.8130.485	Sewage Treatment & Disposal Cont. Oper. Costs	\$365.60
SS05.8110.451	Sewer Telephone Landline/Fax	\$13.08

**Fund underbudgeted Sewer accounts & increased costs from Contingency (Balance after transfer \$ 6,911.68).**

SW06.1989.400	Contingency	(\$897.08)
SW06.8310.411	Water Office Supplies	\$24.46
SW06.8310.468	Water Safety Equipment/Supplies	\$41.78
SW06.8320.499	Power & Pumping Lab Water Testing	\$720.00
SW06.8340.463	Transmission & Dist. Vehicle & Equip Repairs	\$110.84

**Fund underbudgeted Water accounts & increased costs from Contingency (Balance after transfer \$ 10,971.73).**

**All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #515-2024** brought by Tom Thatcher, seconded by Joyce Cooper authorizing the following budget adjustments:

A.1310.495	Professional Contr. Payroll Services	\$1,627.26
A.1620.423	Buildings Propane	\$1,870.47
A.1680.494	Central Data Processing IT	\$883.35
A.3120.469	Police & Constable Uniform Allowance	\$180.75
A.5132.464	Garage Dyed Diesel & Gasoline	\$10,336.85
A.5182.464	Street Lighting Electric Charging Station	\$96.84
A.5610.421	Airport Electric	\$53.79
A.6772.463	Programs for Aging Repair & Maint.	\$601.20
A.6772.464	Programs for Aging Motor Fuel	\$277.20
A.8160.427	Refuse & Garbage Tipping Fees & C&D	\$1,760.00
A.8510.463	Community Beautification Repair & Maint.	\$508.15
A.8510.464	Community Beautification Motor Fuel	\$154.14
A.8810.463	Cemeteries Repair & Maint	\$217.77
DA.5130.463	Highway Vehicle Equip. Repair & Maint.	\$12,172.37
SS05.8120.463	Sewer Vehicle & Equip Repair & Maint.	\$1,191.00
SS05.8120.466	Sewer Collection Systems Materials	\$2,019.81
SS05.8130.195	Sewer Pager Pay	\$780.00
SS05.8130.421	Sewage Treatment & Disposal Electric	\$2,099.09
SS05.8130.462	Sewage Trtmt & Disposal Gen Repair & Maint.	\$1,666.56
SS05.8130.499	Sewage Treatment & Disposal Lab Medical Test	\$2,519.21
SW06.8320.421	Source of Supply Water Electric	\$4,805.50

**Funding un/underbudgeted accounts and increased costs by respective Fund Balances.**

**All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

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**Resolution #516-2024** brought by Dave Woods, seconded by Tom Thatcher authorizing the following Inter-Fund Loans:

A.0391	General Due From Other Funds	(\$11,409.61)
H21.0630	Airport Apron Expansion	\$11,409.61

**Transfer funds from General to Airport Apron Expansion project under funding is received.**

SW06.0391	Central Water Due From Other Funds	(\$157.50)
H63.0630	Water Meter Project Due To Other Funds	\$157.50

**Transfer funds from Central Water to Water Meter project until funding is received.**

A.0391	General Due From Other Funds	(\$22.50)
H64.0630	WWTP Ventilation/Phosphorous/Collection	\$22.50

**Transfer funds from General to WWTP Ventilation/Phosphorous/Collection until funding is received.**

A.0391	General Due From Other Funds	(\$1,560.00)
H69.0630	LaChute River Walk Trail Extension	\$1,560.00

**Transfer funds from General to LaChute River Walk project until funding is received.**

SS05.0391	Sewer Due From Other Funds	(\$27,078.61)
SS04.0630	Sewer Due To Other Funds	\$27,078.61

**Transfer funds to cover Abstract, until they can be paid back.**

SS05.0391	Sewer Due From Other Funds	(\$6,991.89)
SS07.0630	Sewer Due To Other Funds	\$6,991.89

**Transfer funds to cover Abstract, until they can be paid back.**

**All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #517-2024** brought by Joyce Cooper, seconded by Tom Thatcher to accept the resignation of Jordan Quesnel as Deputy Town Clerk effective November 22, 2024. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #518-2024** brought by Dave Woods, seconded by Heath Towne to enter into a 3-year agreement with Good Energy/Constellation Energy for Town of Ticonderoga energy usage pending legal counsel review. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #519-2024** brought by Dave Woods, seconded by Heath Towne to advertise the annual Winter/Snow Plow announcement. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #520-2024** brought by Heath Towne, seconded by Tom Thatcher to execute the 2025 Agreement for Dog Pound/Shelter Services with North Country Society for the Prevention of Cruelty to Animals, Inc. (NCSPCA). **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

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**Resolution #521-2024** brought by Dave Woods, seconded by Tom Thatcher to implement Positive Pay Service with Glens Falls National Bank. This will help guard against potential check fraud. The service is approximately \$20/month, but with our typical total balance should not normally result in any monthly cost. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #522-2024** brought by Dave Woods, seconded by Tom Thatcher to advertise for Bids for the annual Plumbing - HVAC - Electrician - General Contractors - Property Clean-up contractor. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #523-2024** brought by Joyce Cooper, seconded by Tom Thatcher to schedule the End-of-the-Year Meeting on December 27, 2024, at 9:00 am. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #524-2024** brought by Heath Towne, seconded by Dave Woods to schedule a Public Hearing for the Chilson Volunteer Fire Department annual contract for 2025 on December 12, 2024, at 6:00 PM in the Community Building board room. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #525-2024** brought by Dave Woods, seconded by Joyce Cooper to accept the minutes of the October 10, 2024, Regular Town Board meeting, October 17, 2024, 2025 Budget Workshop#7, and October 24, 2024, Finance Meeting. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Resolution #526-2024** brought by Tom Thatcher, seconded by Heath Towne to Pay the Abstract #11-2024. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

<b>Board Meeting Date 11/14/2024</b>				
Gross Payroll # 22	105,184.54			
Gross Payroll # 23	114,252.21			
Gross Payroll #	-			
<b>Trust &amp; Agency Total</b>	<b>\$219,436.75</b>			

**Minutes for the Ticonderoga Regular Town Board Meeting held on November 14, 2024,  
commencing at 6:00 p.m. with Public Hearings for the 2025 Ticonderoga Town Budget,  
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Improvements to Sewer Districts 2-9, 11 and 12**

<b>Pre-Pays:</b>	<b>\$0.00</b>			

<b>ABSTRACT # 11</b>	<b>11/14/2024</b>	<b>Cash Transfers</b>	<b>YTD Revenue</b>	<b>YTD Expenses</b>
General (A)	411,962.07	411,962.07	4,860,866.99	4,215,615.46
CD20 LaChute Trail Connector	-	-		
CD21 LISC Zombie		-	-	-
CM Library Trust Special		-	955.08	-
Highway (DA)	95,153.09	95,153.09	2,225,428.62	1,273,710.37
H17 - Ticonderoga Airport Improvements		-	-	-
H18 - Airport Pavement Management	-	-	755,585.10	51,846.85
H19 - Airport Apron Reconstruction / Taxiway Rehab	-	-	73,234.83	2,121.52
H20 - Airport Environmental Assessment	-	-	21,136.53	28,577.31
H21 - Apron Expansion	11,409.61	11,409.61		35,047.31
H36 - C/P Chilson Res. Replacement	-	-	20.01	-
H45 - C/P Equipment Purchase		-	-	-
H48 - FEMA Chilson Water Main		-	0.18	-
H49 - GIGP Daylight Streaming	-	-	-	-
H50 - C/P WQIP WWTP Disinfection	-	-	12.52	2,475.00
H51 - Res & Design French Sawmill		-	41,459.00	-
H53 - Clean Water Main Project	-	-	22.28	-

**Minutes for the Ticonderoga Regular Town Board Meeting held on November 14, 2024,  
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H54 - LaChute Signage Grant		-	-	-
H56 - Sewer Pollution Right to Know		-	2.14	-
H57 - Parking Lot Cannonball Path		-	0.54	-
H58 - WWTP HVAC Project		-	-	-
H59 - LCBP Storm Water Sewer Separation	-	-	34.76	-
H60 - Veterans RD Culvert/Bridge NY Project	-	-	-	-
H61 - Chilson/Eagle Lake Water Exploration	-	180.00	1,487.09	1,487.09
H62 - Lead Service Line Replacement Grant	-		15.27	-
H63 - Water Meter Project	157.50		-	4,691.71
H64 - WWTP Ventilation Project GIGP	22.50		-	34,670.50
H65 - 5052 WWTP Phosphorous removal EPG	-		-	-
H66 - NYS DEC EPG #104867	-		50,000.00	-
H67- Wet Weather Operating Plan	-	-	0.12	-
H68 - Black Point HVAC 5099	-	-	500.00	500.00
H69 - LaChute River Walk Trail Extension	1,560.00	1,560.00	-	30,360.00
PN - Permanent Fund Mt. Hope Cemetery			770.39	-
SF01- Ticonderoga Town/Village Joint Fire District	-		738,602.00	738,602.00
SF02 - Chilson Fire Protection District			103,650.00	103,650.00
Claymore Sewer District (SS01)	8.95		6,097.15	1,561.10
Park Ave Sewer District (SS02)	2.34		51,755.34	41,139.99
Alex Ave Sewer District (SS03)	7.71		36,700.62	38,038.15
Homelands Sewer Dist (SS04)	20.47		20,361.47	46,745.49



**Minutes for the Ticonderoga Regular Town Board Meeting held on November 14, 2024, commencing at 6:00 p.m. with Public Hearings for the 2025 Ticonderoga Town Budget, the 2025 increase of Water and Sewer Rates and The increase and Improvements to Sewer Districts 2-9, 11 and 12**

Central Sewer (SS05)	69,180.29	71,293.52	1,625,104.29	1,224,365.73
Commerce Park Sewer (SS06)	42.89		79,778.46	70,327.35
Delano Point Sewer (SS07)	1,696.19		25,823.30	27,364.16
Baldwin Road Sewer Dist (SS08)	40.96		45,301.58	50,203.20
Black Point Road Sewer (SS09)	56.81		275,511.48	236,387.83
Hague Road Sewer (SS10)	-		11,973.61	2,538.04
9N & 74 Sewer (SS11)	230.17		30,279.25	27,960.06
Hague Sewer (SS12)	6.74			6,960.94
9N & 74 Water (SW01)	-		72,557.07	69,196.80
Street Road Water (SW02)	-		35,871.14	31,232.00
Alex Avenue I Water District (SW03)	-		30,513.75	28,672.00
Homelands Water District (SW04)	-		12,393.96	11,827.20
Alex Ave II Water District (SW05)	-		45,485.89	46,904.40
Central Water (SW06)	64,740.15	64,740.49	1,317,319.89	1,154,907.36
Park Ave Water Dist (SW07)	-		34,420.28	33,536.00
Shore Airport Water (SW09)	0.34		244,083.94	383,651.83
<b>Multi Account Total</b>	<b>656,298.78</b>	<b>656,298.78</b>	<b>12,875,115.92</b>	<b>10,056,874.75</b>
<b>Total Expenditures This Abstract</b>	<b>\$875,735.53</b>	<b>TRUE</b>		

**Resolution #527-2024** brought by Heath Towne, seconded by Tom Thatcher to accept the Supervisor’s Report as submitted. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

## Supervisor's Report

**Minutes for the Ticonderoga Regular Town Board Meeting held on November 14, 2024,  
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11/14/2024

Account Title	GFNB	NYCLASS	GFNB ICS	Total
General	67,000.81	181,926.55	4,442,694.10	4,691,621.46
Airport	96,249.67			96,249.67
Highway	176,285.30	91,606.11	1,355,136.18	1,623,027.59
H17 - Airport				-
H36 - Master Drinking Water	100,166.16			100,166.16
Clean Water H49 H50 H53	158,521.72			158,521.72
H56 - Sewer Pollution Right to Know				-
H57 - Parking Lot Cannonball Path				-
H58 - WWTP - HVAC Planning Grant				-
H59 - LCBP NEIWPC				-
H61 - Chilson Eagle Lake Project				-
<b>All other Capital Projects</b>	1,452,033.10			
SS01 - Claymore				-
SS02 - Park Ave				-
SS03 - Alex Ave				-
SS04 - Homelands				-
<b>SS05 &amp; All Districts</b>	412,781.48	746,645.50	1,405,462.89	2,564,889.87
SS06 - Commerce				-
SS07 - Delano Point				-
SS08 - Baldwin				-
SS09 - Black Point				-
SS10 - Hague Rd				-
SS11 - 9N&74				-
SW01 - 9N&73				-
SW02 - Street Road				-
SW03 - Alex Ave I				-
SW04 - Homelands				-

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SW05 - Alex Ave II				-
<b>SW06 - Central Water All Districts</b>	313,286.18	550,711.80	346,339.23	1,210,337.21
C/R - Carillon Park		5,603.12		5,603.12
C/R - Liberty Monument		21,906.20		21,906.20
C/R - Unemployment		33,110.41		33,110.41
C/R - Police Equipment		40,267.30		40,267.30
C/R - Senior Bus		43,042.94		43,042.94
C/R - Frazier Bridge		7,227.70		7,227.70
C/R - Forfeiture		1,893.56		1,893.56
C/R - Building Improvement		366,604.37		366,604.37
C/R - General Sidewalk Improvement		175,275.03		
C/R - Building & Grounds Equipment		19,439.98		
C/R - Airport Development		241,336.92		
C/R - Highway Equipment		410,311.79		410,311.79
C/R - DA Sidewalk Repair		53,865.66		
C/R - Sewer Equipment + Infrastructure		123,769.88		123,769.88
C/R - Sewer Repair		109,847.76		109,847.76
C/R - Water Equipment + Infrastructure		305,402.96		305,402.96
C/R - Water Repair		99,052.64		99,052.64
0				-
Library Trust		36,229.11		36,229.11
Mount Hope Cemetery		29,223.88		29,223.88

**Minutes for the Ticonderoga Regular Town Board Meeting held on November 14, 2024, commencing at 6:00 p.m. with Public Hearings for the 2025 Ticonderoga Town Budget, the 2025 increase of Water and Sewer Rates and The increase and Improvements to Sewer Districts 2-9, 11 and 12**

				12,078,307.30
Total	2,776,324.42	3,694,301.17	7,549,632.40	14,020,257.99

**DISCUSSION:** Library easement. No Bids were received on the structure behind the library. The Town will leave it up to the owners of The Pub to request an easement from the Town to allow the use of the Town’s property to get to the back of their property.

**DISCUSSION:** Purchase of Sylvamo office paper products. The Town once purchased their copy paper from IP, but that was discontinued for the reason that the mill is a manufacturer not a distributor. More discussions will take place and hopefully we can get something figured out to get our products from them.

Tonya M. Thompson, Town Clerk

NYS DEC has made a few changes with their licensing, one big one is the Town had to take over using our own paper, copier and ink. The season for hunting licensing is almost over and we have just this week been given permission by the State to charge our customers an extra dollar to help defray costs that we are now experiencing. I do not agree with that we charge this additional fee, but I would like confirmation from the board. The board agreed.

Matther Fuller, Town Attorney

The Town, just last week, secured another 1.3 million dollars from the EPA and DOH towards the Chilson and Eagle Lake water project, so we are in the ballpark of possibly being able to pull something off. We will be working on this and probably having more discussion at the December meeting. We certainly thank EPA for that money. We are not giving up.

Supervisor Wright noted that we will be going into an Executive Session tonight after the Public Comment period.

Public Comment

Kristin Mack – (letter received for the minutes)

Town meeting Notes for Thursday 11/14/2024

Thank you for the opportunity to speak again. I spoke about the momentum of positive change having been altered at your October meeting and I had a specific ask to reverse a decision on resolution #365 - 2024. If reversal of this is not going to be considered, I have another specific ask, but first I want to address why I am here and speaking to you.

Please understand that I am not a malcontent, and I have absolutely no interest in “picking at scabs” or being contentious. I am also aware of what I’ve been reminded... I have not been here that long and I am an “outsider”. Maybe it is good to get an outsider perspective – I have been many places, and I see the potential of the people in this town as unique. Please do not allow anyone (whether from here or from far away) to squander the unique spirit of Ticonderoga.

**Minutes for the Ticonderoga Regular Town Board Meeting held on November 14, 2024, commencing at 6:00 p.m. with Public Hearings for the 2025 Ticonderoga Town Budget, the 2025 increase of Water and Sewer Rates and The increase and Improvements to Sewer Districts 2-9, 11 and 12**

I had mentioned that pro-social events are already disrupted among the group of highly intelligent, capable individuals that have been involved in this situation, and I am even further concerned as time goes on about whether these folks will continue to choose to help. We need to bring those that have supported programs and the town “back into the fold.” Today, there are less people involved - those that have been dismissed along with those that supported them or collaborated with them on projects are no longer available to develop new projects. Fortunately, I and others have been promised by the current TRA board that other vital daily operations - The Early Learning Center and the current scholarships will continue to get the funds as promised. I am not here to disparage that, but shouldn't we reinvigorate those people that were so good at other projects and were good at connecting with students and helping them pursue a future? For example, in the cases of the current teens who getting scholarship dollars, it was through conversation with people that saw their potential and worked to get them support. Shouldn't we have as many people out there making those connections and seeing where students need support? Not recognizing the dismissed members and the rest of the community upset by the changes means less people to dream up the next opportunity or have the energy to bring it to realization for these young people. I personally do not where to go with a non-music related ambition I see in one of our students – I used to go straight to the TRA. The first step is validating and recognizing that the trust required for partnerships and projects requiring vision and cooperation has been damaged. Those of us that see each other at all the same events, used to have the feeling that if we saw a need, we could pick up the phone and anyone on the other end - a Michael Iturrino, a Bobby Porter, a Nicole Green, an Evan or Kristin Mack, a Judy Walker, a Donna Wotton, a Scott Hearburg, would say, ok let's do it without hesitation. What might we hear now? At least some hesitation on the other end if not worse. If we do not work to bring these “doers” back into the fold, what we will be experiencing for the next few years is severely diminished returns. It does not have to be actualized in this way - it is not a zero-sum equation where only one success is possible. Holding onto a thought of mutual exclusivity where 108 Montcalm being spared is worth everything else having less effort behind it is going to cause continued damage. Imagine three years from now when we have a great 108 Montcalm building – I hope to be the first in that building. I will support the local businesses that embark on their dream of entrepreneurship in that space. But, what I do not want is to be standing in 108 Montcalm and remembering what was swept under the rug and having to admit to myself that less is available than used to be. What kind of community do we want for our children? For ourselves? Please recognize that what you do now will make a difference in a few years - let's not have to say to each other that even less is available now than used to be. A solution will require some damage control and actual conversation. I do not expect a response now, per the guidelines, but that brings me to my specific ask: If not reinstating board members, please open up discussion. Specifically, please set up a meeting, add an agenda item for the next meeting, and/or provide a public hearing. There will be no growth if your choice is silence. Please find a way to talk to those of us that are here and still care. If the strategy is to keep your heads down and let this blow over, we may have a 108 Montcalm building, but we won't have growth and community positivity and all that can come from that. If your strategy is to let a select few work to unilaterally make decisions

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without the benefits of discussion and debate among a multi-talented thinkers, the result is that our surroundings become homogenous, and there will be a stalling of positivity and growth. If your strategy is to only speak to those who are “on your side,” then these current fissures will be widening as everyone creates and lives in their own reality, because they don’t hear from others who may actually be more “like” than “other.”

At this point, as the town board, your silence equates to actively accepting the diminished returns for our town. Your silence will allow the positive momentum that we all felt not so long ago slip away. Instead, let’s address these issues together.

Esteemed Councilmen and Councilwoman, you, specifically have not just the responsibility and power, but also, I hope the devotion to and compassion for our town to bring us back on a path to prosperity.

- Kristin L Mack

Debra Mulcahy wanted to thank Cole Hickland on his presentation in support of the signs in the Eagle Lake area. She shared her own personal studies that she conducted, which supports the placement of these signs.

Supervisor Wright reiterated that we as a board will request the placement of these form the NYS DOT, but it is up to them to finalize that and place them.

Several others from the area spoke of their support and their own personal experiences.

Bob Porter wanted to reiterate some of the things that Dr. Mack said tonight and remind us that we have more in common than we don’t. He hopes she shares those notes with Ms. Thompson tonight as far as the pathway forward for us. You all, he thinks knows, in light of being terminated from the board by your votes, after that he reached out to each of you and asked for a sit down from each of you and he had a conversation with Mr. Woods, Mark, Ms. Cooper, Tom and Heath he reached out but didn’t hear back; he did Mr. Morhouse as well and he really hopes that at we have, at this point have been either reacted or no reaction and he hopes that going forward you all can be pro-active in this and not just wait for us to reach out to you, for you to take a look at Dr. Mack’s message and somehow bring us all together because it is a great community and he doesn’t want this to be the stain that Dr. Mack refers to when we open up 108, it will be water over the dam or just a glitch along the way, but going forward we made the right decisions and we came together as a community and made things work.

**Resolution #528-2024** brought by Heath Towne, seconded by Joyce Cooper to exit the Regular Town Board meeting and enter into an Executive Session at 7:25 p.m. to discuss a matter related to litigation and a personnel issue inviting Chief Hurlburt and Sgt. Budwick to attend. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

**Minutes for the Ticonderoga Regular Town Board Meeting held on November 14, 2024, commencing at 6:00 p.m. with Public Hearings for the 2025 Ticonderoga Town Budget, the 2025 increase of Water and Sewer Rates and The increase and Improvements to Sewer Districts 2-9, 11 and 12**

**Resolution #529-2024** brought by Mark Wright, seconded by Dave Woods to exit the Executive Session at 8:33 p.m. and re-enter the Regular Town Board meeting with no decisions being made by the board. **All in Favor** Mark Wright -Aye, Dave Woods – Aye, Joyce Cooper – Aye, Tom Thatcher – Aye, Heath Towne – Aye. **Opposed** – none. **Carried.**

Meeting adjourned at 8:33 p.m.

Respectfully submitted, Tonya M. Thompson, Town Clerk

Town of Ticonderoga  
Board Meeting Agenda (Thursday, November 14, 2024; 6:00 pm)

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## **Call to Order**

## **Pledge to the Flag**

## **Opening Remarks**

## **Presentations**

ELPOI: Radar Signs

## **Public Hearing**

- 1) 2025 Proposed Budget.
- 2) 2025 Proposed Water and Sewer Increases.

**RESOLUTION** to accept the 2025 Ticonderoga Preliminary Budget as the 2025 Ticonderoga Adopted Budget.

- 3) Sewer Districts Nos. 2-9, 11 & 12 Improvements.

**RESOLUTION** authorizing the joint increase and improvement of the facilities of Sewer Districts Nos. 2-9, 11, and 12 in the Town of Ticonderoga is hereby found and determined necessary and in the public interest at a new maximum estimated cost of \$35,221,537.40 to Sewer Districts Nos. 2-9, 11 and 12 being an increase of \$4,248,364.51 and said increase and improvement is hereby authorized and approved, allocated to each of said sewer districts as provided in the Order Calling a Public Hearing dated and duly adopted on July 25, 2024. Further resolved that this order shall take effect immediately. **ROLL CALL VOTE.**

**RESOLUTION** authorizing the issuance of an additional \$4,248,364.51 bonds of the Town of Ticonderoga, Essex County, New York, to pay part of the cost of the increase

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and improvement of the facilities of sewer districts nos. 2 through 9, 11 and 12, in the town of Ticonderoga, Essex County, New York. **ROLL CALL VOTE.**

**Committee Reports**

Airport TT/MW

Building Grounds Parks Rec Library JC/DW

**RESOLUTION** authorizing the purchase of one 6' walk thru picnic table and one 8' walk thru wheelchair accessible picnic table, from Kirby Built. Total price will be \$2,749.38, including shipping.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$2,749.38, to Kirby Built for the purchase of one 6' walk thru picnic table and one 8' walk thru wheelchair accessible picnic table.

**RESOLUTION** authorizing the purchase of painting service for new Ti Police Dept. building, 1 coat on 1 side, from Dave Ross Construction. Total price will be \$4,900.00, including labor & materials.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$4,900.00, to Dave Ross Construction for the purchase of painting services for new Ti Police Dept. building, 1 coat on 1 side (materials and labor included).

**RESOLUTION** authorizing the purchase of services for new Ti Police Dept. building, scrape and replace rotten boards on 1 side of Ti Police Dept., from Dave Ross Construction. Total price will be \$4,500.00, including labor & materials.

**RESOLUTION** authorizing the creation of a purchase order in the amount of \$4,500.00, to Dave Ross Construction for the purchase of services for new Ti Police Dept. building, scrape and replace rotten boards on 1 side (materials and labor included).

**RESOLUTION** authorizing the expenditure of ARPA funding for the rehabilitation of 102 Race Track Road in an amount not to exceed \$65,000.

Economic Development MW/HT

Highway / Transfer Station DW/MW

**RESOLUTION** authorizing the Supervisor to execute a 5-year extension agreement with NYS DOT to Extend the Municipal Snow & Ice Agreement (Contract #D014775).

**RESOLUTION** authorizing the Supervisor to execute a Supplemental agreement with NYS DOT for the Municipal Snow & Ice Agreement (Contract #D014775) for the 2024/2025 season.



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**RESOLUTION** authorizing the Supervisor to execute the NYSDOT Municipal Snow & Ice Program Agreement Adjustment/Calculation Worksheet for the 2024/2025 season.

Municipal Facility Evaluation TT/HT

Public Safety DW/JC

**RESOLUTION** authorizing the Supervisor to execute the Memorandum of Agreement by and between the town of Ticonderoga and the United Federation of Police Officers Local #476 regarding the establishment of a canine (or referred to as “K-9”) unit within the Town Police Department and authorizing the expenditure of ARPA funds for initial program costs in an amount not to exceed \$30,000.

Public Works MW/TT

**RESOLUTION** to increase the account for 872 NYS Route 9N to 3 EDU water, 3 EDU sewer, and 3 EDU O&M sewer, as the 2<sup>nd</sup> structure on the property has not been charged.

**RESOLUTION** to decrease the account for 109 The Portage to 0.10 EDU water and 0.10 EDU sewer, as the property is listed as a vacant lot.

**RESOLUTION** to adjust the balance due on the account for 109 The Portage to \$682.44, due to account corrections.

**RESOLUTION** to increase the account for 315 Baldwin Road to 1 EDU water, 1 EDU sewer, and 1 EDU O&M sewer, as the tax roll shows a single-family dwelling.

**RESOLUTION** to increase the account for 288 Alexandria Avenue to 2 EDU water and 2 EDU sewer, as there are 2 apartments in this building.

**RESOLUTION** to create an account for tax map parcel #150.11-2-14.000 with a vacant lot fee of .10 EDU water.

**RESOLUTION** to decrease the account for 13 Abercrombie Street to 1 EDU water and 1 EDU sewer, as it is amended on the tax roll to show a single-family residence.

**RESOLUTION** to decrease the accounts for 56 Racetrack Road to 1 EDU water, 1 EDU O&M water, 1 EDU sewer, and 1 EDU O&M sewer, as it is listed as a single-family residence.

**RESOLUTION** to close account #51-0020840-0 for 8 John Street, as it is owned by the Essex County Land Bank, and they are exempt from charges.

**RESOLUTION** to close account #51-0017340-0 for 175 The Portage, as it is owned by the Essex County Land Bank, and they are exempt from charges.

**Minutes for the Ticonderoga Regular Town Board Meeting held on November 14, 2024, commencing at 6:00 p.m. with Public Hearings for the 2025 Ticonderoga Town Budget, the 2025 increase of Water and Sewer Rates and The increase and Improvements to Sewer Districts 2-9, 11 and 12**

**RESOLUTION** to sign a 5-year lease and service agreement with SymQuest for a new copier/printer for the WWTP in the amount of \$894.38 per year, plus a one-time leasing documentation fee of \$125.00.

**RESOLUTION** to cancel the services from National Business Technologies for services on the Water and Wastewater copiers/printers.

Human Services - Youth JC/HT

**RESOLUTION** to advertise for an Assistant Recreation Supervisor at the rate of \$17.05/hr (no benefits).

Human Services - Seniors HT

Health Insurance MW

Contract Negotiations MW

I.T. / Cable T.V. MW

**Resolutions (Finance)**

**RESOLUTION** authorizing the following budget transfers:

○ A.1989.400	Contingency	(\$1,782.45)
○ A.1010.810	Town Board Employee Benefits	\$385.50
○ A.1110.411	Justices General Office Supplies	\$10.86
○ A.1310.810	Director of Finance Employee Benefits	\$250.20
○ A.1410.810	Town Clerk NYS Retirement Benefits	\$522.80
○ A.3120.412	Police & Constable Copier/Printer Maint & Supplies	\$1.86
○ A.3520.810	Animal Control NYS Retirement Benefits	\$143.00
○ A.3620.810	Safety Inspection NYS Retirement Benefits	\$399.76
○ A.5410.410	Sidewalk Construction and Replacement	\$68.47

**Fund underbudgeted General accounts & increased costs from Contingency (Balance after transfer \$ 63,932.60).**

○ A.1110.477	Justices Education & Training	(\$698.02)
○ A.1110.191	Justices Overtime	\$698.02

**Transfer funds to cover underbudgeted account increased costs.**

○ DA.1989.400	Contingency	(\$751.99)
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**Minutes for the Ticonderoga Regular Town Board Meeting held on November 14, 2024,  
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- DA.5110.468 Highway Safety Equipment & Supplies \$67.30
- DA.5130.467 Machinery Highway Small Equip & Tools \$684.69

**Fund underbudgeted Highway accounts & increased costs from Contingency (Balance after transfer \$ 6,947.80).**

- SS05.1989.400 Contingency (\$841.88)
- SS01.8130.410 Sewage Treatment & Disposal Cont. Electric \$8.95
- SS02.8130.410 Sewage Treatment & Disposal Cont. Electric \$2.34
- SS04.8130.410 Sewage Treatment & Disposal Cont. Electric \$20.47
- SS06.8130.410 Sewage Treatment & Disposal Cont. Electric \$42.89
- SS07.8130.410 Sewage Treatment & Disposal Cont. Electric \$31.04
- SS08.8130.410 Sewage Treatment & Disposal Cont. Electric \$40.96
- SS09.8130.410 Sewage Treatment & Disposal Cont. Electric \$56.81
- SS11.8130.410 Sewage Treatment & Disposal Cont. Electric \$75.40
- SS12.8130.410 Sewage Treatment & Disposal Cont. Electric \$184.34
- SS09.8130.485 Sewage Treatment & Disposal Cont. Oper. Costs \$365.60
- SS05.8110.451 Sewer Telephone Landline/Fax \$13.08

**Fund underbudgeted Sewer accounts & increased costs from Contingency (Balance after transfer \$ 6,911.68).**

- SW06.1989.400 Contingency (\$897.08)
- SW06.8310.411 Water Office Supplies \$24.46
- SW06.8310.468 Water Safety Equipment/Supplies \$41.78
- SW06.8320.499 Power & Pumping Lab Water Testing \$720.00
- SW06.8340.463 Transmission & Dist. Vehicle & Equip Repairs \$110.84

**Fund underbudgeted Water accounts & increased costs from Contingency (Balance after transfer \$ 10,971.73).**

**RESOLUTION** authorizing the following budget adjustments:

- A.1310.495 Professional Contr. Payroll Services \$1,627.26
- A.1620.423 Buildings Propane \$1,870.47

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○ A.1680.494	Central Data Processing IT	\$883.35
○ A.3120.469	Police & Constable Uniform Allowance	\$180.75
○ A.5132.464	Garage Dyed Diesel & Gasoline	\$10,336.85
○ A.5182.464	Street Lighting Electric Charging Station	\$96.84
○ A.5610.421	Airport Electric	\$53.79
○ A.6772.463	Programs for Aging Repair & Maint.	\$601.20
○ A.6772.464	Programs for Aging Motor Fuel	\$277.20
○ A.8160.427	Refuse & Garbage Tipping Fees & C&D	\$1,760.00
○ A.8510.463	Community Beautification Repair & Maint.	\$508.15
○ A.8510.464	Community Beautification Motor Fuel	\$154.14
○ A.8810.463	Cemeteries Repair & Maint	\$217.77
○ DA.5130.463	Highway Vehicle Equip. Repair & Maint.	\$12,172.37
○ SS05.8120.463	Sewer Vehicle & Equip Repair & Maint.	\$1,191.00
○ SS05.8120.466	Sewer Collection Systems Materials	\$2,019.81
○ SS05.8130.195	Sewer Pager Pay	\$780.00
○ SS05.8130.421	Sewage Treatment & Disposal Electric	\$2,099.09
○ SS05.8130.462	Sewage Trtmt & Disposal Gen Repair & Maint.	\$1,666.56
○ SS05.8130.499	Sewage Treatment & Disposal Lab Medical Test	\$2,519.21
○ SW06.8320.421	Source of Supply Water Electric	\$4,805.50

**Funding un/underbudgeted accounts and increased costs by respective Fund Balances.**

**RESOLUTION** authorizing the following Inter-Fund Loans:

○ A.0391	General Due From Other Funds	(\$11,409.61)
○ H21.0630	Airport Apron Expansion	\$11,409.61

**Transfer funds from General to Airport Apron Expansion project under funding is received.**

○ SW06.0391	Central Water Due From Other Funds	(\$157.50)
○ H63.0630	Water Meter Project Due To Other Funds	\$157.50

**Transfer funds from Central Water to Water Meter project until funding is received.**

○ A.0391	General Due From Other Funds	(\$22.50)
○ H64.0630	WWTP Ventilation/Phosphorous/Collection	\$22.50

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**Transfer funds from General to WWTP Ventilation/Phosphorous/Collection until funding is received.**

○ A.0391	General Due From Other Funds	(\$1,560.00)
○ H69.0630	LaChute River Walk Trail Extension	\$1,560.00

**Transfer funds from General to LaChute River Walk project until funding is received.**

○ SS05.0391	Sewer Due From Other Funds	(\$27,078.61)
○ SS04.0630	Sewer Due To Other Funds	\$27,078.61

**Transfer funds to cover Abstract, until they can be paid back.**

○ SS05.0391	Sewer Due From Other Funds	(\$6,991.89)
○ SS07.0630	Sewer Due To Other Funds	\$6,991.89

**Transfer funds to cover Abstract, until they can be paid back.**

**RESOLUTION** to accept the resignation of Jordan Quesnel as Deputy Town Clerk effective November 22, 2024.

**RESOLUTION** to enter into a 3-year agreement with Good Energy/Constellation Energy for Town of Ticonderoga energy usage pending legal counsel review.

**RESOLUTION** to advertise the annual Winter/Snow Plow announcement.

**RESOLUTION** to execute the 2025 Agreement for Dog Pound/Shelter Services with North Country Society for the Prevention of Cruelty to Animals, Inc. (NCSPCA).

**RESOLUTION** to implement Positive Pay Service with Glens Falls National Bank. This will help guard against potential check fraud. The service is approximately \$20/month, but with our typical total balance should not normally result in any monthly cost.

**RESOLUTION** to advertise for Bids for the annual Plumbing - HVAC - Electrician - General Contractors - Property Clean-up contractor.

**RESOLUTION** to schedule the End-of-the-Year Meeting on December 27, 2024, at 9:00 am.

**RESOLUTION** to schedule a Public Hearing for the Chilson Volunteer Fire Department annual contract for 2025 on December 12, 2024, at 6:00 PM in the Community Building board room.

**RESOLUTION** to accept the minutes of the October 10, 2024, Regular Town Board meeting, October 17, 2024, 2025 Budget Workshop#7, and October 24, 2024, Finance Meeting.

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**RESOLUTION** to Pay the Abstract.

**RESOLUTION** to accept the Supervisor's Report as submitted.

**DISCUSSION:** Library easement.

**DISCUSSION:** Purchase of Sylvamo office paper products.

Town Clerk, Tonya Thompson

Attorney, Matt Fuller

**Public Comment**

**Adjourn** the Town Board Meeting